

**City of Redlands  
2014-2015  
Adopted Budget**

**Development Services Department**

**Mission Statement:**

The Development Services Department provides quality service to customers through professionalism, integrity and the efficient use of resources. The Department responds to the changing needs of the community by promoting and implementing policies, goals, procedures and actions which address community issues related to physical development and strengthen and diversify the economic base of the City. The Department endeavors to enhance and protect the urban and natural environment of the City of Redlands ensuring that the City remains an ideal place in which to live and work.

**Department Goals:**

- Provide for the short and long term physical development within the City consistent with the policies and goals established in the General Plan and the Economic Development Action Plan;
- Provide professional, accurate, timely and courteous service to the public;
- Emphasize development and business attraction opportunities;
- Provide opportunities that will improve and preserve housing for all income levels;
- Provide for managed development that will preserve, enhance, and maintain the special quality of life valued by this community;
- Allow for development within the City of Redlands which occurs in a way that promotes the optimum social and economic well-being of the entire community;
- Provide a high standard of technical expertise for department staff through regular training and awareness of new legislation, innovative construction techniques, and architectural/planning design techniques; and
- Provide a continuing review, update and implementation of the City's General Plan, Specific Plans and zoning ordinances in response to the changing needs of the community.

**Performance Measures:**

- Abide by the City of Redlands 2014-2014 Strategic Plan, including the following:
  - A comprehensive review and update to the entitlement process;
  - Develop a plan review process to expedite the permitting process;
  - Support ongoing economic development efforts, including rehabilitation of the Redlands Mall, Packing House and other activities;
  - Commence the General Plan Update; and
  - Modernize the Redlands Municipal Code.
- All telephone calls received before noon will be returned on the same day.
- 90% of all non-legislative development applications will be scheduled for Planning Commission review within 60 days after the application has been deemed complete.
- 90% of Non-Tenant Plan Checks Processed in 3 Weeks for 1<sup>st</sup> review.
- 90% of Tenant Plan Checks Processed in 2 Weeks for 1<sup>st</sup> review.
- 90% of "LEED" Plan Checks Processed in 4 Weeks for 2<sup>nd</sup> Review.
- 100% of Inspections completed next business day if requested by 5:00 on the previous day.

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REVENUE DETAIL

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<b><u>DEVELOPMENT SERVICES</u></b>				
3111 General Plan Review Fee	20,942	380,000	125,000	241,000
3112 General Plan Amendments	5,018	10,928	5,464	10,928
3113 Building Permits	340,665	378,550	660,000	735,617
3114 Electrical Permits	83,148	36,301	147,700	167,859
3115 Plumbing Permits	47,630	26,558	115,785	131,464
3117 HVAC Permits	61,050	45,701	125,870	142,960
3119 Cert of Occupancy	20,940	22,934	40,630	45,780
3120 Pool and Spa Permits	5,130	7,180	0	0
3121 Sign Permit	11,886	16,000	14,000	15,000
3122 Demolition Permits	1,671	2,500	4,950	3,000
3123 Roofing Permits	11,883	18,636	8,060	8,640
3124 Plan Check	200,220	220,000	195,430	232,270
3125 Preliminary Reviews	1,790	6,000	4,250	5,000
3126 Historic Certs of Appropriateness	796	1,500	3,400	2,500
3138 East Valley Corridor	16,997	3,814	9,369	3,814
3140 Specific Plan	6,178	10,000	7,972	7,972
3142 Conditional Use Permit	79,339	77,000	39,280	70,000
3144 Variances	9,442	7,000	21,549	10,000
3148 CRA Review	47,693	37,000	38,040	52,000
3152 Map Review	37,060	42,000	36,980	50,000
3153 Street Vacation	4,384	2,344	0	2,344
3154 Environmental Impact	76,743	80,000	46,880	71,000
3158 Residential Development Alloc	2,828	8,484	14,784	10,416
3162 Home Occupation Permit	6,786	10,000	5,200	6,000
3164 Ordinance Amendment	812	7,974	3,420	8,736
3175 Development Agreements	8,000	3,000	3,000	3,000
3176 Annexation Agreements	2,309	4,618	8,675	6,366
3178 Preannexation Agreements	0	42,000	5,000	20,000
3180 Socio-Economic Studies	27,184	25,000	21,160	30,000
3302 Inspections	13,059	10,000	20,370	15,000
3323 Research & Microfilming	4,996	5,000	4,198	4,427
3512 Returned Check Charge	35	35	156	50
3522 Kiosk Rental Program Revenue	0	1,000	0	1,000

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	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<b><u>DEVELOPMENT SERVICES (CONT)</u></b>				
3530 Miscellaneous Receipts	5,836	7,000	6,700	6,500
3533 Misc Taxable Sales	35	500	30	100
<b>TOTAL DEVELOPMENT SERVICES</b>	<b>1,162,485</b>	<b>1,556,557</b>	<b>1,743,302</b>	<b>2,120,743</b>
<b><u>DOWNTOWN BUSINESS AREA (236)</u></b>				
3100 Business License	838	0	294	0
3510 Investment Income	227	0	1,498	1,500
3512 Returned Check Charge	152	35	195	100
3516 Sale of Surplus Property	14,404	0	0	0
3530 Miscellaneous Receipts	45,299	37,500	27,389	28,000
3535 Program Income	266,501	236,000	250,000	250,000
<b>TOTAL DOWNTOWN BUSINESS AREA</b>	<b>327,421</b>	<b>273,535</b>	<b>279,376</b>	<b>279,600</b>
<b><u>COMM DEVEL BLOCK GRANT (243)</u></b>				
3250 Federal Grants	293,363	437,105	1,017,136	433,050
3309 Application/Filing Fee	200	700	400	0
<b>TOTAL COMM DEVEL BLOCK GRNT</b>	<b>293,563</b>	<b>437,805</b>	<b>1,017,536</b>	<b>433,050</b>
<b><u>NEIGHBORHOOD INITIATIVE (245)</u></b>				
3250 Federal Grants	8,990	0	2,772	0
<b>TOTAL NEIGHBORHOOD INITIATIVE</b>	<b>8,990</b>	<b>0</b>	<b>2,772</b>	<b>0</b>
<b><u>OBLIGATION PMNT (288)</u></b>				
3000 Current Secured Taxes	6,702,378	6,736,168	5,018,910	3,964,478
3510 Investment Income	(7,142)	0	20,000	15,000
<b>TOTAL OBLIGATION PMNT</b>	<b>6,695,236</b>	<b>6,736,168</b>	<b>5,038,910</b>	<b>3,979,478</b>
<b><u>SUCCESSOR TO RDA DEBT SVC (380)</u></b>				
3510 Investment Income	82,329	0	90,000	90,000
<b>TOTAL SUCCESSOR TO RDA DEBT SV</b>	<b>82,329</b>	<b>0</b>	<b>90,000</b>	<b>90,000</b>

