

Utilities Advisory Committee

MEETING MINUTES (Meeting #8 on December 3, 2020)

I. Call to Order, and Roll Call

Chairperson James called the eighth 2019 Utilities Advisory Committee (UAC) meeting to order at 6:02 pm. Following a roll call the following UAC members were present: John James, Christine Roque, Richard Smith, Monty Dill and Richard Corneille. Jonathon Corbridge and Ernest Marquez, Jr were able to log into Zoom after the roll call was completed. City of Redlands staff City Manager Charlie Duggan, MUED Director John Harris, Senior Project Manager Ross Wittman, Utilities Operations Manager Kevin Watson, Civil Engineer Goutam Dobey, Engineering Volunteer Johana Silva, Administrative Analyst Elizabeth Boehling and Raftelis Financial consultants Sudhir Pardiwala, and Lauren Demine, were all in attendance.

II. Public Comment

MUED staff Liz Boehling received one public comment which was read into the record.

III. Approval of Special Meeting Minutes of February 20, 2020

During discussion of meeting minutes from February 20, 2020, Mr. Corneille asked that the word "water" be added to section III, paragraph four, second line from bottom to read: *"Additionally, master plans for water, wastewater and non-potable were also planned for review."*

A motion was made by Committee Member Roque to recommend the word "water" be added to the minutes. Committee Member Corneille seconded the motion approving the meeting minutes. Motion carried 4 - 1 (Committee Member Dill abstained). Committee Members Marquez and Corbridge were present but had audio/video issues at the time of the vote.

IV. Moment of Silence for Michael Ten Eyck

Chairperson James called for a moment of silence to remember former commissioner Michael Ten Eyck, who passed in 2020.

V. Welcome of Monty Dill & election of Chairperson and Vice-chair

With the passing of Michael Ten Eyck and the addition of commissioner Monty Dill commissioner John James requested the election of Chairperson and Vice Chairperson be added to the agenda. He asked Ross Wittman to conduct the vote for Chairperson.

Mr. Wittman requested members to entertain a motion nominating a Chairperson for the 2019 UAC for the duration of the study by stating his or her name and who is being nominated. **A motion was made by Committee Member Corneille nominating John James for Chairperson. Committee Member Smith seconded the motion which was approved 7-0 by roll call vote.**

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Chairperson James requested members to entertain a motion nominating a Vice Chairperson for the 2019 UAC for the duration of the study by stating his or her name and who is being nominated.

A motion was made by Committee Member Roque nominating Richard Corneille for Vice Chairperson. Committee Member James seconded the motion which was approved 7-0 by roll call vote.

VI. Update on Water, Wastewater and Non-Potable Water Financials and Rate Models

Mr. Wittman let the commission know that the financials and rate models will be continued business for the December 17, 2020 meeting.

VII. Update on Wastewater Treatment Plant Rehabilitation Project including Phase 1A and Phase 1B

Mr. Wittman provided an update on the Wastewater Treatment Plant Rehabilitation Project. He presented a short summarization of the wastewater plant from its inception in 1962 and the various plant upgrades over the past 58 years.

Mr. Wittman informed the Committee, Phase 1A of the Wastewater Treatment Plant Rehabilitation was completed in November and included the installation of 6 new trains of membrane bioreactors (MBR) inclusive of 84 total MBRs.

Mr. Wittman further informed the Committee, Phase 1B will include fine screen installation, ejector priming system upgrades, scour blowers & associated ancillaries upgrades, digester boilers & heat exchanger upgrades, and gas conditioning upgrades. The scope for Phase 2 is currently being conducted, and City staff expect the scope to be completed by the end of December.

VIII. Possible Agenda Items for Next Meeting

Committee Member Roque read from a Zoom chat from Committee Member Corbridge (who was continuing to have audio issues) to discuss in more detail Phase 2 at the December 17th UAC meeting.

Committee Member Marquez Jr. requested an update on City's revenues as it relates to the COVID-19 pandemic be discussed at the December 17th meeting.

IX. Adjourn

The meeting was adjourned at 6:52 pm.

Elizabeth Boehling, Administrative Analyst