

Redlands Airport Advisory Board Meeting Minutes

September, 15 2022
City Council Chamber
City of Redlands

Board Members Present

Debbie Forthun - Chair
Bob Pearce
David Raley

Jason Golembeski- Vice Chair
Nathan Freeman

1. 1. CALL TO ORDER

- a. Meeting called to order at 6:01 PM
- b. Pledge of Allegiance

2. PUBLIC COMMENTS

- a. No public comments

3. APPROVAL OF MINUTES

- a. Correction noted to 7/21/2022 minutes, Member Pickens was not present.
- b. Minutes from the 7/21/2022 AAB meeting were adopted.
 - i. Motion Golembeski
 - ii. 2nd Pearce
 - iii. All present members approved

4. COMMUNICATIONS

- a. Staff Report - Don Crow:
 - i. Tabitha has moved roles and Don will be at AAB meetings when able.
 - ii. Aj Lawson introduced as the new airport supervisor.
 - iii. Crow/Lawson Working on projects that the former REI supervisor had in process.
 - iv. Maintenance and project update at the next AAB meeting
- b. Chair Forthun- Asked Don when Financials are going to be available for review.
 - i. Mr. Crow explained financials are submitted at the end of August and will be available publicly in October (unaudited). He will have an update on that next meeting.

5. OLD BUSINESS

- a. Safety Subcommittee update
 - i. Working on a letter/meeting to a state Rep.
 1. Meeting was canceled.
 - ii. SBD safety update
 1. Member Pearce, Asked Mr. Crow if the city plans to draft a letter to the FAA on the continued safety concerns of the SBD traffic encroachment. Mr. Crow explained that the AAB can draft a letter and submit it to the city council urging the council to submit the concerns to the FAA on the city's behalf. Mr. Crow continued, the city is choosing to let third party groups like RAA work to mitigate the concerns. Member Pearce strongly opposed the current method the city is using to address the issue and urged that the city take a more active role or the airport could close. Mr. Crow will look into how staff would like to handle this issue.
 2. Item carried over to next meeting
- b. New Airport Website:
 - i. Mr.Crow explained the new site is active but not connected to the city link at this time. This should be updated and presentable at the next AAB meeting.
Redlandsairport.com
 1. Item continued to next meeting
- c. Creation of a subcommittee for AAB community meeting

- i. Chair Forthun discussed the possibility of a meeting at the airport to involve the airport community. Mr. Craw noted that any meeting that a quorum is present would constitute a meeting of the AAB. He recommended holding an AAB meeting at the airport if that is allowable from a city standpoint.
- ii. Member Golembeski mentioned that Roundtable discussion would be more in line with what the item was proposed as in the first place. It was discussed that the RAA is the forum that would be best to have a discussion like this.
- iii. Member Pearce mentioned that meetings have taken place with an open discussion portion at the airport.
- iv. Motion: Hold the AAB meeting at the Airport October 20th, 2022.
- v. 2nd: Freeman
 - 1. All members present approved
- d. City Council Flights
 - i. Member Forthun invited the council members individually to go flying with an AAB member. Mr. Craw responded as a member of the AAB we are still members of the public and they are allowed to ask City council members to go flying. Member Pearce asked if the legality was discussed with the city attorney, Mr. Craw will follow up.

6. NEW BUSINESS

- a. Discussion on Airport Layout Plan(ALP)
 - i. Mr.Craw mentioned that the ALP will be finalized soon and will be brought to the AAB to review, the current ALP will be just updating the last ALP. this will allow us to receive grant money
 - ii. Member Golembeski will review the ALP update
 - iii. Item moved to Continued items
- b. Coyote re-homing update
 - i. The coyotes are rehomed at this point. Mr.Alms asked if any coyotes or signs of the animals were observed since the contractor relocated the four legged nuisance. Some members responded that there was some evidence of sca on the runway but it has been reduced. Mr.Alms mentioned that the contractor can be brought back if need be in the future.
 - ii. Item Removed from list and will address in the future if need be.
- c. Grant update
 - i. Craw/Lawson are working on many projects related to grants and are not in a position to present anything at this time. They will bring projects to the board as they are ready to move forward.
 - ii. Item Carried forward
 - iii. Member Pearce commented that Now (September) is the time to submit grants and stressed the need to submit asap

7. AGENDA ITEMS FOR NEXT MEETING.

- a. Open Discussion with airport committee added to the agenda for next meeting in instead of new items, This will be a non-voting portion of the AAB meeting
- b. Ongoing business:
 - i. Report from safety committee
 - ii. Report on council member visits to REI
 - iii. Report/ Discussion on the webpage
 - iv. Grant Updates from staff
 - v. Staff update ALP

8. Board member comments

- a. Member Raley Commented that we as a board need to review the finances of the airport and this information should be distributed when available.
- b. Member Pearce would like to have the financials sent for review before the AAB

meeting. Also, asked for an updated staff contact list to be distributed.

- c. Member Freeman gave some of his background and commented on his reason for being a member of the AAB.
9. **ADJOURNMENT/NEXT MEETING**
- a. Adjournment - 7:06 PM
 - b. Next Meeting -10/20/2022 6:00 PM