

City of Redlands 2013-2014 Adopted Budget

Police

Mission Statement:

The strategic purpose of the Redlands Police Department is to control crime before it occurs by supporting strong families, resilient youth and safe and sustainable neighborhoods.

Department values are "CLEER"

C ollaboration
L eadership
E xcellence
E thical Behavior
R espect for Human Dignity

The Redlands Police Department has developed and implemented the strategy of Risk-Focused Policing. This is a data and results-driven, community-oriented policing and problem solving strategy that focuses on those factors in a community that place its youth and their families most at risk for criminal and other problem behaviors. Included in the strategy is prevention, intervention and suppression efforts designed to enhance the department's Safe Community Initiatives: strong families/resilient youth; safe and sustainable neighborhoods; safe schools; and safe businesses.

Departmental Goals:

- Improve and maintain physical plant and equipment
- Use technological improvements to improve service, internal performance, and accountability
- Improve customer service, morale, and performance
- Improve use of technology to prevent and reduce crime
- Maximize Community Policing efforts
- Leverage available resources through the use of volunteers, analysts, video cameras and data driven solutions to create greater efficiencies

Sustainability Efforts:

- Officers and volunteers continue to regularly use Segways, foot patrol, and bicycles for downtown patrol duties and special events.
- The department is implementing a paperless field interview data collection process on smart phones that will significantly reduce the amount of paper used to collect this information.
- The expanded use of smart phones results in fewer vehicle trips to and from the station as the information needed by officers is now readily available to them in the field.
- Staff has implemented a paperless reporting system to reduce redundancy, capture and deliver information to field officers more quickly and reduce data backlogs. Currently, approximately 60% of the department's reports are completed in this system.

Performance Measures:

- Maintain our response time to emergency calls-for-service at 5:30 or less
 - Improved safety of citizens through an expedient response
- Increase the online use of DocView for automated traffic accident report requests by 5%
 - Increased convenience to those requesting traffic collision reports

- Decreased staff time for Records personnel preparing reports
- Decrease DUI collisions in the City by 5% through education and enforcement
 - Improved safety of citizens while driving in the City
- Maintain Part 1 Crime clearance rates above national average
 - Improved ability to reunite victims with their stolen property
 - Improved accountability for offenders that commit crime in the City

City of Redlands
2013-2014
Adopted Budget

REVENUE DETAIL

	2011-12 ACTUAL (AUDITED)	2012-13 ADJUSTED BUDGET	2012-13 12 MONTH ESTIMATED	2013-14 COUNCIL ADOPTED
<u>POLICE DEPARTMENT</u>				
3102 Bicycle License	22	50	100	100
3171 Adult Oriented Business Permit	4,456	5,000	7,500	5,000
3172 Concealed Weapons Permit	406	0	0	0
3195 Miscellaneous Permit	1,100	1,500	1,250	1,100
3305 Cost Recover/Reimb Expenditure	218,513	185,000	110,000	110,000
3309 Application/Filing Fee	271	0	250	0
3320 Depositions	6,305	5,500	4,000	4,000
3321 Fingerprints/Background Check	17,651	25,000	15,000	15,000
3324 Police Reports	1,998	2,250	2,000	2,000
3430 Vehicle Impound Fees	29,744	75,000	35,000	35,000
3431 Tow Fees	34,012	30,000	34,000	31,000
3432 False Alarm Fees	49,518	50,000	50,000	50,000
3433 Booking Restitution	3,057	0	5,159	0
3512 Returned Check Charge	315	0	74	0
3516 Sale of Surplus Property	24,994	2,000	0	2,000
3530 Miscellaneous Receipts	24,986	1,000	40,000	1,000
3590 Donations	0	40,000	40,083	0
3730 POST Training Reimbursement	27,843	20,000	35,000	25,000
3732 Crossing Guard Reimbursement	64,917	65,275	56,579	57,713
3734 Contract Services	7,094	4,160	7,000	7,000
3735 IRNET Reimbursement	36,308	25,000	27,500	27,500
3736 Market Night Security	54,000	0	0	0
TOTAL POLICE DEPARTMENT	607,510	536,735	470,495	373,413
<u>POLICE - ANIMAL CONTROL</u>				
3332 Animal Adoptions	10,709	9,000	10,250	10,000
3333 Boarding Fees	720	1,000	1,250	1,500
3334 Owner Release for Adoption	6,313	7,000	7,000	6,500
3335 Shelter Apprehension Fees	5,992	5,500	7,500	6,500
3336 Shelter Deposit Fees	17,320	16,000	21,000	18,000
3512 Returned Check Charge	0	0	152	0
3570 Trap Rentals	1,500	1,500	1,500	1,500
3590 Donations	61,048	30,000	14,800	0

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	2011-12 ACTUAL (AUDITED)	2012-13 ADJUSTED BUDGET	2012-13 12 MONTH ESTIMATED	2013-14 COUNCIL ADOPTED
<u>POLICE - ANIMAL CONTROL (CONT)</u>				
3737 Animal Pick-Up Reimbursement	0	0	0	16,500
TOTAL POLICE - ANIMAL CONTROL	103,602	70,000	63,452	60,500
<u>TRAFFIC SAFETY (223)</u>				
3450 Traffic Fines	7,888	9,000	7,500	8,000
3453 Red Light Traffic Fines	481	500	300	400
3455 Parking Fines	213,924	439,519	225,000	440,870
3512 Returned Check Charge	315	250	0	0
TOTAL TRAFFIC SAFETY	222,608	449,269	232,800	449,270
<u>ASSET FORFEITURE (246)</u>				
3460 Drug Confiscation - State	2,037	4,900	8,278	8,250
3461 Drug Confiscation - Federal	306,471	205,100	284,781	284,775
3463 15% Drug/Gang Prevention - St	359	600	1,455	1,455
TOTAL ASSET FORFEITURE	308,867	210,600	294,514	294,480
<u>POLICE GRANTS (247)</u>				
3200 State Grants	131,768	0	314,755	0
3250 Federal Grants	1,242,625	0	3,615,986	0
3540 Other Grants	14,184	0	41,258	0
3590 Donations	23,343	0	0	0
TOTAL POLICE GRANTS	1,411,920	0	3,971,999	0
<u>SUPPL LAW ENFORCEMENT (249)</u>				
3200 State Grants	87,633	111,874	151,242	0
3510 Investment Income	1,449	500	500	0
TOTAL SUPPL LAW ENFORCE.	89,082	112,374	151,742	0

**City of Redlands
2013-2014
Adopted Budget**

**Police
Field Services**

Investigative Services Bureau

Program Description:

The Redlands Police Department's Investigative Services Bureau takes the responsibility for criminal investigations and unresolved field investigations. Following up on the initial efforts of patrol and community service officers, the Investigative Services Bureau's mission is to identify and apprehend those accountable for the commission of various crimes, such as homicides, sexual assaults, robberies, burglaries, thefts and aggravated assaults, the recovery of stolen property, and eliminating the innocent and wrongfully accused. Criminal investigations include gathering information, interviewing parties, and collecting evidence. The arrests of offenders and recovery of stolen property is accomplished through the evaluation of crime trends and patterns, the identification and location of past and probable offenders, and the utilization of modern police technology and the forensic sciences. By developing and maintaining active relationships between the Redlands Police Department and other law enforcement agencies, social service organizations, local citizen groups, and the District Attorney, the investigators successfully bring criminal cases to prosecution and conviction.

The Redlands Police Department's Investigative Services Bureau (ISB) is comprised of the following specialized units:

- *Violent Crimes Unit:* This unit has primary responsibility for homicides, rapes, assaults, robberies, and other acts of violence against adults.
- *Special Victims Unit:* This unit has primary responsibility for crimes against children, senior citizens, and crimes committed by juveniles. The unit is also part of the Los Angeles area Internet Crimes against Children Task Force.
- *Property Crime Unit:* This unit is responsible for burglaries, fraud, identity theft, vehicle theft and other theft related crimes.
- *Forensic Investigation / Property and Evidence Unit:* This unit is responsible for crime scene processing, evidence, property retention, and all forensic evidence development and preservation.

