

# CITY OF REDLANDS AIRPORT ADVISORY BOARD

## March 4, 2020 Minutes

The following information comprises the Minutes of a regular meeting of the Airport Advisory Board held at 6:00 p.m. on March 4, 2020, in the Redlands City Airport Lobby 1745 Sessums Drive, Redlands, CA 92374.

### 1. CALL TO ORDER – Attendance, Pledge of Allegiance

Chairman Pearce called the meeting to order at 6:10 PM. All Board Members are in attendance. Council Member Paul Barich and City Staff Carl Shaffer, and Larry Alms are in attendance.

### 2. PUBLIC COMMENTS

- A. The newly appointed City Manager Charles Duggan and Municipal Utilities & Engineering Director Rudy Chow introduced themselves to those present. Charles expressed thanks to the AAB Members for their work on the Board and also thanked those present for their participation in the Airport oversight.
- B. Ted Gablin expressed disappointment that the City returned the \$856K redevelopment fee (for the park and orange grove west of Judson and north of Pioneer Streets) to Diversified Pacific. Ted said the grove and park were established to mitigate the Diversified housing development's encroachment into the airport's fly zone. Mr. Gablin stated that the \$235K spent on the consulting fees that established the open space plan came directly from the airport's enterprise fund. Mr. Gablin felt that both the park and consulting expenditures should have been spent on airport improvements and development. He noted that the current airport budget continues to pay down those consulting fee charges.

### 3. APPROVAL OF MINUTES

- A. Minutes of February 5 approved by Board Member Craw, seconded by Board Member Pritchett, and carried.

### 4. COMMUNICATIONS

- A. Report from Staff
  - i. Updates on facilities maintenance  
Carl Shaffer stated that there is asphalt and paving survey that will cover all surfaces is currently in progress.
  - ii. Updates on general operational issues  
None forthcoming
  - iii. REI Airport Supervisor Summary  
Mr. Shaffer presented an available handout that itemized the following topics:
    - Airport Objectives
    - Accomplishments in FY 2019/2020
    - 2021/2025 FAA Grant Synopsis
    - Current Working Budget
    - Establishment of Airport Directory Kiosks
    - Monthly Event Calendars up to 3 months out

There is an increased response to Carl's community outreach as exhibited by a school requesting a lunchtime visit to watch the airplanes. Legal aspects are being reviewed for this and future visits.

### 5. OLD BUSINESS

- A. Discussion and Possible Action regarding the Five Year Airport Capital Improvement Plan. Mr. Shaffer's handout included a detailed FY2021 to 2025 FAA ACIP Grant Synopsis. The construction of a wash rack is not covered by a grant from either Cal-

Trans or the FAA so Redlands will need to develop an affordable construction plan based on the recent changes in State and Federal regulations that have placed more focus on storm waste water runoff from washing aircraft as required by FAA regulation. There were multiple comments on waste water collection from the Board and the public with Carl taking an action to develop cost for waste water filtering.

- B. Discussion and Possible Action regarding the update to Redlands Municipal Code Chapter 12.56.

The revised ordinance is still with the City Attorney but should be presented at the April City Council Meeting for approval. Mr. Shaffer will verify that the version approved by the AAB is what is going before the Council including the paraglider inclusions. A special Board meeting will be called if required to approve any modifications made to the approved ordinance.

## **6. NEW BUSINESS**

- A. Discussion of the results of the February 14th meeting with the FAA.  
The February 14th FAA safety meeting regarding the paraglider intruding into the Redlands airport airspace was held with the notation that it is legal for paragliders to safely cross the airport. Redlands can restrict the landing of the paragliders in the City limits.
- B. Discussion and Possible Action regarding the yearly presentation to the City Council  
Carl is putting together a two slide presentation based upon ideas generated by the Board and meeting attendees.

## **7. POSSIBLE AGENDA ITEMS FOR NEXT MEETING**

- i. Follow up on final draft of the Chapter 12.56 Municipal Code if any Board action is required.
- ii. Continue the Capital budget and expenditure discussions
- iii. Update on the March 24th FAA paraglider meeting
- iv. Update on Airport Maintenance
- v. Report on the Asphalt pavement survey

## **8. BOARD MEMBER COMMENTS**

Board Member Pritchett noted that Carl's presentation was well prepared.

## **9. ADJOURNMENT AT 7:42 PM TO NEXT REGULAR MEETING ON April 1, 2020.**