

# CITY OF REDLANDS AIRPORT ADVISORY BOARD

## February 5, 2020 Minutes

The following information comprises the Minutes of a regular meeting of the Airport Advisory Board held at 6:00 p.m. on February 5, 2020, in the City Council Chambers in the Civic Center, 35 Cajon Street, Suite 2.

### 1. CALL TO ORDER – Attendance, Pledge of Allegiance

Chairman Pearce called the meeting to order at 6:07 PM. James Pickens and Don Crow Board Members are absent. Newly appointed Board member Catherine Pritchett attended her first meeting. Council Member Paul Barich and City Staff Carl Shaffer, and Larry Alms are in attendance.

### 2. PUBLIC COMMENTS

- A. Ted Gablin, RAA Member, spoke to the continuing airport paraglider collision safety issue. It takes two or three days for Code Enforcement to respond to a call about a paraglider landing after crossing the runway. By this time there is no one around to cite. He noted that there is a special meeting in the REI lobby on February 14, 2020 at 9:30 AM to discuss the safety issues. Topics will include FAA's current rules, advisory circulars relating to drones, paragliders, gliders and ultralights. FAA and the paraglider community are expected to attend. Councilman Barich will also talk with the Redlands Police Chief to see if the police department can become involved with enforcement of the code.
  
- B. Ben Cook, Hanger 24 President, reiterated that the Hanger does not encourage the paragliders to land at the brewery. He will also attend the February 14<sup>th</sup> safety meeting. Ben's big announcement is that the Hanger 24 Airfest will not be held at the Redlands Airport but will be moved to the San Bernardino Airport. He thanked the Redlands Community for the support over the past and said the big reasons for the move were the loss of the lot used for the parking and H24s desire to expand the event to even more and larger aircraft. He said that consultants estimated that the past show provided a \$3M economic benefit to the City. Chairman Pearce asked if H24 is still looking into donating the west end signage with Ben responding that he was unaware of the commitment and will check with the Airfest Committee.

### 3. APPROVAL OF MINUTES

- A. Minutes of December 4, 2019, were meeting were approved by Board Member Forthun, seconded by Board Member Sullivan, and carried.

### 4. COMMUNICATIONS

- A. Report from Staff
  - i. Updates on facilities maintenance  
Carl Shaffer stated the entrance gates chains and motors have been repaired and routine maintenance has been performed. There were a couple safety issues reported at the Central Gate that are being addressed, Carl will report to the board next meeting. The Lobby TV is functioning. The outage is related to the microwave antenna that receives the signal from City Hall being buffeted by the strong winds. It was suggested that an over the air digital TV antenna could resolve the problem. Carl will investigate this fix for regular TV. Volume control in the Lobby is functioning properly. Music is played from a sound track while pilot conversations will override the music. Outdoor lights are being repaired. Repairs to the lights were delayed due to the high winds. Six city hangers had roof leaks which are currently being addressed.
  
  - ii. Updates on general operational issues  
All FAA grants are closed. Carl will submit request to Cal Trans for the normal \$10K annual matching funds for this year and for FY2021. The budget is 40% consumed for the year. Chairman Pearce questioned what item 51.90 on the budget expenditure sheet included as well as some items on the revenue sheet and Carl will report on this next meeting. Mr. Gablin asked if the budget being discussed could be made available on-line for the next

meeting to which Councilman Barich that it should be no issue since the budget is public record. Ted also requested that any end of year excess airport budget be used to pay down the enterprise fund. Carl is expecting over 30 key players to attend the February 14<sup>th</sup> FAA meeting noted by Ted Gablin. Carl is working with city staff and the San Bernardino Water Conservation District to update the District's Habitat Conservation Plan proposal to exclude the Redlands Airport and City own lands. Mr. Gablin commented that the HCP is required by the FAA to include a wildlife mitigation plan because of the potential bird strike hazard to aircraft. Carl noted that the HCP is aware of the mitigation requirement but says that the individuals that implement the plan segments are responsible for the implementation of the mitigation plan. There is a worst case scenario with this HCP that could impede the development of REI and result in "clawing" back all FAA funds.

Carl reported that there are no FY 2021 Redlands Airport FAA grants requests in process at the FAA or at City Staff. The Board responded that the revision to the Master Plan and the 2021 FAA Grant items were sent to Staff in August. Carl will review the meeting minutes and email the ad hoc committee his findings.

Carl updated the Board on SB 205 Storm Water Treatment requirements, which are still not clearly defined. Phil Ensley also spoke on this subject.

iii. REI Airport Supervisor Summary

Carl is in the process of conducting a Code Enforcement walk around at the Airport and is informally informing tenants of problems that need correction. If this method fails to work he will take more formal enforcement steps. He is also working with Human Resources to hire an unpaid intern. The Redlands Chamber of Commerce executive director and members of RAA met with Carl to discuss future economic development potential at the airport.

**5. NEW BUSINESS**

**A.** Introduction of the New Board Member.

Catherine Pritchett introduced herself with a brief rendition of her background.

**B.** Discussion and Possible Action regarding the yearly presentation to the City Council

- i. Carl is putting together a two slide presentation based upon ideas generated by the Board and meeting attendees.

**6. POSSIBLE AGENDA ITEMS FOR NEXT MEETING**

- i. Follow up on final draft of the Chapter 12.56 Municipal Code if any Board action is required.
- ii. Continue budget and expenditure discussions as noted in agenda item 4.ii above.
- iii. Update on the February 14<sup>th</sup> FAA paraglider meeting.
- iv. Update on Airport Maintenance.
- v. Status on the AIP funding.
- vi. Councilman Barich to report on his meeting with the RPD on the paragliders.

**7. BOARD MEMBER COMMENTS**

None

**8. ADJOURNMENT AT 7:45 PM TO NEXT REGULAR MEETING ON March 4, 2020.**