Program Objectives:

- Investigate crimes to disposition, including arrest, prosecution and conviction
- Develop and implement strategies to address crime trends, patterns and series
- Train and educate patrol officers in specialized criminal investigations and procedures
- Process crime scenes and effectively handle all evidence and seized property

Significant Program Changes:

None

Accomplishments for Fiscal Year 2012-2013:

- In January 2013, two victims were shot multiple times while standing in their front yard. Both victims were taken to the hospital and survived their wounds. The suspect fled after the shooting but was soon identified by detectives. The suspect has since been on the run and an arrest warrant has been issued for his arrest.
- In November 2012, a home invasion robbery occurred in the 500 block of West Crescent. The home owner, his wife, and their toddler were home during the robbery. The suspect entered through an open window and began to take several items while the occupants of the home were asleep. When the occupants were awoken to the noise the suspect was making, the suspect ordered the male victim into another room and had him attempt to open up a safe. The suspect fled the residence with property belonging to the victim. The suspect was apprehended within a couple hours with all of the stolen property in his possession. In March of 2013 the suspect was convicted of the robbery and sent to prison.
- In October 2012, detectives investigated a gang-related stabbing homicide of a 21 year old male. The stabbing occurred in a small shed to the rear of a residence. The suspect fled the scene after the stabbing. Detectives received information that the suspect was hiding at a residence in San Bernardino. The Multiple Enforcement Team responded to the location and arrested the suspect without incident. Detectives are currently preparing the murder case for trial.
- Detectives investigated a case which involved a 21 year old male UK citizen who traveled to California to have sex with a 14 year old girl who he met on the internet. The suspect engaged in lewd acts with the girl in a Redlands motel room. Detectives were able to apprehend the suspect and build a strong case against the suspect. The suspect is in custody awaiting trial for several sex crime charges.
- Detectives investigated a sexual assault of a female victim while she was jogging near a park on Wabash Street. The investigation led to the arrest of a 22 year old male resident of Redlands. After further investigation and interviews, detectives learned that the suspect had also assaulted a 16 year old female high school student a week earlier. The suspect was convicted in both cases.
- Stater Brothers contacted the Investigative Services Bureau after receiving information that a local business in the 100 block of West Colton Avenue was fencing a significant amount of stolen property that was believed to be stolen from local Stater Brothers markets. An undercover operation was conducted at the business where stolen items were purchased by the owner. A search warrant was served at the business and numerous stolen items from local businesses were found stockpiled inside. The owner admitted to the fencing operation and was arrested.
- Detectives investigated a residential burglary in the 100 block of Ryan Street. Fingerprints were recovered from the scene which led to the identification of the suspect. The suspect was on parole and considered a high-risk sex offender. Due to the suspect's high-risk status, he was required to wear a GPS tracking bracelet. A search of the history of the suspect's whereabouts showed him at the residence that had been burglarized. Additionally, based on the GPS device history, detectives were able to determine the suspect was responsible for nine other residential burglaries in the City of Redlands over a one month period. The suspect was arrested and charged with 10 residential burglaries.

Special Operations Bureau

Program Description:

The Redlands Police Department's Special Operations Bureau (SOB) was created to lead the department's proactive efforts to intervene in street level felonious crime through prevention, intervention, and suppression of criminal activity and known criminal offenders through data-driven approaches. (SOB) is comprised of the following seven specialized units:

- *Multiple Enforcement Team (MET)*: (MET) is a proactive group of officers whose responsibilities include monitoring and suppressing gang activity, addressing emerging crime patterns and series, and conducting investigations on gang-related crimes. MET suppresses gang activities and crime patterns through street contact, intelligence gathering and selective enforcement. MET works closely with the Probation and Parole Departments and participates in countywide gang suppression activities. MET is also responsible for staffing the PACT position and fulfilling the obligations associated with the assignment. MET is responsible for fugitive apprehension of suspects who have committed serious crimes in the City of Redlands. MET also handles all criminal extraditions for the police department. This requires team members to travel to different jurisdictions or states to retrieve wanted suspects who have been apprehended for crimes committed in Redlands. The team relies heavily on crime data and analysis to perform their mission. MET also serves as the department's Special Weapons and Tactics Team (SWAT). They perform high-risk operations that fall outside the abilities of regular officers. SWAT duties include serving high-risk search warrants, barricaded suspects, heavily-armed criminals, and hostage rescues.
- *Post Release Community Supervision (PRCS) Liaison*: The Redlands Police Department has partnered with the San Bernardino County Probation Department in efforts to better supervise and rehabilitate people who are released into our community from state prison and county jail, pursuant to Assembly Bill 109. The San Bernardino County Probation Department has assigned one probation officer, on a full time basis, to work with the Redlands Police Department Multiple Enforcement Team. The team interacts with the PRCS probationers released to the Redlands area on a daily basis, and is responsible for monitoring the compliance of their terms of probation and taking the appropriate enforcement action when appropriate. Through collaborative efforts of the Redlands Police Department, San Bernardino County Probation Department, and the community volunteers, the team also offers a wide variety of resources to assist the PRCS probationers with their re-entry into society. This is a collateral duty of the Multiple Enforcement Team.
- *Police and Corrections Team (PACT)*: The Police and Corrections Team (PACT) is a team consisting of one Redlands police officer along with three State of California Department of Corrections Parole Officers. They interact on a daily basis with those parolees released to the Redlands area. The team focuses on facilitating the parolee's successful transition back to the community and into their family environment. The team is also responsible for monitoring the parolee's compliance with their terms of parole, and taking the appropriate enforcement action when appropriate. This is a collateral duty of the Multiple Enforcement Team.
- *Narcotics Unit*: This unit addresses the persistent issues surrounding the sales, distribution and use of illegal drugs. It supervises and staffs much of the *East Valley Street Enforcement Team (EVSET)* which is a regional narcotics task force also comprised of members of the San Bernardino County Sheriff's Department. The Unit is responsible for suppressing drug-related crime in the eastern portion of the San Bernardino Valley. The Narcotics Unit has an Officer that is a member of IRNET, the *Inland Regional Narcotics Enforcement Team*. The Team is responsible for major narcotics investigations throughout the Inland Empire. The Unit also has a full-time and part-time Officer assigned to the Drug Enforcement Agency (DEA) Task Force. The Task Force is responsible for major narcotics investigations throughout the Greater Inland Empire area and beyond.
- *Drug Court Program*: The Drug Court Officer represents an integral part of the success of the Drug Court Program. This officer participates in the selection, evaluation, and monitoring of drug court clients throughout the course of their program. The Drug Court Officer's involvement in the program allows for frequent and open communications between department personnel and court/probation representatives. The Drug Court Officer has been invaluable in involving client's

families in the program process. Drug Court Officer duties include home visits, testing, GPS monitoring, frequent telephone checks and taking clients into custody when appropriate.

- *Air Support Unit:* The Air Support Unit provides aviation support to the Redlands Police Department with the goal of enhancing the safety of officers and the public, reducing crime and increasing community support for law enforcement.
- *Hostage Negotiation Team:* The Hostage Negotiation Team responds to incidents that involve barricaded subjects, with or without hostages, and suicidal subjects. Using highly skilled and trained negotiators, the team strives to resolve incidents as peacefully as possible, thereby reducing the risk of injury or loss of life.

Program Objectives:

- Use proactive efforts through prevention, intervention, and suppression to address criminal activity, crime trends, and criminal offenders.
- Continued participation in the EVSET, IRNET and DEA task forces to enhance the effectiveness of efforts to lower illegal narcotic sales, use, and production in the Inland Empire area.
- Continue collaborative efforts to supervise and rehabilitate probationers released into our community on Post Release Community Supervision (PRCS).
- Continue implementation of the Police and Corrections Team (PACT) which has achieved success with parolees and their families.
- Prevent reoccurring drug abuse through increased participation in the drug court program.
- Train and educate patrol officers in specialized criminal investigations and procedures.
- Leverage the Department's resources through air support.

