

**CITY OF REDLANDS AIRPORT
ADVISORY BOARD
April 15, 2021 Minutes**

Present: Robert Pearce, Chair
Deborah Forthun, Vice Chair
James Pickens
Michael Sullivan
Renea Wickman
Don Crow

Absent: None

Council Liaison: Paul Barich

Staff: Carl Bruce Shaffer, Larry Alms, Tim Sullivan

1. **CALL TO ORDER** – Attendance, Pledge of Allegiance
 - A. Chairman Pearce called the meeting to order at 6:01 PM.
2. **PUBLIC COMMENTS**
 - A. None submitted.
3. **APPROVAL OF MINUTES**
 - A. Minutes of March 18, 2021, approved by Chair Pearce, seconded by Board Member Pickens, and carried.
4. **COMMUNICATIONS**
 - A. Report from Staff
 - i. Mr. Shaffer reported that fence section that was damaged by an aircraft is repaired. The monthly sweeping is completed. Lights replaced at the wind sock. Cal fire coming at the end of the month to do weed abatement. Classroom upgrade is within days of completion.
 - ii. Mr. Shaffer reported that the automated NOTAM flight filing system is signed by the Mayor and is on its way to the FAA. The Airport Manager can now use the computer to sign in as compared to using the phone.
 - iii. Leases are still under review by the City with no new updates. This will remain an open agenda item.
5. **OLD BUSINESS**
 - A. Update on the FAA Grants 2021 to 2025
 - i. Mr. Shaffer reported that the 2021 Grant is being processed with both the State and Federal agencies. Staff should get official approval from the FAA in the next 30 days which then go to the City for acceptance then file request for State matching grant.
 - B. Discussion and possible action pertaining to the May 18, 2021 AAB Annual Report to the City Council.
 - i. Discussion continued among the Board regarding the report contents. What is the City's plan for the future development of the airport? Board is invited to the Airport 10AM Saturday for a meet with the photographer to organize photos for the Annual Report. Plan a future in depth presentation of all airport aspects once council goes live. The May 18th presentation will be short and cover the past accomplishments.
 - ii. Board Member Pickens put forth a motion that the city allow the AAB to meet live in the council chambers starting June 17th. The motion was seconded by Member Wickman and approved.
 - C. Update REI Safety Actions to UPS Visual Approach

- i. Mr. Shaffer reported that the FAA is still reviewing the approach request and he sent a copy of the FAA's meeting summary to Member Pickens and Chairman Pearce.

6. NEW BUSINESS

A. Presentation by IAC Aerobatic Competition Group

- i. Susan Bell, current President of the IAC Chapter 26, made a detailed presentation supporting her groups request to use the Redlands Airport for an Aerobatics completion that would take place over the Labor Day weekend starting September 3rd. The Chapter wants to move their event from Lancaster Airport (Fox Field, WJF) because of the weather when they normally meet. Ms. Bell estimates about 70 participants with a maximum of 24 aircraft and minimal inconvenience to the airport operation and to the community. Mayor Barich gave his endorsement of the project but indicated that the Council would need to approve the permit as well as approval from the various City Agencies. (The International Aerobatics Association (IAC) is a division of the Experimental Aircraft Association (EAA).)

7. POSSIBLE AGENDA ITEMS FOR NEXT MEETING

- i. Status of the REI 5 year plan. Mr. Shaffer reported that the 5 year plan for the airport is completed and is approved by the FAA. The Staff is working on the grant request for the 5 year plan which includes the layout plan, the wildlife habitat and conservation plan, a new fence and its construction. He also reported that the FAA at this point will not fund a wash rack.
- ii. Continuation of the discussion of adding non- residents to the AAB. It is noted that the current Board vacancy was filled at the last City Council meeting.
- iii. Staff report on Lease renewal status.
- iv. June AAB elections for seating in July.
- v. Update on the IAC Aerobatics Competition request.
- vi. Follow up Report on the UPS flight path.
- vii. Annual Report to the City Council report. Plus a discussion into the future in depth report to the council as noted above.
- viii. Staff to add submitted public comments to Board distribution prior to the next meeting.

8. BOARD MEMBER COMMENTS

Member Pickens asked staff if they could expedite the Blood Drive request. He also requested a report on the Coyote Hanger lease. Mr. Shaffer commented that the negotiations are private and the City is waiting for a response. Mayor Barich commented the City is acting in good faith and one should not believe all of the social media post.

9. ADJOURNMENT AT 7:51 PM TO NEXT REGULAR MEETING ON May 20, 2021.