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	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<b><u>SUCCESSOR TO RDA GENERAL FUND (480)</u></b>				
3510 Investment Income	(3,546)	0	0	0
3520 Rental Income	18,000	18,000	18,000	18,000
TOTAL SUCCESSOR TO RDA GENERA	14,454	18,000	18,000	18,000
<b><u>SUCCESSOR TO RDA CAP PROJ (488)</u></b>				
3510 Investment Income	938	0	800	725
3516 Land Sale Proceeds	1,610	0	0	0
3530 Miscellaneous Receipts	94,484	0	0	0
TOTAL SUCCESSOR TO RDA CAP PRC	97,032	0	800	725

**City of Redlands  
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**Development Services Department  
Economic Development Division**

**Program Description:**

The Economic Development Division administers a variety of economic development programs and services that support businesses and residents in the City of Redlands. Division staff is involved in business attraction and retention activities, City/Chamber and regional collaborative efforts, business networking, marketing, workforce development, tourism and project support.

**Program Objectives:**

- Implement the City's Economic Development Action Plan.
- Target and recruit new business investment in health, technology and other key sectors.
- Continue business outreach activities.
- Establish and administer business retention programs.
- Continue implementing an effective marketing campaign.
- Maintain City presence at targeted trade shows.
- Facilitate/assist new owner with the redevelopment of the Redlands Mall.
- Support business growth and expansion efforts and expedite the development process.
- Encourage point-of-sale locations in Redlands.
- Engage and collaborate, as appropriate, with regional and county economic development partners.
- Execute approved initiatives to improve and enhance downtown area
- Continue collaborative partnerships with Chamber of Commerce and other business stakeholders.
- Engage business stakeholders for potential collaboration on tech incubator program.
- Establish partnerships and develop collaborative programs/projects with community's tourism stakeholders.
- Enhance resource and business information pages on City's website.

**Significant Program Changes:**

- Development of new Economic Development Action Plan.
- Development and submittal of Successor Agency's Long-Range Property Management Plan.

**Accomplishments for Fiscal Year 2012-2013:**

- More than a half dozen new restaurants opened.
- Six percent increase in taxable sales (FY'11-12 to FY'12-13).
- Realized lowest retail vacancy rate in five years.
- Opening of new retail development (Redlands Village).
- Significant effort undertaken to assist existing owner with sale of the Redlands Mall property.
- Expansion assistance provided to Esri and Hangar 24.
- Implemented Microenterprise Grant Assistance Program (MAP) and Economic Development Loan Program (assisted two qualified local businesses)
- Worked with California Manufacturing Technology Consulting (CMTCC) group to implement/reach out to assist local manufacturers with assistance to tools to improve productivity and profitability

- Implemented the San Bernardino Associated Government's (SANBAG's) clean energy financing program for local businesses.
- Worked with the County of San Bernardino to support business attraction efforts by responding to site selection inquiries.
- Conducted business information meetings with brokers and Chamber of Commerce.
- Hosted one dozen small business workshops, averaging 15 participants per workshop.
- Established a presence and participated in the ICSC Western Division retail conference, meeting with potential retailers and site selectors.
- Began process of developing a base level of marketing material.
- Introduced City's flagship monthly business brief - RedZone (currently has approximately 1,700 subscribers).
- Worked with City's PIO to provide media representatives with information and data about the community - verbally and in written form - including Redlands Daily Facts, Inland Empire Magazine, The Atlantic Magazine and others.
- Continued to administrate Market Night and Redlands Farmers' Market events throughout the year (200 small businesses and local farmers and thousands of visitors participated each week).
- Hosted a variety of special events in the downtown area including Surfin' State Street, Redlands Wine & Music Festival, Food Truck and Brewfest, Spring Movie in Ed Hales Park, Holiday Tree Lighting.

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**DEPARTMENT/DIVISION**  
ECONOMIC DEVELOPMENT

**FUND**

GENERAL FUND

**ORGKEY**

101161

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	71,893	179,870	179,870	142,463
4010 Overtime Salaries	52	2,000	2,000	0
4015 Banked Leave Buy Back	8,468	8,763	8,763	4,484
4050 Pension Contributions	15,476	37,026	37,026	26,558
4051 Fica/Medicare	5,774	13,533	13,533	10,953
4053 Deferred Compensation	1,495	4,663	4,663	3,369
4055 Health/Dental Insurance	13,368	23,377	23,377	19,585
4056 Worker's Comp Insurance	0	0	0	4,832
4057 Disability Insurance	141	174	174	123
4058 Unemployment Insurance	372	820	820	647
4059 Life Insurance	53	119	119	94
4080 Vehicle Allowance	180	360	360	60
4081 Eyecare Reimbursement	281	558	558	423
4084 Clothing Cash Payment	200	70	70	48
4085 Other Taxable Benefits	283	320	320	263
<b>TOTAL SALARIES AND BENEFITS</b>	<b>118,036</b>	<b>271,653</b>	<b>271,653</b>	<b>213,901</b>
<b><u>SERVICES</u></b>				
5190 Other Professional Services	29,011	50,536	50,536	52,000
5240 Meetings & Professional Devlpmt	1,090	9,500	9,500	20,500
5255 Travel Expense Reimbursement	83	4,500	2,059	4,500
5270 Printing and Binding	1,059	1,000	500	500
5275 Postage	42	200	500	500
5280 Advertising	0	25,000	25,000	40,000
5303 Telephone	0	500	500	500
5340 Office Equipment Maintenance	0	500	500	500
5800 Subscriptions & Memberships	285	8,200	4,906	10,800
5880 Special Contractual Services	621	1,000	1,000	1,000
<b>TOTAL SERVICES</b>	<b>32,191</b>	<b>100,936</b>	<b>95,001</b>	<b>130,800</b>