Significant Program Changes:

With the implementation of Assembly Bill 109, we joined collaborative efforts with the San Bernardino County Sheriff's Department to combat issues surrounding Post Release Community Supervision (PRCS). Through these efforts, we have successfully implemented a PRCS check-in located at the Blessing Center. The PRCS probationers are required to check-in twice a month. During the first check-in, the probationers are required to meet their probation officer and drug test. During the second check-in, the probationers are exposed to a wide variety of free resources offered through the probation department and the Blessing Center. The resources include job finding assistance, computer classes, GED assistance, faith based guidance, clothing vouchers, and food baskets.

During the last fiscal year, the police airplane changed its name from Air10 to Redhawk1. The name change was due to a regional collaboration Redlands Police Department entered into with the Fontana Police Department Air Support Unit. As part of this collaboration, Redhawk1 provides patrol support and surveillance services to the cities of Fontana, Rialto, and Colton.

Accomplishments for Fiscal Year 2012-2013:

- In June of 2012, MET investigated a kidnapping and assault with a deadly weapon case involving two local gang members. A collaborative effort between current and former MET officers resulted in the identity of the suspected gang members. MET officers tracked, located, and arrested the suspects. MET officer prepared the case and provided expert gang testimony at the trial. The gang member suspects were found guilty and sentenced to 25 years in prison.
- In September of 2012, MET investigated a home invasion robbery. Two suspects entered the home of the known victim, forced him to get into their vehicle, drove him the Bank of America (Redlands), and forced him to withdrawal money from his bank account. MET quickly identified both of the suspect. One of the suspects was identified as a local gang member who was recently released from prison pursuant to Assembly Bill 109 (Post Release Community Supervision). MET officers located and arrested the suspects in Highland. One of the suspects (gang member) was in possession of two loaded firearms when he was arrested. Both of the firearms were reported stolen during residential burglaries.

- In September of 2012, MET identified a gang member who was a potential homicide suspect for a homicide that occurred in Rialto one day prior. MET officers quickly located the suspect in San Bernardino. The suspect was still in possession of the murder weapon (firearm) and some of the victim's personal property. The investigation was then turned over to the Rialto Police Department.
- In October of 2012, MET assisted with a homicide investigation that occurred in Redlands. MET officers were instrumental in identifying the gang member suspect. MET officers then tracked, located, and arrested the suspect in San Bernardino. All of this was accomplished the same day of the crime.
- In December of 2012, MET officers conducted a traffic stop in the parking lot of the Good Nite Inn. The driver was found to be in possession of a loaded firearm. A search of his motel room revealed a second firearm that was reported stolen during a residential burglary.
- In March of 2013, MET officers contacted a subject in the parking lot of the Good Nite Inn. The subject turned out to be a Hells Angels gang member who was in possession of two loaded firearms, a tactical knife, and handcuffs. The suspect was also wearing tactical gear and a "Sheriff's" raid vest.
- MET officers identified several suspects who were burglarizing schools in San Bernardino and Hesperia. The suspects, who live in Redlands, were stealing iMac computers from the schools and selling them. MET officers obtained a search warrant for the suspect's residence in Redlands. The search warrant revealed numerous stolen computers from San Bernardino and Hesperia.
- Narcotic investigators noticed an alarming increase of deaths from heroin overdoses in and around the City of Redlands. A total of 11 victims died of overdose, with evidence indicating all victims obtained their heroin from one sources. A joint task force (Redlands Police Department, San Bernardino County Sheriff's Department, and DEA) worked together to identify the suppliers and dealers. The investigation generated 20 federal indictments with suspects in San Bernardino and LA Counties. 3 pounds of heroin were recovered during the investigation from an estimated one kilo of heroin per week the suspects were dealing.
- Narcotic Investigators acting on a tip of possible methamphetamine sales, found a methamphetamine lab in the 700 block of Brookside Ave., Redlands.
- During the execution of a narcotic search warrant in Live Oak Canyon (Redlands), a methamphetamine lab was found on the property. Multiple subjects were arrested with an ounce of methamphetamine recovered.
- EVSET assisted the San Bernardino County Sheriff's Department and Marijuana Eradication Team with search warrants on dispensaries and illegal cultivations within San Bernardino County. One resulting in the arrest and conviction of a suspect who received a 10 year federal sentence.
- Since February 2012, the DEA task force has seized 261 kilos of cocaine, 3,647 kilos of marijuana, 627 kilos of methamphetamine, 57 pounds of heroin, and approximately \$17,000,000 in illicit proceeds.
- Since the inception of the Redlands Police Air Support Unit, Redhawk1 has assisted with more than 8,500 calls for service. Some of those calls include the following: 59 missing person's searches, 309 felony arrest assists, 211 misdemeanor arrest assists, and 44 LoJack stolen vehicle recoveries valuing over \$397,795. Flight hours to date total more than 2,700 and unit volunteers have donated 14,827 hours to the program, resulting in an approximate \$904,447 savings to the City.

OPERATIONS DIVISION

Patrol Services Bureau

Program Description:

The Patrol Services Bureau is one of the most visible units in the department, as it provides twenty-four hour a day service to the citizens of our community. Patrol Officers respond to a wide variety of

emergency and non-emergency calls for service. The Patrol Services Bureau is comprised of three sub-units which are:

- *Patrol*: Patrol teams are comprised of seven to eight officers including the corporal and sergeant. There are six patrol teams that rotate schedules.
- *Custody*: The Redlands Police Department contracts with G4S Secure Solutions for 80 hours per week to provide custody officers who are responsible for the booking, processing, and transportation of prisoners.
- *Field Training and Evaluation Program*: The field training and evaluation program is responsible for the development of new recruits into competent officers. The Department currently has 11 field training officers.

Program Objectives:

- Respond to all calls for service in a timely manner and render appropriate assistance upon arrival
- Conduct criminal investigations and prepare required documentation to be forwarded to investigators, District Attorneys and/or other agencies
- Maintenance of a 'lockup' custodial facility that is in compliance with applicable state and federal law
- Development of new recruits into competent police officers
- Maintain an atmosphere of positive and professional contacts between all officers and members of our community
- Support the department's community policing and problem solving efforts through active participation and input on issues
- Conduct proactive patrols and take the appropriate enforcement action when the situation demands

Significant Program Changes:

- Sworn Police Officer staffing remains at 98 authorized positions, but has been reduced to 79 budgeted positions.

Accomplishments for Fiscal Year 2012-2013:

- The average response time to emergency calls-for-service decreased 29.5% in 2012 compared to 2011. This is due in large part to the addition of the sixth patrol team which provides additional officers during the busiest days and times.
- On July 16, 2012, a Redlands Police Department Patrol Officer responded to a call of a child drowning. The officer arrived quickly and immediately began life saving efforts on the child. The officer's efforts resulted in the child making a full recovery from the ordeal.
- Patrol officers have become accustomed to utilizing their department issued smart phones to aid in solving problems. For example, officers commonly use their phones to capture and transmit images of missing persons, suspects, and other 'Be On the Look Out' information instantaneously leading to incredible time and resource savings.
- Patrol officers have worked with the Department's volunteer social worker to develop long-term solutions and care for several individuals and families dealing with mental health issues, drug addiction, and family violence problems. This program has freed hundreds of hours of patrol officer time by reducing, and in many cases eliminating, frequent calls-for-service from these subjects.

