

CITY OF REDLANDS AIRPORT ADVISORY BOARD

September 4, 2019 Minutes

The following information comprises the minutes of the regular meeting of the Airport Advisory Board held at **6:00 p.m.** on **September 4, 2019**, in the City Council Chambers in the Civic Center, 35 Cajon Street, Suite 2.

1. CALL TO ORDER – Attendance, Pledge of Allegiance

Chairman Pearce called the meeting to order at 6:03 PM. Casey Erickson Advisory Board Member was absent. City Staff Tricia Swope and Larry Alms were in attendance. There were 7 community members in the chambers at the start of the meeting

2. PUBLIC COMMENTS

Public comment will be incorporated into today's general meeting discussions.

3. APPROVAL OF MINUTES

A. Minutes of the August 7, 2019, meeting were approved by Don Craw and Deborah Forthun.

4. COMMUNICATIONS

A. Report from Staff

i. Updates on general operations and maintenance:

Staff reported the quote for the new smaller West end Airport sign is \$12,000. There is a new part time Airport Attendant, James Martin. He will be in the airport office Tuesday through Saturday with his hours posted on the door. Hanger inspections are currently underway.

Chairman Pearce brought up the issue of the Airport Gas tank being empty twice during the past month. As public comment, Jim Ott, reported the details of the how fuel is ordered, when he is alerted by the system to reorder, the delivery method and timing, and where the fuel comes from. Mr. Pearce suggested that Mr. Ott investigate another source for the fuel.

As public comment, Ted Gablin noted that the new sign was great but the East side view was blocked by a palm tree. Staff responded that they would look into trimming the tree.

Board Member Forthun noted that there is no way to turn off or lower the volume of the lobby music and that the aircraft traffic is not being broadcast. Staff responded that an ordered piece of equipment was still pending delivery.

As public comment, Jim Ott noted that the lobby lights were, at one time, on a 30 minute on-timer and the music could be placed on the same type of timer to silence the music during an event in the lobby.

ii. Follow up to 2019 Hangar 24 Airfest:

Staff reports that H24 Board meeting this month with the topic of Airport funding on their agenda. Staff will follow up on their discussion.

B. Facilities Maintenance

Crack sealing is scheduled for the end of the month in the west end tie down areas. It should be completed by October 4th.

Staff is working with Potomac Aviation on an update to the AWOS system that will allow UPS to institute a text notification system that alerts the KREI pilots to the UPS heavies on approach to San Bernardino Airport.

Chairman Pearce started the discussion of flight paths and altitudes. He suggested that there be a meeting with the air carriers, the two airports, the City and the FAA to discuss the flight

paths, approach altitudes, and noise levels impacting the cities around the Redlands AP. RAA is meeting with UPS at their next General Meeting. Air freight traffic, from all carriers, is increasing into SBD. Redlands position is that these flights must stay a minimum of 2500 ft above KREI.

5. OLD BUSINESS

- A.** Discussion and Possible Action regarding the Five Year Airport Capital Improvement Plan
 - i.** Subcommittee Report:
Discussion recapped the idea of including the wash rack to a future development in order to secure AIP funding for the rack. It is reaffirmed that work should proceed with the culvert covering project as approved during last meeting; this would include the wash rack. Staff does have this on their Project list.
- B.** Discussion and Possible Action regarding update to Redlands Municipal Code Chapter 12.56: Discussions continued on the revised wording of some of the paragraphs stopping at 12.56.310. Staff is documenting these suggested changes in a track changes Word document to be distributed shortly after the meeting. There was vigorous and beneficial discussion with lots of back and forth by all participants.

6. NEW BUSINESS

- A.** None.

7. POSSIBLE AGENDA ITEMS FOR NEXT MEETING

Status of the H24 donation to the west entrance signage.
Continue the follow up on the AIP capital improvement project.
Continue the review and revision of Redlands Municipal Code 12.56.
Increased traffic from SBD.
Follow up on any past projects or agenda items that may need resurrection.
Explore the possibility that the AAB be converted to a City Commission.

8. BOARD MEMBER COMMENTS

None

9. ADJOURNMENT AT 7:47PM TO NEXT REGULAR MEETING October 2, 2019.