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**DEPARTMENT/DIVISION**  
ECONOMIC DEVELOPMENT

**FUND**  
GENERAL FUND

**ORGKEY**  
101161

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<b><u>SUPPLIES</u></b>				
6140 Office Supplies	1,248	1,400	500	500
6210 Repair/Maintenance Supplies	0	200	200	200
6310 Janitorial Supplies	0	100	100	100
<b>TOTAL SUPPLIES</b>	<b>1,248</b>	<b>1,700</b>	<b>800</b>	<b>800</b>
<b><u>FIXED ASSETS</u></b>				
7140 All Other Equipment	0	5,000	4,752	0
<b>TOTAL FIXED ASSETS</b>	<b>0</b>	<b>5,000</b>	<b>4,752</b>	<b>0</b>
 <b>DIVISION TOTAL</b>	 <b>151,475</b>	 <b>379,289</b>	 <b>372,206</b>	 <b>345,501</b>



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**Development Services Department  
Building and Safety Division**

**Program Description:**

This program provides for the administration of the California codes and city's ordinances to safeguard life, health, property and public welfare by regulating the design, construction, accessibility, quality of materials, flood protection, use, occupancy, location and maintenance of all building and structures within the community of Redlands. This includes plan review of proposed buildings and structures, on-site inspections to assure compliance, complaint investigation and enforcement, maintenance, storage and retrieval of building records, and coordination with other government agencies.

**Program Objectives:**

- Maintain and promote excellent customer service standards at the One Stop Permit Center and in the field;
- Perform requested onsite building inspections in a timely and courteous manner;
- Perform effective and efficient plan review in Department acceptable timeframes for compliance with building, residential, electrical, plumbing, mechanical, energy, FEMA regulations, green building standards, and accessibility standards;
- Provide staff support to the Development Review Committee, Minor Exception Permit Committee, Historic and Scenic Preservation Commission, Disaster Council, Fire Department, Code Enforcement, Municipal Utilities Department, One Stop Permit Center, and local chapters of the International Code Council;
- Review and implement Assembly Bill 717 and Senate Bill 1608, to meet the continuing education and accessibility requirements that applies to the Building Division;
- Continue to upgrade the department methods for storage of building plans to comply with state laws by digitizing plans;
- Administer FEMA flood plain regulations and public outreach programs for inclusion of the City in the Community Rating System;
- Evaluate and investigate existing structures within the city for compliance with various municipal codes and state regulations;
- Prepare for disaster response by training and certification in emergency services;
- Maintain and improve accessibility throughout the city by obtaining the services of certified access specialists; and
- Perform business license inspections to ensure compliance with city regulations for business uses and safety of the public.

**Significant Program Changes:**

- Improve plan review turnaround times by the hiring of a Senior Building Plan Specialist;
- Reorganized office space and functions within the department;
- Over the counter permit and plan review functions are enhanced with the additional staff;
- Continue to train and implement the new editions of the California Building Codes.
- Accessibility knowledge and state certification for staff in the Certified Access Specialist program.

**Accomplishments for Fiscal Year 2013-14:**

- Issued approximately 1,600 permits for building, electrical, mechanical, plumbing, or combinations thereof.
- Performed plan review for more than 150 plans;
- Processed more than 190 fire sprinkler/alarm plans;
- Performed more than 7400 inspections within the next business day of the request;
- Conducted in excess of 200 business license inspections;
- Respond to approximately 2,150 public counter contacts at the One Stop Permit Center for customer assistance;
- Produced in excess of 40 public record requests for internal and external customers;
- Responded to approximately 80 complaints and conducted the initial inspection within 48 hours;
- Provided staff support for the improvement of City Works computer permitting software program;
- Provided guidance and support to citizens affected by the changes to the flood insurance program;
- Provided building activity reports to the county, state, and federal government;
- Provided staff to the One Stop Permit Center, Development Review, Preliminary Review, minor exception committee and special reviews with applicants.

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**DEPARTMENT/DIVISION**  
BUILDING & SAFETY

**FUND**  
GENERAL FUND

**ORGKEY**  
101162

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	344,101	446,780	422,769	480,242
4010 Overtime Salaries	1,118	5,000	5,000	5,000
4015 Banked Leave Buy Back	104,106	14,506	11,449	14,571
4050 Pension Contributions	72,232	95,422	88,283	91,634
4051 Fica/Medicare	29,790	34,886	30,807	36,921
4053 Deferred Compensation	2,341	3,412	22,553	3,413
4055 Health/Dental Insurance	46,232	51,436	64,209	65,829
4056 Worker's Comp Insurance	15,759	12,000	12,000	7,096
4057 Disability Insurance	2,326	2,554	2,565	2,614
4058 Unemployment Insurance	2,002	2,921	2,023	2,921
4059 Life Insurance	326	424	368	424
4080 Vehicle Allowance	420	480	615	480
4081 Eyecare Reimbursement	629	1,514	396	1,514
4084 Clothing Cash Payment	800	866	800	866
4085 Other Taxable Benefits	10,162	12,960	4,753	4,410
<b>TOTAL SALARIES AND BENEFITS</b>	<b>632,344</b>	<b>685,161</b>	<b>668,590</b>	<b>717,935</b>
<b><u>SERVICES</u></b>				
5190 Other Professional Services	5,060	15,000	15,000	15,000
5240 Meetings & Professional Devlpmt	2,228	2,500	2,800	2,600
5255 Travel Expense Reimbursement	226	200	200	200
5270 Printing and Binding	2,243	2,900	2,900	2,900
5275 Postage	14	200	200	200
5303 Telephone	3,673	3,040	3,040	3,040
5395 Info Technology Services Charges	17,966	17,966	17,966	17,966
5396 City Garage Charges	4,671	4,671	4,671	4,671
5570 Office Equip & Furn Rent	2,918	2,500	2,500	2,500
5800 Subscriptions & Memberships	570	646	646	600
<b>TOTAL SERVICES</b>	<b>39,569</b>	<b>49,623</b>	<b>49,923</b>	<b>49,677</b>