Community Policing Bureau

Program Description:

The Redlands Police Department's Community Policing Bureau was created to establish collaboration between the police and the community to help identify and solve community problems. The goal of

the Community Policing Bureau is to encourage all members of the community to become active allies in the effort to enhance the safety and quality of neighborhoods. The Community Policing Bureau is comprised of the following specialized units:

- **Traffic Safety:** The Traffic Safety Unit is comprised of one Police Sergeant and six traffic officers who are responsible for traffic enforcement and traffic collision investigation involving fatalities and major injury crashes. The traffic officers do not solely investigate traffic related incidents. These six officers are actually members of a patrol team that possess expertise in investigating traffic related matters. The Sergeant manages all the OTS (Office of Traffic Safety) grants which encompass sobriety checkpoints, Click It or Ticket, additional traffic enforcement and DUI saturation patrols during special events and holidays. The Parking Control Unit is a sub-group of the Traffic Safety Unit and consists of three full-time officers. These officers are primarily responsible for enforcing parking regulations throughout the city as well as handle other non-parking related activity as the need arises. In addition to traffic duties, the police sergeant and three parking control officers organize traffic flow for all the special events in town such as the Christmas Parade, Redlands Bicycle Classic, Run Through Redlands, Lincoln Pilgrimage Parade, RHS and REV graduation ceremonies, several triathlon/5-10 K runs and approximately thirty additional special events that are held on weekends that require some sort of traffic control. The police sergeant also supervises all Citizen Volunteer Patrol members and our Park Rangers.
- **Reserves:** The Redlands Police Department Reserve Unit is comprised of volunteers from a variety of professions, who live in the city or neighboring communities. Reserve officers receive extensive training in the many facets of law enforcement, which they routinely put to use while assisting the department. Reserve officers render valuable assistance to all units in the department including; patrol, traffic, community policing, and investigations. Reserve officers most frequently assist in patrol related activities such as traffic and crowd control. They are also involved in investigative and administrative assistance. Reserve officers are available for call-out to assist in special emergency situations, such as flooding, fires, major traffic collisions and crime scene security. The officers provide other public service assistance, such as maintaining security at school functions and sports activities. The Reserve Unit also serves as valuable training for future law enforcement officers. Throughout the history of the Unit, many members have been hired by the Redlands Police Department and other local agencies as full-time police officers. The Reserve Unit currently consists of eight members.
- **Citizen Volunteers:** The Department also has a Citizen Volunteer Patrol (CVP) unit consisting of 50 hard working men and women. After a person successfully completes the application process to join the CVP program, they spend 32 hours in a preparation academy. This intensive training gives them an understanding of the various components of the department and the expectations of the community. After their initial training the CVPs patrol the City in specially marked patrol units. During 2012, CVP members donated 14,485 hours. These volunteers are a vital part of the department's strategy to meet the needs of the community.
- **Park Rangers:** The Redlands Police Department's Citizen Volunteer Park Ranger (CVPR) Unit follows the concept that a highly visible, uniformed, unarmed "eyes and ears" unit will assist the Police Department in making the City parks, City orange groves, the Santa Ana River Wash, and San Timoteo Canyon safer places for the community's use. The CVPRs patrol on horseback, dual sport motorcycles, segways, mountain bikes and on foot. CVPRs routinely visit with citizens in the patrol areas and are considered one of the department's "public relations" units. CVPRs are on the lookout for illegal activities in the patrol areas, including the use of alcohol, smoking in the parks, after-hours activities in the parks, significant trash accumulations, and signs of suspicious activity. All CVPRs on patrol carry a police radio and are in constant contact with dispatch and the officers on duty. The Unit currently has 39 CVPRs. During 2012, CVPR members donated approximately 8,173 hours.
- **Business Liaison:** The Business Liaison Unit currently consists of one officer who handles a diverse assortment of problems in the community's business districts and patrol the downtown restaurant/bar area during the busy weekend period.
- **Community Policing:** The Redlands Police Department currently has one community policing officer that operates out of the Community Center. The CPO addresses long-term community problems and mentors at risk youth.

- *Explorers:* The Redlands Police Department Law Enforcement Explorer Post is a career exploration program, sponsored by the department and affiliated with the Boy Scouts of America. The Explorer Post began in 1968 and has been the starting point for many future law enforcement officers. Young men and women interested in joining the program must be at least 15 years of age and no older than 21 years. The program is one of career exploration and education for youth interested in learning about the field of law enforcement. The program is not designed to rehabilitate troubled youth, but to further the knowledge of youth of good moral, ethical and educational standing who maintain a GPA of 2.0 or higher. The program currently has 10 Explorers.
- *Police Chaplains:* The Police Chaplain Unit consists of ministers of varying faiths. The program is a crisis ministry designed to offer a professional religious/social ministry to the people of Redlands and the members of the Redlands Police Department through counseling and crisis intervention. Chaplains support and assist officers in providing the best service possible to the citizens of the City of Redlands. These ministers are on-call 24 hours a day to bring comfort, consolation and assistance to persons involved in crises, accidents, and catastrophes. With an officer, they will provide resources to members of a family when relatives are involved in life threatening situations where injury or death has occurred. The Chaplains not only respond to callouts but ride in the patrol car alongside the regular officers and frequently find themselves in developing critical situations. This is when they are most beneficial by bringing a calming effect to the situation. The Redlands Police Department currently has three chaplains that are supervised by a sergeant.

Program Objectives:

- Collaborate with citizens to address problems within the community
- Reduce the amount of traffic collisions by enforcing traffic violations
- Reduce the amount of traffic collisions caused by DUI drivers by conducting DUI checkpoints
- Maintain a strong, viable volunteer program that assists Department members in their efforts to provide a safe and sustainable community

Significant Program Changes:

- Two full time parking control officers were added.
- A CSO was assigned to Property/Evidence a majority of the fiscal year

Accomplishments for Fiscal Year 2012-2013:

- The Community Policing Bureau assisted several groups in organizing community activities such as the Cesar Chavez Breakfast, Back-To-School Jam, Christmas Block Party, and neighborhood watch meetings.
- The Community Policing Bureau participated in community reading days at several local schools.
- The Traffic Safety Unit conducted 17 sobriety/driver's license checkpoints.
- The Community Policing Bureau deployed a GPS tracking device program which was responsible for the apprehension of twenty felony suspects.

City of Redlands
2013-2014
Adopted Budget

DEPARTMENT/DIVISION
FIELD SERVICES

FUND
GENERAL FUND

ORGKEY
101200

	2011-12 ACTUAL (AUDITED)	2012-13 ADJUSTED BUDGET	2012-13 12 MONTH ESTIMATED	2013-14 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	6,937,008	7,464,811	7,255,236	7,518,111
4002 Labor Code Section 4850	257,884	0	97,369	0
4005 Salaries: Part Time	29,515	68,317	58,261	63,947
4010 Overtime Salaries	281,367	292,217	282,217	292,217
4011 Overtime: Reimbursable	216,714	255,000	200,000	255,000
4014 Homicide OT	75,320	0	75,275	0
4015 Banked Leave Buy Back	964,607	779,800	1,185,153	925,014
4025 Police Reserves	9,375	34,800	12,150	15,300
4035 Overtime: Court/Other	47,280	65,000	65,000	65,000
4050 Pension Contributions	4,068,249	3,954,388	4,032,869	4,022,677
4051 Fica/Medicare	156,864	168,344	160,725	177,599
4053 Deferred Compensation	9,483	9,483	9,406	9,540
4055 Health/Dental Insurance	1,407,873	1,472,284	1,503,705	1,539,020
4057 Disability Insurance	5,617	4,703	5,663	4,914
4058 Unemployment Insurance	40,452	35,588	30,048	36,456
4059 Life Insurance	4,911	5,166	5,153	5,150
4081 Eyecare Reimbursement	1,080	2,025	2,025	2,025
4082 Clothing Allowance	98,550	94,500	99,792	93,900
4085 Other Taxable Benefits	57,719	64,050	63,137	76,140
4086 Tuition Reimbursement	0	0	0	0
TOTAL SALARIES AND BENEFITS	14,669,868	14,770,475	15,143,185	15,102,009
<u>SERVICES</u>				
5040 Undercover Investigations	20,000	20,000	20,000	20,000
5255 Travel Reimbursement	2,000	2,000	0	0
5360 Machinery & Equip Maint	345	7,500	1,500	7,500
5395 Info Technology Services Charge	119,585	130,274	130,274	130,274
5880 Special Contractual Services	226,605	224,944	212,736	214,819
5950 Bad Debt Expense	6,632	5,500	5,500	5,500
TOTAL SERVICES	375,167	390,218	370,010	378,093

