

**DRAFT**  
**CITY OF REDLANDS**  
**CITRUS PRESERVATION COMMISSION**  
**Regular Meeting of December 11, 2018**  
**MINUTES**

**1. Call to order at 4:05pm - Attendance**

Present:	Peter Buoye, Chair Bill Oesterlein Libb Cook Jack Steward Michael Day	Absent: Bob Crim Rolland Moore
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QOL Staff: Zach LaBonte  
Erik Reeves  
Jocelynn Santa Cruz  
Tim Sullivan, QOL Assistant Director

Farming/Packing companies: Chuck Hills  
Brad Leichtfuss  
Roy Bettencourt

Guests: Dennis Bell

**2. Public comments:**

Dennis Bell wished everyone a Happy Holiday.

**3. Approval of Minutes:**

The minutes of the November 13, 2018 regular meeting minutes were approved as written. Motion by Jack and seconded by Libb. Motion carried unanimously.

**4. Status Reports**

*A. Packinghouse report:*

Roy Bettencourt reported 4 ½ loads have been picked, 3 more loads will be completed later that week. 83% were picked at the right time; 43% were export. There was \$700k in upgrades, including a bag machine.

Major improvements in 2017/2018; Villapark is larger and more efficient

*B. Farming report:*

Chuck reported the following update: Physlid spraying finished in city groves. Pre-emerg would begin next week and would start again after the new year. Hedges will be pruned at Olive and Melbury Court.

*C. Quality of Life report:*

Zach reported SCE Mt. View started tree removal. Towers are already installed. 550 trees were removed.

D. *Individual Commissioner Reports:*

Jack commented that 5<sup>th</sup> Ave looks like fertilizer was placed. Mentioned that with the rain the groves look great.

E. *10 year citrus plan:*

Bill mentioned expenditures still need to match revenue. He would like to see 12 months' worth of meaningful data.

Michael Day mentioned he would like to see a breakdown of data per grove. What is sellable? What is not?

5. **New Business**

A. *Discussion and possible action pertaining to a contract farming scope of services to be utilized in a future request for bid.*

Tim Sullivan asked commissioners to review, and provide input on the scope of services for future farming contract.

Bill stated that he would like to see more description/explanation of time and material.

6. **4:53 pm - Adjournment to regular meeting January 8, 2019**

submitted by City of Redlands staff