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**DEPARTMENT/DIVISION**  
BUILDING & SAFETY

**FUND**  
GENERAL FUND

**ORGKEY**  
101162

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<b><u>SUPPLIES</u></b>				
6130 Books & Supplies	1,142	7,500	4,700	1,000
6140 Office Supplies	731	1,200	1,200	1,200
6180 Turnouts/Uniforms/Safety Equip	79	0	12	100
6500 Office Equipment and Furniture	0	0	0	5,000
<b>TOTAL SUPPLIES</b>	<b>1,952</b>	<b>8,700</b>	<b>5,912</b>	<b>7,300</b>
<b>DIVISION TOTAL</b>	<b>673,865</b>	<b>743,484</b>	<b>724,425</b>	<b>774,912</b>

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**Development Services Department  
Planning Division**

**Program Description:**

The Planning Division plays a critical role in achieving the City's goals and objectives relative to the physical development of the community. This program performs current and advanced planning functions which includes: processing of land development applications; responding to land use inquiries from residents, business owners and development professionals; maintenance and updates of the general plan, specific plans and development code; project management on special projects; administering contracts with consultants hired to perform environmental and planning services; annexation requests; management of the One Stop Permit Center; and provides technical and professional support to the Environmental Review Committee, the Historic and Scenic Preservation Commission, the Planning Commission and the City Council.

**Program Objectives:**

- Accept process and prepare staff reports as necessary for land use applications and permits as required to satisfy legally required procedures to allow a formal decision;
- Respond to telephone and public counter queries for customer assistance at the One Stop Permit Center and at the Planning Division Office;
- Provide staff support to the Planning Commission, the Historic and Scenic Preservation Commission, and the Environmental Review Committee, in the form of staff reports, presentations, agendas, legal advertising and notices, and recording of minutes. This includes approximately 12 Planning Commission meetings, twelve Historic and Scenic Preservation Commission meetings, and twenty-two Environmental Review Committee meetings;
- Process City-initiated general plan amendments and development code amendments as directed by the City Council, and as mandated by the State of California;
- Process annexations as required for unincorporated areas to accommodate proposed and pending development;
- Reviews final grading, building, and landscaping plans prior to issuance of building permits to ensure compliance with code requirements and any conditions of approval;
- Perform final occupancy inspections on building projects as required to ensure compliance with conditions of approval and development code standards;
- Continue to evaluate Planning procedures for efficiency and effectiveness and implement changes as necessary to department procedures and development code regulations;
- Maintain a community education program to include: Internet web pages, newspaper articles, and speaking engagements; and
- Assist in the implementation of new software at the One Stop Permit Center for improved project tracking and reporting.

**Significant Program Changes:**

- Funding one Senior Planner position that has been held and unfunded.

#### Accomplishments for Fiscal Year 2013-2014:

- Responded to over 9,000 phone calls from the public;
- Attended to over 4,000 counter calls;
- Over 300 Development Applications processed;
- Over 175 Staff Reports written for the City Council, Planning Commission, Historic and Scenic Preservation Commission and Environmental Review Committee;
- Preparation and noticing responsibilities for 70 meeting agendas consisting of: 17 Planning Commission Agendas; 19 Environmental Review Committee Agendas; 19 Development/Preliminary Review Committee Agendas; and 15 Historic and Scenic Preservation Commission Agendas;
- Processed 348 Plan checks reviewed and completed;
- Completed final drafts of Station Area Plans for the five (5) rail stops in the Redlands Passenger Rail Project; evaluating development assumptions around each of the Station Areas, and analysis of land use changes to the City's general plan, codes and specific plans to accommodate density within the Station Areas;
- Completed 2014-2021 Housing Element Update and obtained certification from the State Department of Housing and Community Development.
- Implementing the Housing Element provisions, relative to constraints in development of affordable housing. The Zoning issues addressed this past year included: (a) Amendment to the Downtown Specific Plan to allow emergency shelters in the Service Commercial District pursuant to Senate Bill 2; and, (b) In the process of defining and allowing Single-Room Occupancy (SRO) uses and addressing Group Homes and Boardinghouses;
- Participating in the AB 32/SB 375 Joint Partnership with SANBAG members for the development of a GHG Inventory and Reduction Plan and a Sustainable Community Strategy for the region to comply with new State legislation;
- Entitled 3,049,139 square feet of industrial development which includes: a 1,015,740 square foot Fulfillment Center by Hillwood Investment Properties; a 1,013,331 square foot warehouse distribution center by McShane Corporation; and, a 771,839 square foot warehouse distribution center by Hillwood Investment Properties.
- Staff providing administrative oversight, including contract administration and coordination with consultant for SMARA compliance for the six quarries and two reclamation plans operated by CEMEX Materials and Robertson's Ready Mix in the Upper Santa Ana River Wash;
- Jointly overseeing operations and staffing of One Stop Permit Center;