City of Redlands
2013-2014
Adopted Budget

DEPARTMENT/DIVISION
FIELD SERVICES

FUND
GENERAL FUND

ORGKEY
101200

	2011-12 ACTUAL (AUDITED)	2012-13 ADJUSTED BUDGET	2012-13 12 MONTH ESTIMATED	2013-14 COUNCIL ADOPTED
<u>SUPPLIES</u>				
6120 Chemical & Lab Supplies	369	3,000	3,000	3,000
6180 Turnouts/Uniforms/Safety Clothi	1,000	0	0	0
6510 Small Tools & Equipment	4,448	5,000	5,000	5,000
6590 Special Departmental Supplies	15,004	19,800	19,800	19,800
TOTAL SUPPLIES	20,821	27,800	27,800	27,800
<u>FIXED ASSETS</u>				
7100 Motor Vehicles	0	313,200	322,839	0
7140 All Other Equipment	32,946	53,205	53,206	0
7150 Other Betterments/Improvement	0	0	42,500	0
TOTAL FIXED ASSETS	32,946	366,405	418,545	0
<u>DEBT SERVICE</u>				
8100 Principal	38,704	0	0	0
8200 Interest	2,051	0	0	0
TOTAL DEBT SERVICE	40,755	0	0	0
 DIVISION TOTAL	 15,139,557	 15,554,898	 15,959,540	 15,507,902

**City of Redlands
2013-2014
Adopted Budget**

**Police
Communications**

Program Description:

The Communications Section is a significant component of the Police Department, providing a vital link between the community and public safety personnel. Communications personnel are often the first contact in a citizen's emergency situation. Communications personnel interpret the individual's needs and coordinate the response of appropriate services to meet those needs. These highly trained individuals are responsible for providing assistance to callers on more than twenty-five incoming telephone lines including 911 emergency, alternate emergency and business lines. In addition to answering the multitude of phone lines, communications personnel are tasked with dispatching calls via radio and a Computer Aided Dispatch (CAD) system. They also monitor over a dozen different radio channels. These radio channels include all of the frequencies utilized by the various units of the department, local government and other allied agencies. Dispatchers use a unified channel to link a Redlands Police Department officer with officers from other area agencies. This radio link capability is especially useful during vehicle pursuits into other jurisdictions and when responding to mutual requests for assistance. The Communication Section also utilize a variety of cameras from various locations in town to support responding units on calls for service and by providing an additional resource to ensure site security at the various locations. The Communications Section implemented the ability for members of the community to contact the Communications Unit through a 911 e-mail system which is currently one of the only such systems in San Bernardino County. The Communications Section is currently allocated 4 camera operators, 13 full-time dispatchers, and one shift supervisor, who respond daily to hundreds of telephone and radio calls.

Program Objectives:

- Increase effectiveness and improve efficiency through increased information in the field and to further compatibility to a SDSV System
 - Answer all incoming calls on emergency, alternate emergency, and business lines in an expeditious and courteous manner, instantly prioritizing and relaying calls to police personnel in the field by entering designated calls for service into the CAD system, or immediately transferring the call to the appropriate agency for response; monitor and utilize over 100 cameras placed at various locations throughout the City of Redlands
 - Dispatch calls for service, process requests from officers in the field, to include the response of additional personnel, equipment and/or resources
- Facilitate and prioritize telephone contacts and communication between the public, public safety agencies and other City departments
- Support the department's community policing policy, including but not limited to the one-on-one instruction from Redlands Police Dispatchers to local elementary students through the 911-for-Kids program. Support problem solving efforts through active participation and input on police department issues

Significant Program Changes:

Communications Supervisor position eliminated.

Accomplishments for Fiscal Year 2012-2013:

- Continued Quality Assurance and Review Program where Supervisors randomly reviewed calls to ensure that Police Department customer service expectations, departmental protocols and guidelines are met.
- Dispatchers answered 36,488 9-1-1 calls.
- Dispatchers answered 120,725 business and alternate emergency lines.
- There were 51,976 calls for service.
- Installation of additional cameras near Redlands Blvd & Alabama as well as Tennessee & Colton were completed bringing total video cameras citywide to 141. These are monitored by dispatchers and two video operators.
- Video cameras were used on 1,502 calls.
- Dispatchers continue taking on the additional responsibility of entering officer citations and field interview cards in order to help alleviate records workload due to staff reduction.

City of Redlands
2013-2014
Adopted Budget

DEPARTMENT/DIVISION
COMMUNICATIONS

FUND
GENERAL FUND

ORGKEY
101201

	2011-12 ACTUAL (AUDITED)	2012-13 ADJUSTED BUDGET	2012-13 12 MONTH ESTIMATED	2013-14 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	635,880	737,180	664,896	687,179
4005 Salaries: Part Time	0	0	7,490	27,051
4010 Overtime Salaries	33,248	72,075	65,000	72,075
4015 Banked Leave Buy Back	9,630	19,634	12,939	35,762
4050 Pension Contributions	132,869	154,161	143,579	155,227
4051 Fica/Medicare	52,207	65,797	57,764	60,597
4055 Health/Dental Insurance	166,890	183,739	174,338	184,618
4057 Disability Insurance	7,621	7,880	7,538	7,565
4058 Unemployment Insurance	8,102	6,510	7,044	8,282
4059 Life Insurance	776	945	858	882
4081 Eyecare Reimbursement	900	3,375	3,375	3,150
4082 Clothing Allowance	7,950	13,500	12,375	12,600
4085 Other Taxable Benefits	7,456	4,200	8,415	8,400
TOTAL SALARIES AND BENEFITS	1,063,529	1,268,995	1,165,611	1,263,389
<u>SERVICES</u>				
5340 Office Equipment Maintenance	1,975	2,500	750	2,500
5395 Info Technology Services Charge	13,399	14,597	14,597	14,597
5580 Communications Svs & Rental	367,365	370,000	370,000	370,000
TOTAL SERVICES	382,739	387,097	385,347	387,097
<u>SUPPLIES</u>				
6500 Office Equipment & Furniture	0	2,568	2,568	2,998
6510 Small Tools & Equipment	488	1,700	1,700	1,270
6590 Special Departmental Supplies	538	1,400	1,400	1,400
TOTAL SUPPLIES	1,026	5,668	5,668	5,668
DIVISION TOTAL	1,447,294	1,661,760	1,556,626	1,656,154

**City of Redlands
2013-2014
Adopted Budget**

**Police
Support Services**

Program Description:

The Support Services Bureau is comprised of diverse responsibilities that effect all operations of the department. The goal of the Support Services Bureau is to supply the necessary equipment, provisions, and support personnel to facilitate the citizens of Redlands with courteous service. The Support Services Bureau is comprised of the following units: Office of the Chief of Police, Operations Manager, Criminologist, Records, Crime Analysis, and Maintenance.

The Office of the Chief of Police is comprised of the Chief, one Executive Assistant, one Management Analyst, one criminologist and a Sergeant in charge of internal investigations. The Chief's Executive Assistant is the community's primary point-of-contact for the Office, handling complex and confidential executive level administrative and secretarial duties for the management staff. The Executive Assistant also coordinates special projects and events. The Management Analyst's responsibilities include ensuring the department's needs are being met through budget development and monitoring, purchase requisitions, grant coordination and payroll processing. The Executive Assistant and the Management Analyst ensure the department's compliance with governmental requirements. The Office also coordinates the background investigations for new hires. The Criminologist runs the statistics and finds ways to incorporate data driven results. The Professional Standards Sergeant oversees internal investigations and personnel issues, is the point of contact for the community for any inquiries and complaints, and oversees and maintains all training and personnel files.

