

MINUTES: of a regular meeting of the City Council of the City of Redlands held in the Council Chambers, Civic Center, 35 Cajon Street, on November 19, 2013, at 5:00 P.M.

PRESENT: Pete Aguilar, Mayor
Paul Foster, Mayor Pro Tem
Jon Harrison, Councilmember
Bob Gardner, Councilmember
Pat Gilbreath, Councilmember

ABSENT: None

STAFF: Enrique Martinez, City Manager; Dan McHugh, City Attorney; Sam Irwin, City Clerk; Robert Dawes, City Treasurer; Carl Baker, Public Information Officer; Jeff Frazier, Fire Chief; Mark Garcia, Police Chief; Danielle Garcia, Interim Chief Information Officer; Fred Mousavipour, Municipal Utilities and Engineering Director; Fred Cardenas, Quality of Life Director; Tina Kundig, Finance Director; Oscar Orci, Development Services Director; Amy Martin, Human Resources Director

Mayor Aguilar called the meeting to order and offered those present the opportunity to provide public comment on any item on the agenda for the closed session.

PUBLIC COMMENT:

None forthcoming

CLOSED SESSION:

1. Conference with real property negotiator – Government Code §54956.8
Property: APNs 0169-362-11 and -13
Agency Negotiators: N. Enrique Martinez, Fred Mousavipour
Negotiating party: William E. Miles, Trustee and Betty Joan Schlaberg, Trustee
Under negotiation: Terms and price for the purchase of certain rights-of-way
2. Conference with legal counsel: Existing Litigation – Government Code §54956.9(d)(1) – One Case
 - a. City of Redlands v. Redlands Alternative Care, San Bernardino Superior Court Case No. CIVDS 1306014
3. Conference with labor negotiator - Government Code §54957.6
Agency Negotiators: Mayor Aguilar and Mayor Pro Tem Foster
Unrepresented Employees: Redlands Association of Department Directors

The meeting reconvened at 6:00 P.M. with an invocation by Mayor Pro Tem Foster followed by the pledge of allegiance to the American flag.

CLOSED SESSION REPORT:

City Attorney McHugh announced no reportable action was taken by the City Council during closed session.

PRESENTATIONS:

Redlands Animal Shelter – Animal Control Volunteer Juan Nunez, in his full USMC uniform, introduced “Honey”, a five-year old female Chihuahua, who is available for adoption at the Redlands Animal Shelter.

Anniversary Recognition – State Senator Bill Emmerson, San Bernardino County Supervisor James Ramos and representatives from the offices of Congressman Gary Miller and State Assemblyman Mike Morrell presented resolutions and remarks in recognition of the 125th Anniversary of the Incorporation of the City of Redlands.

PUBLIC COMMENT:

Water Rates – Ken Patchett expressed concern that his utility bills are too high and asked for an alternative system which might more accurately reflect minimum usage by one member households.

CONSENT CALENDAR:

Minutes - On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously approved the minutes of the regular meeting of November 5, 2013 were unanimously approved as submitted.

Anniversary Expenses - On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously approved an increase in a purchase order with Pennington Designs to a new amount of \$32,704.12 to pay the final balance owed to this vendor for outstanding 125th Anniversary Celebration expenses.

COMMUNICATIONS:

Resolution No. 7346 – Fund Balance Policy – Finance Director Tina Kundig presented a summary of a proposed policy intended to form and illustrate the structure of the City’s governmental funds’ fund balances, maintain a sufficient level of funds to provide for the continuation of City services to the community in the event of a natural disaster, downturns in the economy, the loss of economic resources to the City, or any other fiscal emergency; and adopt a balanced budget on an annual basis. On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously approved Resolution No. 7346 adopting the fund balance policy.

Emergency Management Update – Emergency Operations Manager Fay Glass reviewed the progress and accomplishments of the City of Redlands in the area of emergency management since her arrival.

Conference Fees - On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously authorized payment to the National League of Cities in the amount of \$670.00 for conference registration fees associated with Councilmember Harrison's participation as the City of Redlands voting delegate at the 2013 Annual Business Meeting.