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**DEPARTMENT/DIVISION**

PLANNING

**FUND**

GENERAL FUND

**ORGKEY**

101164

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	485,413	588,801	596,861	698,227
4005 Salaries:Part Time	1,990	36,000	12,000	37,962
4010 Overtime Salaries	1,871	5,000	5,000	5,000
4015 Banked Leave Buy Back	19,638	20,015	19,228	16,193
4050 Pension Contributions	103,417	128,670	127,655	114,789
4051 Fica/Medicare	36,594	44,713	43,523	55,661
4053 Deferred Compensation	5,822	6,034	6,104	7,086
4055 Health/Dental Insurance	84,561	95,093	93,259	90,905
4056 Worker's Comp Insurance	12,174	10,000	10,000	29,163
4057 Disability Insurance	2,256	3,268	2,983	3,411
4058 Unemployment Insurance	2,852	3,286	2,873	4,587
4059 Life Insurance	410	477	469	540
4080 Vehicle Allowance	420	420	615	480
4081 Eyecare Reimbursement	758	1,703	750	1,928
4084 Clothing Cash Payment	700	1,034	1,100	1,034
4085 Other Taxable Benefits	338	1,140	353	510
<b>TOTAL SALARIES AND BENEFITS</b>	<b>759,214</b>	<b>945,654</b>	<b>922,773</b>	<b>1,067,476</b>

**SERVICES**

5190 Other Professional Services	71,956	122,717	146,717	200,093
5240 Meetings & Professional Devlpmnt	457	4,000	2,500	10,000
5255 Travel Expense Reimbursement	76	100	300	300
5270 Printing and Binding	7,690	6,500	6,500	6,500
5275 Postage	2,118	2,000	2,300	2,500
5280 Advertising	17,213	10,000	13,500	15,000
5303 Telephone	5,907	5,200	5,200	5,200
5365 Vehicle Maintenance	6	0	0	0
5392 License & Permits	50	0	0	0
5395 Info Technology Services Charges	25,331	26,000	26,000	26,000
5396 City Garage Charges	378	500	500	500
5570 Office Equip & Furn Rent	2,918	2,500	2,500	2,500

City of Redlands  
2014-2015  
Adopted Budget

**DEPARTMENT/DIVISION**  
PLANNING

**FUND**  
GENERAL FUND

**ORGKEY**  
101164

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<b><u>SERVICES (CONTD)</u></b>				
5800 Subscriptions & Memberships	1,020	1,200	1,020	2,270
5880 Special Contractual Services	0	100	2,381	5,500
<b>TOTAL SERVICES</b>	<b>135,120</b>	<b>180,817</b>	<b>209,418</b>	<b>276,363</b>
<b><u>SUPPLIES</u></b>				
6130 Books & Supplies	629	1,000	750	1,000
6140 Office Supplies	3,289	5,000	3,300	5,000
6375 Computer Components	223	0	0	0
6500 Office Equipment & Furniture	0	500	600	5,000
<b>TOTAL SUPPLIES</b>	<b>4,141</b>	<b>6,500</b>	<b>4,650</b>	<b>11,000</b>
 DIVISION TOTAL	 898,475	 1,132,971	 1,136,841	 1,354,839
 DEPARTMENT TOTAL	 1,723,815	 2,255,744	 2,233,472	 2,475,252



**City of Redlands  
2014-2015  
Adopted Budget**

**Development Services Department  
Downtown Redlands**

**Program Description:**

The division is dedicated to ensuring the downtown is considered the heart of the community to stimulate shopping and dining and making the downtown a true destination. The division concentrates efforts on promotion and enhanced maintenance efforts. Promotional events include Market Night, Saturday Farmers' Market, Surfin' State Street, Movies in the Park, and other popular downtown events.

**Program Objectives:**

- Preserve the integrity of historic downtown and cultivate prosperity for the businesses.
- Help stimulate downtown's economic vitality.
- Enrich the downtown area with activities such as Market Night and promotions that are conducive to family participation.
- Enhance the downtown with enhanced streetscape, furnishings and decorations.

**Significant Program Changes:**

- The program area includes the following downtown boundaries: I-10 to the north, Church Street to the east, Olive Avenue to the south, and Texas Street to the west.
- Maintenance efforts include street sweeping four days per week and pressure washing sidewalks.
- Additional special events and promotional opportunities will be considered.
- Adding cell phone for staff use at weekly Market Night, Saturday Farmers' Market, and other special events for vendor coordination and safety issues.
- Budgeting bank fees expenditures resulting from the implementation of web services for accepting electronic online payments for vendor space reservations.

**Accomplishments for Fiscal Year 2013-2014:**

- Expanded the number of Saturday Farmers' Market participants;
- Oversaw and managed Market Night, Surfin' State Street, Safe Trick-or-Treat, Holiday Tree Lighting, Holiday Décor and Entertainment Program; Holiday Parade liaison.
- Administered and coordinated marketing and advertising efforts.
- Coordinated monthly Small Business Workshops in cooperation with SCORE.

City of Redlands  
2014-2015  
Adopted Budget

**DEPARTMENT/DIVISION**  
DOWNTOWN REDLANDS BUSINESS AREA

**FUND**

DOWNTOWN REDLANDS BUSINESS AREA FUND

**ORGKEY**

236166

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	79,446	98,195	94,678	96,672
4005 Salaries: Part Time	13,561	14,935	6,638	14,935
4010 Overtime Salaries	606	0	480	0
4015 Banked Leave Buy Back	2,585	4,006	3,760	3,954
4050 Pension Contributions	17,210	22,552	20,845	18,167
4051 Fica/Medicare	7,404	8,842	7,837	8,435
4053 Deferred Compensation	860	1,072	1,072	1,072
4055 Health/Dental Insurance	13,287	11,026	15,454	3,101
4056 Worker's Comp Insurance	6,764	0	6,764	1,549
4057 Disability Insurance	8	75	68	77
4058 Unemployment Insurance	1,178	1,389	833	955
4059 Life Insurance	64	76	76	76
4080 Vehicle Allowance	0	0	73	60
4081 Eyecare Reimbursement	179	270	270	270
4082 Clothing Allowance	0	30	30	30
4085 Other Taxable Benefits	150	158	600	4,358
<b>TOTAL SALARIES AND BENEFITS</b>	<b>143,302</b>	<b>162,626</b>	<b>159,478</b>	<b>153,709</b>