The Records Unit consists of five Customer Service Representatives who are responsible for the maintenance and security of all criminal records, as well as processing all reports, citations and other records produced by the other departmental units. The Customer Service Representatives are also the primary point-of-contact for the community when they come to the department for records. The Records Unit ensures the department's compliance with statutory requirements for the input and processing of many records and trains others in the California Law Enforcement Telecommunications System. Records personnel are also responsible for cross-reporting to other law enforcement agencies, courts, Child Protective Services, Department of Motor Vehicles and Department of Justice.

The Crime Analysis Unit (CAU) provides the data and information to support the department's data-driven approach to community safety. The CAU collects and analyzes data from many sources to develop actionable tactical and strategic information used by various units in the department to control crime.

The part-time Maintenance Worker responds to concerns of safety issues that are minor, general maintenance. He works with the City's Building Maintenance staff to assist the department when projects are larger in scale. Our maintenance worker provides minor repairs which keeps down time to a minimum.

The Operations Supervisor oversees the Records Unit, the D.A. liaison, the part-time maintenance worker, fleet and other specialized duties. She works daily with other city staff to ensure a timely response from the Police Department.

Program Objectives:

- Ensure that all department members receive training for the California Law Enforcement Telecommunications System computer system
- Provide expedient service to police officers, court officials, citizens and the press when requesting records information
- Ensure department safety and efficiency through standard maintenance programs
- Process records in compliance with statutory requirements
- Provide outstanding customer service to internal and external customers

Significant Program Changes:

- The jail services contract was reduced from 168 hours per week to 75 hours per week resulting in officers performing the booking, processing, and transportation of prisoners.

Accomplishments for Fiscal Year 2012-2013:

- Customer Service Representatives processed nearly 10,000 reports, over 2,500 arrest reports, 2,025 traffic citations, and over 700 traffic collision reports in compliance with statutory requirements.
- The Crime Analyst maintains a two-week crime summary report to keep staff apprised of changes in crime rates and produced numerous tactical reports on crime patterns and series to better inform officers of the current hot-spot crime locations using CrimeView, Omega Dashboard, ARCMAP and ARCVIEW software. The Crime Analyst implemented a monthly Dashboard for executive staff to view the department's status at a glance. The Dashboard is a monthly overview of staffing, budget, crime statistics and fleet information.
- The Operations Supervisor implemented paperless police reporting within the Police Department. It is estimated that the Department has saved approximately \$6,000 over the last eight months on paper supplies, reduction in printing costs and saved staff time. Paperless reporting has not only improved the efficiency of the Police Department, but has given officers real time crime data.
- The Operations Supervisor saved the Department \$9,000 a year by analyzing the cell phone bill and making the necessary changes to save cost.

City of Redlands

2013-2014

Adopted Budget

DEPARTMENT/DIVISION

SUPPORT SERVICES

FUND

GENERAL FUND

ORGKEY

101202

	2011-12 ACTUAL (AUDITED)	2012-13 ADJUSTED BUDGET	2012-13 12 MONTH ESTIMATED	2013-14 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	627,162	670,387	668,525	697,827
4005 Salaries: Part Time	39,232	118,273	70,657	82,318
4010 Overtime Salaries	3,594	12,000	8,000	11,200
4015 Banked Leave Buy Back	19,867	44,401	31,202	37,104
4050 Pension Contributions	168,118	210,091	188,525	220,656
4051 Fica/Medicare	40,322	53,175	46,640	54,368
4053 Deferred Compensation	11,890	6,805	13,597	10,273
4055 Health/Dental Insurance	137,516	143,402	140,577	135,342
4056 Worker's Comp Insurance	93,116	471,535	454,257	454,257
4057 Disability Insurance	3,539	3,553	3,557	3,986
4058 Unemployment Insurance	8,464	6,727	7,158	6,727
4059 Life Insurance	621	661	638	662
4081 Eyecare Reimbursement	1,809	2,362	2,362	2,362
4082 Clothing Allowance	713	1,162	1,313	1,300
4084 Clothing Cash Payment	1,400	1,500	1,400	1,400
4085 Other Taxable Benefits	2,149	1,650	2,791	6,630
TOTAL SALARIES AND BENEFITS	1,159,512	1,747,684	1,641,197	1,726,411

SERVICES

5034 Collection Agent/Bank Fees	25	100	100	100
5050 Fingerprinting	17,357	21,000	15,289	21,000
5103 Software Support Development	0	9,000	9,000	0
5140 Legal Services	735	900	2,185	2,485
5180 Medical/Physicals	54,290	72,000	56,500	72,000
5190 Other Professional Services	10,000	28,254	34,000	0
5255 Travel Expense/Reimbursement	29,456	41,000	43,000	68,250
5270 Printing and Binding	13,381	14,870	13,500	14,870
5275 Postage	4,650	9,000	5,000	6,000
5303 Telephone	177,777	241,771	186,000	176,297
5310 Electricity & Gas	5,494	7,000	7,000	6,000
5360 Machinery & Equip Maint	2,471	5,000	3,000	5,000

City of Redlands
2013-2014
Adopted Budget

DEPARTMENT/DIVISION
SUPPORT SERVICES

FUND
GENERAL FUND

ORGKEY
101202

	2011-12 ACTUAL (AUDITED)	2012-13 ADJUSTED BUDGET	2012-13 12 MONTH ESTIMATED	2013-14 COUNCIL ADOPTED
<u>SERVICES (CONT)</u>				
5365 Vehicle Maintenance	3,710	4,000	2,500	4,000
5395 Info Technology Services Charge	500,089	1,143,170	1,143,170	1,093,170
5396 City Garage Charges	537,328	432,353	438,244	432,353
5570 Office Equip & Furn Rent	23,317	29,190	29,190	29,190
5590 Other Rentals	260	275	275	400
5800 Subscriptions & Memberships	3,015	4,500	4,500	4,500
5840 Training	21,130	31,034	31,034	38,793
5880 Special Contractual Services	25,495	38,909	26,000	23,659
5950 Bad Debt Expense	212	500	500	500
TOTAL SERVICES	1,430,192	2,133,826	2,049,987	1,998,567
<u>SUPPLIES</u>				
6130 Books & Supplies	452	500	500	500
6140 Office Supplies	27,849	34,000	34,000	34,000
6160 Medical Supplies	453	1,300	1,300	1,300
6170 Weapons & Ammunitions	21,471	45,000	45,000	35,000
6180 Turnouts/Uniforms/Safety Clothin	39,515	30,000	31,000	30,000
6190 Photo & Copying Supplies	219	3,000	2,000	1,500
6210 Repair/Maintenance Supplies	961	500	500	500
6310 Janitorial Supplies	554	500	500	500
6500 Office Equipment & Furniture	4,078	5,500	5,500	5,500
6510 Small Tools & Equipment	1,211	1,500	1,500	1,500
6560 Food	1,918	2,000	2,000	2,000
6590 Special Departmental Supplies	10,250	10,000	10,000	9,550
TOTAL SUPPLIES	108,931	133,800	133,800	121,850
DIVISION TOTAL	2,698,635	4,015,310	3,824,984	3,846,828

**City of Redlands
2013-2014
Adopted Budget**

**Police
Animal Control**

Program Description:

The Animal Control Bureau enforces State and Federal animal laws and City Municipal Codes and provides a variety of services to meet the needs of the community and welfare of animals. The Animal Control Officers are responsible for handling stray animals loose on the City streets, animal disturbance calls, reports of injured or aggressive animals, and animals receiving fatal injuries. The Animal Control Bureau also quarantines animals after reported animal bites, investigates reports of animal abuse, and temporarily provides shelter to neglected livestock and injured wildlife. Field animal control services are provided to Redlands citizens five days a week. The animal shelter is open Tuesday through Saturday for adoptions and animal turn-ins.

Program Objectives:

- Promote the adoption of cats and dogs housed in the shelter
- Increase the number of animals treated in the spay and neuter program
- Increase volunteer opportunities at the shelter and in special events
- Promote community partnerships to enhance animal welfare

Significant Program Changes:

Donation money was used to help maintain current ACO officer

Pet adoption shows every other weekend at Ed Hales Park

Accomplishments for Fiscal Year 2012-2013:

- Pet adoptions and rescue events have increased adoption and helped to decrease euthanasia at the Redlands Animal Shelter.
- Since July 2012, fundraising efforts and donated money added over \$23,000 to supplement the spay and neuter program.

