

**MINUTES:** of the Historic and Scenic Preservation Commission (HSPC) meeting of the City of Redlands held of October 4, 2018, at 6:00 p.m. are as follows:

**MEMBERS** Shan McNaughton, Vice Chairman

**PRESENT:** Nathan Gonzales, Commissioner  
Angela Keller, Commissioner  
Patricia Larson, Commissioner  
Kristine Brown, Commissioner  
Alison Roedl, Commissioner

**STAFF** Brian Desatnik, Development Service Director

**PRESENT:** Brian Foote, Planning Manager  
Loralee Farris, Principal Planner  
Emily Elliott, Senior Planner

## **I. CALL TO ORDER AND PUBLIC COMMENT PERIOD - 3 MINUTES**

Vice Chairman Shan McNaughton, called the meeting to order, and opened the Public Comment period. There were no comments forthcoming and the Public Comment period was closed.

## **II. ATTENDANCE**

All Commissioners were present with the exception of Chairman Kurt Heidelberg

## **III. APPROVAL OF MINUTES**

### **A. September 6, 2018**

It was moved by Commissioner Nathan Gonzales, seconded by Commissioner Kristine Brown and carried on a 6-0 vote (Chairman Heidelberg absent) to approve the minutes of September 6, 2018.

## **IV. OLD BUSINESS**

### **A. COREY STEIPEN, APPLICANT (PROJECT PLANNER: EMILY ELLIOTT)**

**PUBLIC HEARING** to consider **Certificate of Appropriateness No. 556** related to the exterior renovation of an approximately 3,797 square-foot two-story, single family residence. Modifications to the property include installation of front yard fencing, removal of an entry canopy, installation of a portico, installation of a loggia and alterations to the rear terrace, and alternations to an existing pool cabana. The site is located within the Highland Avenue Historic and Scenic District at 1205 W. Highland Avenue in the R-S (Suburban Residential) District (APN: 0175-091-03-0000). This project is exempt from environmental review pursuant to Section 15301(a)

(Existing Facilities) of the California Environmental Quality Act Guidelines.

Ms. Emily Elliott, Senior Planner, stated that the applicant is not prepared to submit plans and has requested a continuance. Ms. Elliott requested that Certificate of Appropriateness No. 556 be tabled until further notice.

Vice Chairman Mc Naughton opened the Public Hearing, there were no comments forthcoming and the Public Hearing was closed.

## MOTION

It was moved by Commissioner Gonzales, seconded by Commissioner Alison Roedl and carried on a 6-0 vote (Chairman Heidelberg absent) to table the Public Hearing for Certificate of Appropriateness No. 556.

## V. NEW BUSINESS

### A. PROPERTY ONE, LLC, APPLICANT (PROJECT PLANNER: LORALEE FARRIS)

**PUBLIC HEARING** to consider **Certificate of Appropriateness No. 568** to rehabilitate the core and shell of the Redlands Santa Fe Train Depot for seismic upgrades. Improvements include the restoration and/or repair of damaged materials; removal of non-historic period elements including a basement exterior door and concrete loading dock; replacement of non-period basement door with new door to match historic drawings; removal, salvage and resetting the existing brickwork paving on the north side of the building; structural improvements, below grade and to the roof; and the installation of new period appropriate doors and transoms on the northern and southern building elevation. The property, located at 349-351 Orange Street, is locally designated as Historic Landmark No. 38, and is located within the Federal and State Santa Fe Depot District in the TC-H (Town Center Historic) District of Specific Plan No. 45, also known as the Downtown Specific Plan (APN: 0169-281-39-0000.)

Mrs. Lorelee Farris, Principal Planner, gave a brief overview of the Santa Fe Train depot.

Vice Chairman Mc Naughton opened the Public Hearing.

Ms. Justine Leong, Project Manager, from Architectural Resources gave a detailed presentation on the Santa Fe Train Depot. Ms. Leong gave an overview of the structural upgrades and restorations.

Vice Chairman McNaughton closed the Public Hearing.

## MOTION

It was moved by Commissioner Gonzales, seconded by Commissioner Patricia Larson and carried on a 6-0 vote (Chairman Heidelberg absent) to adopt Resolution No. 2018-19, and approved Certificate of Appropriateness No. 568, subject to the Conditions of Approval and find the project is exempt from further environmental review pursuant to Section 15311 of the CEQA Guidelines.

**VI. DISCUSSION, POSSIBLE ACTION AND INFORMATION ITEMS**

A. Informational Items provided by City Staff

1. Presentation on Major and Minor Certificates of Appropriateness

Ms. Lorelee Farris, Principal Planner, gave a presentation on the procedure on Major and Minor Certificate of Appropriateness.

Commissioner Gonzales recommended a subcommittee be formed to evaluate and update the procedure on Major and Minor Certificate of Appropriateness.

Mr. Brian Desatnik, Planning Director, recommended that the procedure for Major and Minor Certificates of Appropriateness be placed on the agenda for the next Historic and Scenic Preservation Commission meeting.

B. Commissioner Announcements – None

**VII. ADJOURNMENT TO THE MEETING OF NOVEMBER 1, 2018**

The meeting adjourned at 6:55 p.m. to the regularly scheduled Historic and Scenic Preservation Commission meeting of November 1, 2018.

Respectfully Submitted,



Joni Mena  
Senior Administrative Technician



Lorelee Farris  
Principal Planner