**SERVICES**

5034 Bank/Collection Agent Fees	0	0	0	6,000
5255 Travel Expense Reimbursement	0	0	12	0
5270 Printing and Binding	1,820	1,300	300	500
5275 Postage	0	300	50	50
5300 Water, Sewer, Disposal	1,869	1,800	1,800	1,800
5303 Telephone	991	1,000	835	1,210
5310 Electricity & Gas	2,278	2,500	2,500	2,500
5392 License & Permits	3,701	2,700	2,700	2,780
5395 Info Technology Services Charge	3,417	3,417	3,417	11,099
5396 City Garage Charges	754	350	350	395
5570 Office Equip & Furn Rent	2,918	3,242	3,242	3,242
5760 Special Program Expenditures	14,290	28,500	10,000	29,500

City of Redlands  
2014-2015  
Adopted Budget

**DEPARTMENT/DIVISION**  
DOWNTOWN REDLANDS BUSINESS AREA

**FUND**

DOWNTOWN REDLANDS BUSINESS AREA FUND

**ORGKEY**

236166

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<b><u>SERVICES (CONT)</u></b>				
5800 Subscriptions & Memberships	50	150	300	400
5870 General Govt Service Charge	32,338	32,338	32,338	33,184
5880 Special Contractual Services	69,796	53,586	53,586	115,645
5950 Bad Debt Expense	599	405	200	400
<b>TOTAL SERVICES</b>	<b>134,821</b>	<b>131,588</b>	<b>111,630</b>	<b>208,705</b>
<b><u>SUPPLIES</u></b>				
6140 Office Supplies	151	1,150	700	700
6210 Repair/Maintenance Supplies	35	0	0	2,500
6520 Promotional Supplies	0	3,000	3,000	3,000
6590 Special Departmental Supplies	169	850	850	26,000
<b>TOTAL SUPPLIES</b>	<b>355</b>	<b>5,000</b>	<b>4,550</b>	<b>32,200</b>
<b><u>FIXED ASSETS</u></b>				
7140 All Other Equipment	0	0	0	15,000
7150 Other Betterments/Improvement	0	0	0	50,000
<b>TOTAL FIXED ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>65,000</b>
 <b>FUND TOTAL</b>	 <b>278,478</b>	 <b>299,214</b>	 <b>275,658</b>	 <b>459,614</b>

City of Redlands  
2014-2015  
Adopted Job Ledger Budget

Department  
Development Services

Fund  
DRBA

Orgkey  
236166

Job Ledger No.	Project/Program Description	FY 2014 12-Month Estimate	FY 2015 Budget Request
15000	General Administration (66)	186,749	198,867
15001	Ads & Promotions/Events	37,750	41,222
15003	Beautification	3,600	174,145
15006	Market Night	42,559	41,040
15009	Saturday Morning Farmers' Market	5,000	4,340

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TOTALS	\$275,658	\$459,614
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**City of Redlands  
2014-2015  
Adopted Budget**

**Development Services Department  
Community Development Block Grant Program (CDBG)**

**Program Description:**

As a Participating Jurisdiction (Entitlement City) with the federal Community Development Block Grant (CDBG) Program, the City receives an annual allocation directly from the U.S. Department of Housing and Urban Development (HUD). At least 70% of the total CDBG funds received each year must be used for activities that benefit low and moderate income persons. A maximum 20% of the funds are allocated to planning and administration of the CDBG program, and up to 15% of the funds may be devoted to public service projects, which are carried out by local, non-profit agencies. A Five-Year Consolidated Plan identifies the City's priority needs, short and long term objectives, and strategies and timetables for achieving its goals. Annually, the City prepares a One-Year Action Plan which describes the anticipated CDBG activities and expenditures for the ensuing fiscal year, and how these activities relate to meeting national objectives as stated in the Five-Year Consolidated Plan.

**Program Objectives:**

- Development of a viable urban community by providing decent housing, suitable living environments and expanded economic opportunity for City residents, particularly those earning low and moderate incomes.
- Aid in the prevention or elimination of slums or blight.
- Aid in activities designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community where other financial resources are not available to meet such needs.

**Significant Program Changes for Fiscal Year 2014-2015:**

- The final award for FY 2014-2015 included a 1% decrease over FY 2013-2014.
- Economic Development programs will be discontinued.
- Effective with the 2015-2016 program year, the City will become a Participating Jurisdiction in the Urban County Program.
- A one-year extension to the City's Five-Year Consolidated Plan was approved by HUD in order to facilitate continuation as an Entitlement City for the FY 2014-2015 program year.

**Accomplishments for Fiscal Year 2013-2014:**

- Completed the One-Year Action Plan for FY 2013-2014.
- Completed the Consolidated Annual Performance and Evaluation Report for FY 2012-2013
- Provided administration and audit support to public services agencies and related programs.
- Completed an Economic Development Loan Program (EDLP) loan in the \$150,000 which created five (5) new jobs.
- Completed a Microenterprise Assistance Program (MAP) Grant for \$25,000 which created one (1) new job.

