

RESOLUTION NO. 7526

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDLANDS  
ESTABLISHING THE INFORMATIONAL PLAQUE PROGRAM.

WHEREAS, the City Council of the City of Redlands finds that owners of Historic Properties and Historic Landmarks within the City have great pride in the Historic Resources they own;

WHEREAS, the Informational Plaque Program will provide an opportunity for property owners within the City to express their pride in their individually designated Historic Properties or Historic Landmarks and will be able to identify and describe the significance of their Historic Resource;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Redlands as follows:

Section 1. The Informational Plaque Program attached hereto as Exhibit "A" is hereby established by the City Council.

ADOPTED, SIGNED AND APPROVED this 7<sup>th</sup> day of July, 2015.

  
Paul Foster, Mayor

ATTEST:

  
\_\_\_\_\_  
Sam Irwin, City Clerk

I, Sam Irwin, City Clerk, City of Redlands, hereby certify that the foregoing resolution was duly adopted by the City Council at a regular meeting thereof held on the 7th day of July, 2015, by the following vote:

AYES: Councilmembers Harrison, Gilbreath, James; Mayor Foster

NOES: None

ABSENT: Councilmembers Barich

ABSTAIN: None

  
\_\_\_\_\_  
Sam Irwin, City Clerk

## Exhibit A

### Plaque Application Process

- A. Application Submittal. Any property owner of a City-designated Historic Property or Historic Landmark may submit an application for an Informational Plaque. The following information is required for application submittal:
1. Submission of a completed Informational Plaque Application form.
  2. Proposed description of the designated Historic Property or Historic Landmark. The applicant may consult with Development Services Department Staff and A.K. Smiley Library, Heritage Room Staff for assistance in preparing the description.
  3. Payment of the applicable fee for the purchase of the Informational Plaque.
  4. A picture of the front of the structure of the Historic Property or Historic Landmark identifying the location the plaque will be mounted.
- B. Historic and Scenic Preservation Commission Review.
1. The Historic Preservation Officer shall forward the application to the Historic and Scenic Preservation Commission review at the first available public meeting.
  2. The Historic and Scenic Preservation Commission will consider and may make modifications to the proposed language or installation location of the Informational Plaque prior to approval or denial of the request.
- C. Manufacturing and Delivery.
1. Upon approval of the Informational Plaque, Staff will forward the application with the approved language to the City's designated sign contractor for the Informational Plaque to be manufactured.
  2. The property owner will be contacted by the Historic Preservation Officer at the time the Informational Plaque is ready for pick-up at the Development Services Department.
- D. Installation.
1. The property owner is responsible for the installation of the Informational Plaque in the location approved by the Historic and Scenic Preservation Commission.