Conference Report - Councilmember Harrison distributed a written report on the proceedings of the 2013 National League of Cities Annual Congress of Cities Conference held November 13 through 16, 2013 in Seattle, Washington

PUBLIC HEARINGS:

Ordinance No. 2798 and Resolution No. 7321 – Zone Change No. 440 and Annexation No. 91 – Mayor Aguilar opened the hearing and called upon Sean Kelleher, of the Development Services Department, to provide background on a request from Nancy Neil to have property annexed into the City of Redlands. No testimony was offered in support of or against the annexation. On motions of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously agreed that Zone Change No. 440 is exempt from review in accordance with California Environmental Quality Act guidelines, approved the introduction of Ordinance No. 2798 amending Title 18 of the Redlands Municipal Code by adopting a revised Land Use Zoning Map (Zone Change No. 440), and approved Resolution No. 7321 initiating annexation proceedings regarding Annexation No. 91 which concerns an annexation of a 0.75 acre parcel (APN 0299-331-01) from the unincorporated area of the County of San Bernardino on the east side of Wabash Avenue, approximately 400 feet south of Seventh Street.

Resolutions No. 7340, 7334 and 7329 – SocioEconomic Cost/Benefit Study, Planned Development No. 1, and Parcel Map No. 19496 – At the request of staff, and on motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously agreed to continue this public hearing to the December 3, 2013 City Council meeting.

Resolutions No. 7337 and 7336 – CUP Amendment and Vehicle Code Enforcement - Mayor Aguilar opened the hearing and called upon Manuel Baeza, of the Development Services Department, to provide background on a request from Kimberly Shirk Association to expand the permitted use of the Kimberly Crest House and Gardens and to allow the Redlands Police Department to enforce the California Vehicle Code on Prospect Drive, a private street. Speaking for the applicant, Robert Heinze described rental use opportunities intended for fundraising to help pay the costs of maintaining the Kimberly Crest House and Gardens. On motions of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously approved a Mitigated Negative Declaration for Resolutions No. 7337 and 7336 and a proposed lease agreement

between the City of Redlands and Kimberly Shirk Association, directed staff to post a Notice of Determination in accordance with California Environmental Quality Act guidelines; approved Resolution No. 7337 approving Conditional Use Permit (CUP) No. 368, Revision No. 4, for property located at 1325 Prospect Drive; and approved Resolution No. 7336 authorizing traffic enforcement on Prospect Drive, a privately owned and maintained street within the City of Redlands.

NEW BUSINESS:

Parking Agreement – Quality of Life Director Fred Cardenas introduced a proposed agreement between the City of Redlands and the Kimberly-Shirk Association and its subsidiaries for parking facilities located in Prospect Park. On motion of Councilmember Gilbreath, seconded by Mayor Pro Tem Foster, the City Council unanimously approved the agreement which provides non-exclusive use of two parking areas consisting of 59 spaces in Prospect Park.

Software Maintenance – Finance Director Tina Kundig presented details on an annual software maintenance invoice in the amount of \$59,812.52 from Sungard Public Sector for support services associated with the Finance Information System. On motion of Councilmember Gilbreath, seconded by Mayor Pro Tem Foster, the City Council unanimously approved payment of the invoice.

Uniform Services – Purchasing Manager Dan Abramovitz Daniel provided detail on a request to increase an existing purchase order for uniform services. On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously approved a modification to the purchase order with Cintas Corporation to a new annual amount of \$80,120.00 for FY 2013-2014.

Landfill Consultant – Quality of Life Director Fred Cardenas provided background on the need for consulting services for landfill operations. On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously approved an agreement between the City of Redlands and Geo-Logic Associates to provide consulting services for hydrogeologic support, technical analysis and reporting for the California Street Landfill.

Trucks Purchase - Quality of Life Director Fred Cardenas defined the need to replace two light-duty trucks in the Solid Waste Division. . On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously approved the authorization to purchase two light-duty trucks from Redlands Ford in the amount of \$45,795.30.

Ordinance No. 2800 – Utility Payment Procedures – Chris Diggs, of the Municipal Utilities and Engineering Department, explained that, due to an administrative error, Ordinance No. 2800 needed to be reintroduced to comply with public notice requirements of the California Government Code. On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously approved the introduction of Ordinance No. 2800 amending

Chapters 13.12.020 and 13.12.080 of the Redlands Municipal Code to modify due dates and prepayment procedures for utility customers.