City of Redlands  
2014-2015  
Adopted Budget

**DEPARTMENT/DIVISION**  
CDBG PROGRAM

**FUND**

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

**ORGKEY**

243300

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	63,073	74,646	74,646	60,422
4050 Pension Contributions	13,511	16,624	16,624	11,068
4051 Fica/Medicare	4,827	5,710	5,710	4,623
4055 Health/Dental Insurance	12,379	12,152	12,152	10,654
4057 Disability Ins.	0	46	46	8
4058 Unemployment Insurance	187	361	361	282
4059 Life Insurance	46	53	53	41
4085 Other Taxable Benefits	13	0	0	0
<b>TOTAL SALARIES AND BENEFITS</b>	<b>94,036</b>	<b>109,592</b>	<b>109,592</b>	<b>87,098</b>
<b><u>SERVICES</u></b>				
5190 Other Professional Services	14,389	20,516	20,516	7,380
5255 Travel/Expense Reimbursement	334	100	100	100
5270 Printing and Binding	321	1,500	1,500	400
5275 Postage	75	100	100	100
5280 Advertising	1,182	700	700	900
5760 Special Program Expenditures	195	225,710	225,710	0
5880 Special Contractual Services	85,547	89,436	89,436	84,957
5990 Reimbursed Expenditures	1,230	0	0	0
<b>TOTAL SERVICES</b>	<b>103,273</b>	<b>338,062</b>	<b>338,062</b>	<b>93,837</b>
<b><u>SUPPLIES</u></b>				
6140 Office Supplies	410	317	317	250
<b>TOTAL SUPPLIES</b>	<b>410</b>	<b>317</b>	<b>317</b>	<b>250</b>
<b><u>FIXED ASSETS</u></b>				
7150 Other Betterments/Improvement	12,584	0	0	101,395
7230 Street Construction	83,630	527,958	527,958	150,470
<b>TOTAL FIXED ASSETS</b>	<b>96,214</b>	<b>527,958</b>	<b>527,958</b>	<b>251,865</b>
<b>FUND TOTAL</b>	<b>293,933</b>	<b>975,929</b>	<b>975,929</b>	<b>433,050</b>

City of Redlands  
2014-2015  
Adopted Job Ledger Budget

Department  
Development Services

Fund  
CDBG

Orgkey  
243300

Job Ledger No.	Project/Program Description	FY 2014 12-Month Estimate	FY 2015 Budget Request
43000	Administration	63,551	66,610
43003	YMCA of the East Valley	13,275	15,000
43027	ADA Compliance Projects	26,958	0
43035	Inland Fair Housing & Mediation	23,870	20,000
43036	Family Services Association of Redlands	36,016	34,957
43038	Inland Temporary Homes	16,275	15,000
43046	Microenterprise Grant Program	71,721	0
43047	Economic Development Loan Program	154,263	0
43049	ADA Sidewalk Improvements 2014	570,000	166,483
43050	Joslyn Senior Center Prkg Lot Project	0	115,000

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TOTALS	\$975,929	\$433,050
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City of Redlands  
2014-2015  
Adopted Budget

**DEPARTMENT/DIVISION**  
NEIGHBORHOOD INITIATIVE PROGRAM

**FUND**

NEIGHBORHOOD INITIATIVE PROGRAM FUND

**ORGKEY**

245182

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	0	0	1,114	0
4005 Salaries: Part Time	0	0	239	0
4050 Pension Contributions	0	0	212	0
4051 Fica/Medicare	0	0	101	0
4055 Health/Dental Insurance	0	0	260	0
4057 Disability Insurance	0	0	11	0
4058 Unemployment Insurance	0	0	17	0
4059 Life Insurance	0	0	2	0
<b>TOTAL SALARIES AND BENEFITS</b>	<b>0</b>	<b>0</b>	<b>1,956</b>	<b>0</b>
<b><u>SUPPLIES</u></b>				
6210 Repair/Maintenance Supplies	0	0	816	0
<b>TOTAL SUPPLIES</b>	<b>0</b>	<b>0</b>	<b>816</b>	<b>0</b>
<b><u>FIXED ASSETS</u></b>				
7150 Other Betterments/Improvement	0	3,319	0	0
<b>TOTAL FIXED ASSETS</b>	<b>0</b>	<b>3,319</b>	<b>0</b>	<b>0</b>
 <b>FUND TOTAL</b>	 <b>0</b>	 <b>3,319</b>	 <b>2,772</b>	 <b>0</b>



City of Redlands  
2014-2015  
Adopted Job Ledger Budget

Department  
Development Services

Fund  
Neighborhood Initiative Program

Orgkey  
245182

Job Ledger No.	Project/Program Description	FY 2014 12-Month Estimate	FY 2015 Budget Request
35012	Community Center Rehabilitation Project	2,772	0

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TOTALS                      \$2,772                      \$0

**City of Redlands  
2014-2015  
Adopted Budget**

**Development Services Department  
Successor Agency**

**Program Description:**

The Successor Agency to the former Redevelopment Agency is charged with expeditiously completing the affairs of the dissolved redevelopment agency.

**Program Goals:**

- Make required payments on existing obligations of the former redevelopment agency including bond debt.
- Dispose of any real property of the former redevelopment agency that is not designated for retention in an expeditious manner.
- Provide support to the seven-member volunteer Oversight Board that approves the biannual debt schedule of the Successor Agency and oversee the disposition of Agency assets.

The outstanding debt of the former redevelopment agency is not an obligation of the General Fund. Every six months the Successor Agency, prepares a Recognized Obligation Payment Schedule listing the obligations for which the county auditor-controller will allocate property tax revenue to the city each January 16th and June 1st to pay for the obligations. An Administrative Budget is also prepared to allocate an annual allotment of \$250,000 (\$125,000 per six-month period) for staff costs and administrative expenses of the Successor Agency.