City of Redlands
2013-2014
Adopted Budget

DEPARTMENT/DIVISION
ANIMAL CONTROL

FUND
GENERAL FUND

ORGKEY
101203

	2011-12 ACTUAL (AUDITED)	2012-13 ADJUSTED BUDGET	2012-13 12 MONTH ESTIMATED	2013-14 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	127,423	135,368	142,107	135,384
4005 Salaries: Part Time	7,928	13,484	12,431	13,484
4010 Overtime Salaries	6,398	7,700	8,500	8,500
4015 Banked Leave Buy Back	3,090	6,070	4,304	6,978
4050 Pension Contributions	27,752	29,058	31,602	30,942
4051 Fica/Medicare	11,218	12,893	12,763	12,315
4055 Health/Dental Insurance	36,734	35,267	40,919	41,667
4057 Disability Insurance	1,520	1,473	1,546	1,475
4058 Unemployment Insurance	1,992	1,736	1,768	1,736
4059 Life Insurance	191	189	189	189
4081 Eyecare Reimbursement	0	675	675	675
4082 Clothing Allowance	2,175	2,175	2,175	2,175
4085 Other Taxable Benefits	0	0	0	780
TOTAL SALARIES AND BENEFITS	226,421	246,087	258,979	256,300
<u>SERVICES</u>				
5153 Veterinary Services	48,030	50,000	50,000	50,000
5360 Machinery & Equip Maint	0	500	100	500
5395 Info Technology Services Charge	4,338	4,727	4,727	4,727
5396 City Garage Charges	12,161	14,229	14,229	14,229
5570 Office Equip & Furn Rent	2,411	2,431	2,431	2,431
5800 Subscriptions & Memberships	165	165	120	165
5880 Special Contractual Services	14,754	15,864	16,320	16,680
5950 Bad Debt Expense	651	500	489	500
TOTAL SERVICES	82,510	88,416	88,416	89,232
<u>SUPPLIES</u>				
6120 Chemical & Lab Supplies	0	1,000	1,000	1,000
6140 Office Supplies	750	750	750	750
6160 Medical Supplies	22,075	18,000	18,000	18,000

City of Redlands
2013-2014
Adopted Budget

DEPARTMENT/DIVISION
ANIMAL CONTROL

FUND
GENERAL FUND

ORGKEY
101203

	2011-12 ACTUAL (AUDITED)	2012-13 ADJUSTED BUDGET	2012-13 12 MONTH ESTIMATED	2013-14 COUNCIL ADOPTED
<u>SUPPLIES (CONT)</u>				
6170 Weapons & Ammunitions	171	250	250	250
6180 Turnouts/Uniforms/Safety Clothin	766	1,500	750	750
6310 Janitorial Supplies	923	1,300	1,000	1,000
6510 Small Tools & Equipment	340	300	300	300
6560 Food	2,979	4,500	1,000	4,500
6590 Special Departmental Supplies	1,788	2,500	3,550	3,550
TOTAL SUPPLIES	29,792	30,100	26,600	30,100
DIVISION TOTAL	338,723	364,603	373,995	375,632
DEPARTMENT TOTAL	19,624,209	21,596,572	21,715,145	21,386,516

City of Redlands

2013-2014

Adopted Budget

DEPARTMENT/DIVISION

TRAFFIC SAFETY

FUND

TRAFFIC SAFETY FUND

ORGKEY

223130

	2011-12 ACTUAL (AUDITED)	2012-13 ADJUSTED BUDGET	2012-13 12 MONTH ESTIMATED	2013-14 COUNCIL ADOPTED
<u>SERVICES</u>				
5950 Bad Debt Expense	687	750	750	750
TOTAL SERVICES	687	750	750	750
FUND TOTAL	687	750	750	750

**City of Redlands
2013-2014
Adopted Budget**

**Police
Asset Forfeiture and Grants**

Program Description:

The Redlands Police Department receives a share of the value of all assets seized during drug related arrests. Expenditures of these funds are intended to supplement, not supplant, police department needs, including personnel, equipment and vehicles. All expenditures follow guidelines as cited in the U.S. Department of Justice "Guide to Equitable Sharing of Federally Forfeited Property for State and Local Law Enforcement Agencies".

Program Objectives:

Asset forfeiture supplements a variety of community drug and violence resistance programs.

The Redlands Police Department actively seeks grants to supplement operations. Grants awarded and/or funded through the 2012-13 fiscal year include:

- Homeland Security Grant to provide funding for video surveillance system at Redlands Boulevard and Alabama Street and a camera upgrade system for the Air Support Unit
- Justice Assistance Grant (JAG) provides funding to underwrite projects to reduce crime and improve public safety. Funding includes parallel justice for victims of crime program; funding for a part-time Customer Service Representative in Records; and, the purchase of new computers and related components for our Investigations Bureau
- ARRA - CRRP Recovery grant to fund four Police Officers salaries and benefits for three years
- Office of Traffic Safety Selective Traffic Enforcement grant & a OTS mini grant that focuses on traffic safety issues and enforcement that funds overtime for DUI and Drivers License checkpoints; DUI Saturation patrols; Special Enforcement Operations and Court Stings. The OTS grant also provides for traffic enforcement related training, equipment and supplies
- Office of Community Oriented Policing Services (COPS) Technology grants to implement advanced technology in the Communications Center, funding to protect and enhance valuable public safety infrastructure, a contracted Criminologist, and a 2011 COPS Hiring grant to fund four Police Officers salaries and benefits for three years
- National Institute of Justice Grant funding the development of an iPhone based crime mapping application to assist law enforcement officers with understanding spatial and temporal crime patterns
- 2011 Office of Justice Programs, Public/Private Partnership Grant, using social business software (SBS) to enhance public/private partnerships; a collaborative approach to community knowledge mining
- The ABC 2013 mini grant funds to be used to increase the hours officers have to conduct enforcement programs in the City of Redlands
- The Board of State & Community Corrections funding for one Police Officer for the purpose of addressing the crime impacts of realignment
- Supplemental Law Enforcement Services Fund (SLESF) pays for four part-time camera surveillance monitoring personnel and one Applied Technology Specialist

Significant Program Changes:

None

City of Redlands

2013-2014

Adopted Budget

DEPARTMENT/DIVISION

ASSET FORFEITURE

FUND

ASSET FORFEITURE FUND

ORGKEY

246200

	2011-12 ACTUAL (AUDITED)	2012-13 ADJUSTED BUDGET	2012-13 12 MONTH ESTIMATED	2013-14 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4010 Overtime Salaries	0	0	0	26,000
4051 Fica/Medicare	0	0	0	377
TOTAL SALARIES AND BENEFITS	0	0	0	26,377
<u>SERVICES</u>				
5040 Undercover Investigations	0	0	0	26,000
5103 Software Support/Development	8,000	0	0	0
5240 Meeting & Professional Devlpmt	150	0	0	0
5255 Travel Expense/Reimbursement	2,801	3,000	0	3,000
5280 Advertising	500	0	1,000	1,000
5285 Community Grant Awards	0	5,000	0	5,000
5300 Water, Sewer, Disposal	209	0	0	0
5303 Telephone Upgrades	0	0	0	30,000
5303 Telephone	6,411	6,620	2,650	2,650
5310 Electricity & Gas	3,331	6,480	6,000	6,000
5510 Land and Building Rent	21,500	18,000	18,000	18,000
5760 Special Program Expenditures	75,000	85,000	100,000	125,000
5840 Training	199	1,500	0	1,500
5880 Special Contractual Services	17,069	900	2,400	8,500
TOTAL SERVICES	135,170	126,500	130,050	226,650
<u>SUPPLIES</u>				
6170 Weapons & Ammunitions	18,602	20,000	4,956	5,000
6180 Turnouts/Uniforms/Safety Clothin	320	0	3,250	48,750
6190 Photo & Copying Supplies	4,377	0	0	0
6375 Computer Components	18,446	0	834	0
6510 Small Tools & Equipment	14,039	23,744	25,964	7,300
6590 Special Departmental Supplies	4,810	5,356	16,408	5,500
TOTAL SUPPLIES	60,594	49,100	51,411	66,550