Resolutions No. 7345 and 7347 – Intersection Improvement – Ross Wittman, of the Municipal Utilities and Engineering Department, summarized a series of administrative actions required to proceed with planned improvements at the intersections of Redlands Boulevard at Alabama Street and Redlands Boulevard at Colton Avenue. As a public comment, Steve Rogers characterized the improvement project schedule as aggressive and pointed out that cost estimates have decreased. On motions of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously approved Resolution No. 7347 determining that pursuant to Section 15162 of the State’s guidelines implementing the California Environmental Quality Act, no subsequent environmental document is required to be prepared for the consideration of the award of a construction contract for the City’s Redlands Boulevard and Alabama Street and Redlands Boulevard and Colton Avenue Intersections Improvement Project (the Project) and for the acquisition of rights-of-way; approved Resolution No. 7345 determining that the provisions of Government Code Section 65402 are inapplicable to the acquisition of certain easements associated with the Project; approved the Project plans and specifications and awarded a construction contract to All American Asphalt in the amount of \$4,035,000.00 with project contingencies up to 20%; approved the acquisition of a road right-of-way easement, sidewalk easement, and temporary construction easement for the Project from William E. Miles, Trustee, and Betty Joan Schlaberg, Trustee; and authorized the Mayor or any other Councilmember to sign all documents necessary for the completion of this acquisition.

City Gateways - Ross Wittman, of the Municipal Utilities and Engineering Department, presented a conceptual design plan for beautification of the Interstate 10 on and off ramps in the City of Redlands area. As a public comment, Steve Rogers took issue with the funding source proposed for the beautification project and pointed out Caltrans plans which might conflict with the project. Daney Bashiu and Geoff Bonney, representing the Redlands Chamber of Commerce, spoke in support of gateway beautification. On motion of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously approved the conceptual design plans for the I-10 Gateway Project. On motion of Mayor Pro Tem Foster, seconded by Councilmember Harrison, the City Council unanimously approved authorizing staff to negotiate an agreement for the City Council’s approval for design and construction documents to complete the project with funds from the Palmetto Grove Funds in an amount not to exceed \$170,000.00. On motion of Mayor Pro Tem Foster, seconded by Councilmember Harrison, the City Council voted to designate funds from the Palmetto Fund in an amount not to exceed \$1,835,708.00, minus the amount expended for design and construction documents, to complete the project. Councilmembers Gardner and Gilbreath voted No on the last motion stating opposition to the funding source.

Server Building and Data Center – Municipal Utilities and Engineering Director Fred Mousavipour provided background on a proposed project to build a replacement facility to house the Police Department computer backup servers and the City’s telecommunication PBX equipment. On motions of Mayor Pro Tem Foster, seconded by Councilmember Gardner, the City Council unanimously agreed the project is categorically exempt from further environment review in accordance with California Environmental Quality Act guidelines, approved the Server Building and Data Center, Project No. 40082 plans and specifications, and awarded a construction contract between the City of Redlands and Regency-Pacific Development Corporation in the amount of \$556,000.00 for the work.

COUNCILMEMBER ANNOUNCEMENTS AND ACTIVITIES:

125th Anniversary Celebration – Mayor Pro Tem Foster reviewed the success of the November 15th and 16th original music production, “Redlands, My Redlands” and highlighted the final event of the celebration. The birthday party showing of a documentary of all the years activities at the Esri/University of Redlands Forum on November 26th and 27th

Last Coffee of the Year – Councilmember Gardner said he and the Mayor Pro Tem performed the last Coffee with the Council for this year with a lively and informative session. More to come next year.

Healthy Redlands – Councilmember Gilbreath announced that the Healthy Redlands Committee will meet at 4:00 P.M. on Thursday, November 21, 2013 in the Council Chambers.

Holiday Closure – Mayor Aguilar announced the City of Redlands government offices will be closed from December 20, 2013 to January 5, 2014 in observance of the Holiday Season. Emergency and safety services will remain open on regular schedules.

ADJOURNMENT:

There being no further action required, Mayor Aguilar adjourned the meeting at 8:14 P.M. The next regular meeting of the City of Redlands City Council will be held on December 3, 2013.