



CITY OF REDLANDS  
MUNICIPAL UTILITIES/PUBLIC WORKS COMMISSION

**APPROVED**  
@ MUPWC's regular  
meeting on April 2,  
2018

REGULAR MEETING MINUTES

Monday, February 5, 2018, at 4:00 P.M.  
Municipal Utilities and Engineering Department  
Conference Room  
35 Cajon Street, Suite 15A

I. Municipal Utilities/Public Works Commission - Call to Order, Roll Call and Approval of Minutes of Regular Meeting on August 7, 2017

The regular meeting of the Municipal Utilities/Public Works Commission (Commission) was called to order at 4:03 pm by Vice Chairperson Stanson with a roll call of all commissioners present except Bill Bayne and Richard Hernandez, both excused. Below is the list of all present at the meeting.

Commissioners Mark Stanson, Tim Landis, Norman Miner, Brad Thoms, and Adekunle Ojo, Municipal Utilities and Engineering Director Paul Toor, Municipal Utilities and Engineering Deputy Director Savat Khamphou, Civil Engineers Jason Montgomery and Goutam Dobey, and Senior Administrative Technician Jane Weathers.

Following the meeting being called to order, review of the minutes from August 7, 2017, did not occur and therefore were not considered for approval. Their review will be placed on a future regular Commission meeting agenda.

II. New Business

a. Introduction and Welcome of Newly Appointed Commissioners R. Brad Thoms and Adekunle Ojo (terms expires 11/16/21)

A roundtable introduction ensued following the welcome of newly appointed Commissioners Brad Thoms and Adekunle Ojo. A brief note was made concerning other commissioners' terms who expire in November 2018 are Commissioners Stanson and Bayne. Commissioner Stanson is serving his third term on the Commission, however, in total he has served nearly 25 years on the commission.

b. Selection of Chairperson and Vice Chairperson for the Municipal Utilities/Public Works Commission

Vice Chairperson Stanson stated nominations for Chairperson and Vice Chairperson are done annually and as needed following departures of prior commissioners fulfilling those positions. With the departure of prior Chairperson Steve Stockton who had served three terms on the Commission, Vice Chairperson Stanson requested nominations for Chairperson and Vice Chairperson.

Municipal Utilities/Public Works Commission  
Regular Meeting  
February 5, 2018

**A motion was made by Commission Miner and seconded by Commissioner Landis to nominate Commissioner Stanson as Chairperson. The motion carried unanimously.**

**A motion was made by Commission Miner and seconded by Chairperson Stanson to nominate Commissioner Landis as Vice Chairperson. The motion carried unanimously.**

c. Discussion and Possible Action of the Commission's Annual Presentation to City Council of Accomplishments and Goals

Following a brief discussion of the annual presentation each City commission presents to City Council which provides an overview of the Commission's accomplishments and goals for the coming year. Ms. Weathers noted this Commission's presentation is tentatively placed on the May 15 City Council meeting agenda. Chairperson Stanson stated a subcommittee is desired to review and prepare the presentation and requested the assistance of Ms. Weathers. Chairperson Stanson and Vice Chairperson Landis volunteered their services to work together on preparing a report with Ms. Weathers.

**A motion was made by Vice Chairperson Landis and seconded by Chairperson Stanson to set a subcommittee consisting of Chairperson and Vice Chairperson Stanson and Landis. The motion carried unanimously.**

Ms. Weathers agreed to set up a meeting prior to the next regularly scheduled Commission meeting and to provide related materials to assist in the report.

d. Schedule of Commission Meetings

A calendar was provided that shows the regular Commission meetings, Council meetings, and holidays. This will be updated and provided periodically to the Commission.

III. Public Comment - *(for items not listed on this agenda, but within the jurisdiction of the Commission. Note that no general discussion of such items, or action on such items, may be taken by the Commission. At this time, the Commission will provide an opportunity for the public to address them on the subject which is scheduled on this notice. Please limit your comments to three (3) minutes).*

*(There were no public comments)*

IV. Communications

a. Update on Next phase of Pavement Accelerated Repair Implementation Strategy

Mr. Dobeay briefed the Commission on the status of the Pavement Accelerated Repair Implementation Strategy (PARIS) program and the upcoming project phases. A discussion also ensued concerning funding mechanisms for PARIS, such as IBank, Measure I, Local Transportation, Solid Waste, Gas Tax and SB1. The Commission appreciated the update and requested future updates.

- b. Status of Upcoming Water Pipeline Replacement Project  
Mr. Montgomery provided an overview of a water pipeline replacement project that will replace five miles of water main at 14 locations throughout the City. Staff will provide updates on the project to the Commission as requested.
  
- c. Status of Redlands Passenger Rail Project, or the Arrow  
Mr. Wittman updated the Commission on the Arrow which is a San Bernardino County Transportation Authority (SBCTA) project. The Arrow will be a nine-mile extension from San Bernardino to Redlands, with three stations in Redlands. Construction is anticipated to begin in mid-2018 for a station near Esri, Downtown Redlands, and near the University of Redlands. Staff can provide periodic updates as the project moves along.
  
- d. Commissioner Reports and Requests for Future Agenda Items  
The Commission requested updates on: impact of the solid waste rate increase that was approved last year – revenue, equipment, general status of the solid waste enterprise, storm water projects and funding available for projects, flood control – measures, changes, status of maintenance.

V. Adjournment

- a. The meeting was adjourned at 5:20 PM.

Jane Weathers

Jane Weathers, Senior Administrative Technician