

MINUTES of the Regular Meeting of the City of Redlands Airport Advisory Board held on October 01, 2014 at 5:00 PM in the:

City Council Chambers, 35 Cajon Street, Suite 2, Redlands, California

MEMBERS PRESENT:

Ingrid Biglow, Chair
John Loy
Miles Miller
Ron Klinkebiel
John M. Oros

EXCUSED:

Dr. James Caley

ABSENT:

John Caton, Vice-Chair

REDLANDS CITY STAFF:

Tim Sullivan, Quality of Life
Erik Reeves, Quality of Life
Ben Matlock, Quality of Life
Chris Boatman, Quality of Life

GUESTS:

Patricia Gilbreath, Liaison City Council Member
Bob Pearce, Former AAB Member
Ted Gablin, President of Redlands Airport Association
Cindy Gablin, Secretary of Redlands Airport Association
James Hoyt, Media Contact of Redlands Airport Association
Dennis Bell
Steve Willer, Redlands Flying Club, Redlands Airport Association
Jim Ott, Redlands Aviation

I. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The meeting was called to order at 5:00 PM by Chair with the Pledge of Allegiance.

II. PUBLIC COMMENTS: Various members from the audience voiced their concerns throughout the meeting regarding the Airport Advisory Board's agenda items; which included the Citrus Reservoir, the stockpile located near the airport, airport lighting, and the Hangar air show. The topics were also discussed later in the meeting. (Please note: the meeting's audio recording was not available until Item IV, Status Report.)

III. APPROVAL OF MINUTES: The minutes of September 3rd were approved 4/0, by a motion Mr. John Oros, second Mr. Ron Klinkebiel, (Mr. John Loy arrived later during the meeting.)

IV. Status Report:

- a. Financial update presented by Finance Department staff.** The item was tabled for the next meeting because the Finance Department representative was unable to attend.
- b. Bi-Monthly Airport Overview (QOL) – Update on City hangar availability, work orders performed and scheduled work/maintenance:** Mr. Sullivan reported that the three hangars are still open and available; Mr. Ted Gablin volunteered to help the City to get the hangars occupied. The Chair noted that there were creep holes along the

southern fence line (one south of electric shed by Runway 26, and another between the last two electric poles on west ramp) where wildlife could enter and can become a potential safety hazard. **Mr. Eric Reeves** reported that the access issues at the Central Gate were resolved because staff replaced the motor for the automatic gate. The Chair inquired about maintaining a “secure six-foot tall chain link fencing, with three strands barbed wire around the entire airport.”

- c. **AIP Funding and Project** – **Mr. Ben Matlock** reported that the grant proposal for the Redlands Airfield Lighting and Sign Plan has been approved by City Council and the FAA, and is now in progress. Mr. Matlock also noted that the Capital Improvement Plan process for next Fiscal year is about to begin. Mr. Matlock will inform the AAB when the various projects goes out for bids.

(The Audio Feed from AAB Meeting is available to the public upon request)

Chair at this time requested that because of consistent disconnect of information from AAB to the City Council, AAB may recommend a new liaison member. Additionally Chair thanked Mr. Matlock for making the minutes available on City Web Site. **Mr. James Hoyt** made a request that the City provide an archive of the minutes from the last two years to the City’s website. Quality of Life staff said they will add the additional minutes.

V. New Business

- a. **Update on Citrus Reservoir** – **Mr. Chris Boatman** reported there were not a lot of new activities in the reservoir itself; but that there is continued construction of the State’s pipeline project, and that the City has received a tentative schedule. The Board the public provided a discussion on the stockpile, and the Board members voted unanimously to recommend that City Council direct its legal counsel (**Mr. Dan McHugh**) to prepare and send letters to all responsible parties. The Board noted that the letters should reference the liability issues within the airport’s sphere of influence, and highlight that the stockpile be removed within the outlined timeline.
- b. **Discussion of Air show requirements**–Chair inquired if the Board would support a uniform committee of 2 or 3 members from each airport stakeholder (e.g. persons from the airport, including the AAB, EAA, RAA, and a City Council member) to discuss the air show, and create a template of any suggested and required parameters that would enhance the airport community. This request will be added to next meeting agenda. **Mr. Sullivan** informed the Board that there is a request by Hangar 24 representative to meet with City staff. The Board made a request that two volunteers of an AAB Ad Hoc committee (Mr. John Loy, Chair plus possibly Dr. James Caley) be present at a meeting time during October. In addition, **AAB** members requested a Special AAB Meeting November 5th at 6 pm.
- c. **Discussion regarding airport perimeter lighting and security cameras**–**Mr. Sullivan** spoke that there has not been an update since the original footprint. He emphasized that in the event of an incident, it would be prudent to call the Quality Of Life Department or Police Dispatch in order to enhance the response time.

VI. Old Business

- a. **Update on new development signage** – **Mr. Boatman** gave an update on required signage at the respective development communities in question; (Walton Project) Judson Ranch, and Patterson Ranch. Chris noted that in addition to the signage, an aviation easement is recorded for those developments.

VII. Possible agenda items for Special Meeting November 5th

- a. **Stockpile status update**
- b. **Hangar availability update**
- c. **Plane Wash Rack construction possibilities.**
- d. **Financial update with Questions & Response by Finance representative**
- e. **Maintenance update**
- f. **Airport Capital Improvement Plan**
- g. **Signage/permits/licensing on new constructions update**
- h. **Update on the AIP funds update on EIP**
- i. **Cameras & Lighting update**
- j. **Research Environmental Impact Report re: “Citrus Reservoir”**
- k. **Air-show requirements; AAB advisement**

VIII. ADJOURNMENT at 6:36 PM, TO NEXT MEETING

Next special scheduled meeting, at 5:00 PM, 2014 in City Council Chambers

Minutes Submitted by:

Ingrid M. Biglow, Advisory Board Member