City of Redlands
2013-2014
Adopted Budget

DEPARTMENT/DIVISION
ASSET FORFEITURE

<u>FUND</u>					<u>ORGKEY</u>
ASSET FORFEITURE FUND					246200
	2011-12 ACTUAL (AUDITED)	2012-13 ADJUSTED BUDGET	2012-13 12 MONTH ESTIMATED	2013-14 COUNCIL ADOPTED	
	<hr/>				
<u>FIXED ASSETS</u>					
7100 Motor Vehicles	71,352	30,000	110,189	30,000	
7140 All Other Equipment	15,570	5,000	41,258	5,000	
TOTAL FIXED ASSETS	<hr/> 86,922	<hr/> 35,000	<hr/> 151,447	<hr/> 35,000	
FUND TOTAL	282,686	210,600	332,908	354,577	

City of Redlands
2013-2014
Adopted Job Ledger Budget

Department
Police

Fund
Drug Confiscation

Orgkey
246200

Job Ledger No.	Project/Program Description	FY 2013 12-Month Estimate	FY 2014 Budget Request
25013	Drug Confiscation - State	4,900	5,000
25014	Drug Confiscation - Federal	327,408	349,577
25016	15% Drug/Gang Prevention (State)	600	0

TOTALS	\$332,908	\$354,577
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City of Redlands
2013-2014
Adopted Budget

DEPARTMENT/DIVISION
POLICE GRANTS

FUND

POLICE GRANT FUND

ORGKEY

247200

	2011-12 ACTUAL (AUDITED)	2012-13 ADJUSTED BUDGET	2012-13 12 MONTH ESTIMATED	2013-14 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	407,840	1,017,113	1,017,113	0
4005 Salaries: Part Time	11,090	38,183	38,183	0
4010 Overtime Salaries	8,550	22,683	22,683	0
4011 Overtime Reimbursable	127,448	214,687	214,687	0
4015 Banked Leave Buy Back	13,146	122,855	122,855	0
4050 Pension Contributions	96,649	494,352	494,352	0
4051 Fica/Medicare	12,891	31,437	31,437	0
4053 Deferred Compensation	0	1,720	1,720	0
4055 Health/Dental Insurance	57,273	443,260	443,260	0
4056 Worker's Comp Insurance	34,761	73,403	73,403	0
4057 Disability Insurance	9	0	0	0
4058 Unemployment Insurance	3,107	7,987	7,987	0
4059 Life Insurance	383	859	859	0
4081 Eyecare Reimbursement	0	225	225	0
4082 Clothing Allowance	0	29,400	29,400	0
4085 Other Taxable Benefits	201	1,140	1,140	0
TOTAL SALARIES AND BENEFITS	773,348	2,499,304	2,499,304	0
<u>SERVICES</u>				
5040 Undercover Investigations	(45)	0	0	0
5103 Software Support/Development	190,725	19,145	19,145	0
5190 Other Professional Services	3,869	0	0	0
5255 Travel Expense/Reimbursement	10,035	51,308	51,308	0
5303 Telephone	42,192	197,951	197,951	0
5360 Machinery & Equipment Maint	25,337	0	0	0
5490 Other Insurance	4,492	0	0	0
5800 Subscriptions and Memberships	45	2,100	2,100	0
5840 Training	884	4,682	4,682	0
5880 Special Contractual Services	113,758	211,116	211,116	0
TOTAL SERVICES	391,292	486,302	486,302	0

City of Redlands
2013-2014
Adopted Budget

DEPARTMENT/DIVISION
POLICE GRANTS

FUND

POLICE GRANT FUND

ORGKEY

247200

	2011-12 ACTUAL (AUDITED)	2012-13 ADJUSTED BUDGET	2012-13 12 MONTH ESTIMATED	2013-14 COUNCIL ADOPTED
<u>SUPPLIES</u>				
6140 Office Supplies	0	2,795	2,795	0
6180 Turnouts/Uniforms/Safety Clothin	1,256	0	0	0
6375 Computer Components	166,867	349,450	349,450	0
6590 Special Departmental Supplies	48,837	3,889	3,889	0
TOTAL SUPPLIES	216,960	356,134	356,134	0
 <u>FIXED ASSETS</u>				
7100 Motor Vehicles	16,490	0	0	0
7130 Communications Equipment	80,000	0	0	0
7140 All Other Equipment	70,973	39,733	39,733	0
7150 Other Betterment/Improvements	36,903	0	0	0
TOTAL FIXED ASSETS	204,366	39,733	39,733	0
 FUND TOTAL	 1,585,966	 3,381,473	 3,381,473	 0

City of Redlands
2013-2014
Adopted Job Ledger Budget

<u>Fund</u> Police Grants	<u>Department</u> Police	<u>Orgkey</u> 247200	FY 2013 12-Month Estimate	FY 2014 Budget Request
Job Ledger No.	Project/Program Description			
25018	CLEEP - Equipment Program		491	0
25097	Homeland Security COPLINK		45,525	0
25099	2009 COPS Recovery Grant ARRA		397,038	0
25100	2009 BRYNE Justice Assistance Grant		1,145	0
25101	COPS 2009 - Technology Grant		128,939	0
25106	2010 Justice Assistance Grant (JAG)		9,758	0
25108	DOJ Technology Grant 2010		220,568	0
25109	2010 COPS Technology Grant		350,000	0
25114	2011 Justice Assistance Grant (JAG)		12,955	0
25115	Homeland Security Grant 2010		14,998	0
25118	OTS STEP 11/12		25,140	0
25119	OJP 2011 - Public/Private Partnership		323,190	0
25120	2011 COPS Hiring Grant		1,556,410	0
25123	OTS Sobriety Checkpoint 11/12		25,354	0
25127	Homeland Security Grant 2011		23,300	0
25128	2012 Justice Assistance Grant (JAG)		2,927	0
25129	OTS STEP 12/13		74,815	0
25130	OTS Mini Grant 2012-13		85,500	0
25131	ABC Grant 2013		7,500	0
25132	Board of State & Community Corrections		75,920	0

TOTALS \$3,381,473 \$0

City of Redlands

2013-2014

Adopted Budget

DEPARTMENT/DIVISION
SUPPLEMENTAL LAW ENFORCEMENT

FUND SUPPLEMENTAL LAW ENFORCEMENT FUND **ORGKEY** 249200

	2011-12 ACTUAL (AUDITED)	2012-13 ADJUSTED BUDGET	2012-13 12 MONTH ESTIMATED	2013-14 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4005 Part Time Salaries	70,282	100,669	91,450	97,121
4051 Fica/Medicare	5,347	7,702	6,966	7,430
4058 Unemployment Insurance	2,054	2,170	2,368	2,170
TOTAL SALARIES AND BENEFITS	77,683	110,541	100,783	106,721
<u>SERVICES</u>				
5190 Other Professional Services	8,722	0	0	0
5840 Training	0	1,333	0	0
TOTAL SERVICES	8,722	1,333	0	0
<u>SUPPLIES</u>				
6375 Computer Components	0	0	1,931	0
6590 Special Departmental Supplies	1,248	0	0	0
TOTAL SUPPLIES	1,248	0	1,931	0
FUND TOTAL	87,653	111,874	102,714	106,721

City of Redlands
2013-2014
Adopted Job Ledger Budget

Fund		Department		Orgkey
Supplemental Law Enforcement		Police		249200
Job Ledger No.	Project/Program Description	FY 2013 12-Month Estimate	FY 2014 Budget Request	
25009	COPS AB1913-2000	102,714	106,721	

TOTALS \$102,714 \$106,721