City of Redlands  
2014-2015  
Adopted Budget

**DEPARTMENT/DIVISION**  
SUCCESSOR AGENCY DEBT SERVICE

**FUND**

SUCCESSOR TO RDA DEBT SERVICE FUND

**ORGKEY**

380182

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<b><u>SERVICES</u></b>				
5030 Fiscal Agent Fees	12,600	17,500	17,500	17,500
5190 Other Professional Services	1,454	4,900	1,500	1,500
5760 Special Program Expenditures	0	2,997,400	110,000	110,000
5870 General Govt Service Charge	25,005	0	0	0
<b>TOTAL SERVICES</b>	<b>39,059</b>	<b>3,019,800</b>	<b>129,000</b>	<b>129,000</b>
<b><u>DEBT SERVICE</u></b>				
8100 Principal	0	2,255,000	2,255,000	2,355,000
8200 Interest	1,350,987	1,291,185	1,291,185	1,184,478
<b>TOTAL DEBT SERVICE</b>	<b>1,350,987</b>	<b>3,546,185</b>	<b>3,546,185</b>	<b>3,539,478</b>
<b>FUND TOTAL</b>	<b>1,390,046</b>	<b>6,565,985</b>	<b>3,675,185</b>	<b>3,668,478</b>

City of Redlands

2014-2015

Adopted Budget

**DEPARTMENT/DIVISION**  
SUCCESSOR AGENCY ADMINISTRATION

**FUND**

SUCCESSOR TO RDA GENERAL FUND

**ORGKEY**

480180

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	144,514	0	28,028	74,669
4010 Overtime Salaries	179	0	0	0
4015 Banked Leave Buy Back	11,492	0	0	4,966
4050 Pension Contributions	28,201	0	7,304	15,501
4051 Fica/Medicare	10,950	0	1,652	5,289
4053 Deferred Compensation	4,581	0	0	1,991
4055 Health/Dental Insurance	21,231	0	1,292	8,232
4057 Disability Insurance	394	0	12	56
4058 Unemployment Insurance	656	0	0	282
4059 Life Insurance	116	0	6	41
4080 Vehicle Allowance	276	0	23	240
4081 Eyecare Reimbursement	74	0	0	146
4082 Clothing Allowance	113	0	112	22
4084 Clothing Cash Payment	100	0	50	0
4085 Other Taxable Benefits	397	0	214	81
<b>TOTAL SALARIES AND BENEFITS</b>	<b>223,274</b>	<b>0</b>	<b>38,693</b>	<b>111,517</b>
<b><u>SERVICES</u></b>				
5140 Legal Services	5,040	2,400	8,120	2,400
5142 City Attorney Legal Service	38,606	15,434	15,434	4,140
5160 Auditing and Accounting	20,737	1,000	1,000	1,000
5190 Other Professional Services	27,101	48,916	4,503	10,000
5240 Meetings and Professional Dev	0	1,140	1,140	1,140
5255 Travel Reimbursement	0	1,140	1,140	1,140
5270 Printing and Binding	415	1,636	1,636	1,636
5275 Postage	306	500	500	500
5280 Advertising	0	1,512	1,512	1,512
5300 Water, Sewer, Disposal	468	400	400	0
5303 Telephone	15,015	15,500	15,500	15,500
5310 Electricity & Gas	11,404	10,900	10,900	0
5320 Janitorial Services	3,300	3,100	3,100	0

City of Redlands  
2014-2015  
Adopted Budget

**DEPARTMENT/DIVISION**  
SUCCESSOR AGENCY ADMINISTRATION

**FUND**  
SUCCESSOR TO RDA GENERAL FUND

**ORGKEY**  
480180

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<b><u>SERVICES (CONT)</u></b>				
5510 Land & Building Rent	134,317	137,674	137,674	40,442
5570 Office Equip & Furn Rent	4,025	4,800	4,800	4,800
5760 Special Program Expenditures	(15)	0	0	50,325
5840 Training	95	0	0	0
5880 Special Contractual Services	120	0	0	0
<b>TOTAL SERVICES</b>	<b>260,934</b>	<b>246,052</b>	<b>207,359</b>	<b>134,535</b>
<b><u>SUPPLIES</u></b>				
6130 Books & Supplies	0	180	180	180
6140 Office Supplies	195	2,000	2,000	2,000
6160 Medical Supplies	0	30	30	30
6190 Photo & Copying Supplies	0	500	500	500
6210 Repair/Maintenance Supplies	0	1,038	1,038	1,038
6310 Janitorial Supplies	0	100	100	100
6590 Special Departmental Supplies	0	100	100	100
<b>TOTAL SUPPLIES</b>	<b>195</b>	<b>3,948</b>	<b>3,948</b>	<b>3,948</b>
 <b>FUND TOTAL</b>	 <b>484,403</b>	 <b>250,000</b>	 <b>250,000</b>	 <b>250,000</b>

City of Redlands  
2014-2015  
Adopted Budget

**DEPARTMENT/DIVISION**  
SUCCESSOR AGENCY OBLIGATIONS (OTHER)

**FUND** **ORGKEY**  
SUCCESSOR TO RDA PROJECTS FUND 488182

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	0	36,888	36,888	18,309
4015 Banked Leave Buy Back	0	546	546	281
4050 Pension Contributions	0	8,165	8,165	3,352
4051 Fica/Medicare	0	2,810	2,810	1,429
4053 Deferred Compensation	0	374	374	197
4055 Health/Dental Insurance	0	4,379	4,379	2,020
4057 Disability Insurance	0	244	244	122
4058 Unemployment Insurance	0	269	269	135
4059 Life Insurance	0	39	39	20
4081 Eyecare Reimbursement	0	140	140	14
4082 Clothing Allowance	0	100	100	81
4085 Other Taxable Benefits	0	18	18	9
<b>TOTAL SALARIES AND BENEFITS</b>	<b>0</b>	<b>53,972</b>	<b>53,972</b>	<b>25,968</b>
<b><u>SERVICES</u></b>				
5140 Legal Services	0	0	16,258	2,400
5160 Auditing and Accounting	0	10,000	5,000	5,070
5190 Other Professional Services	11,421	20,000	0	0
5760 Special Program Expenditures		154,360	3,748	140,612
<b>TOTAL SERVICES</b>	<b>11,421</b>	<b>184,360</b>	<b>25,006</b>	<b>148,082</b>
 <b>FUND TOTAL</b>	 <b>11,421</b>	 <b>238,332</b>	 <b>78,978</b>	 <b>174,050</b>