

**City of Redlands  
2010-2011  
Adopted Budget**

**Municipal Utilities and Engineering**

**Mission Statement:**

The Municipal Utilities & Engineering Department is committed to responding to the changing needs of our community, to providing excellent customer service through professionalism, integrity, and efficient use of resources and to ensuring Redlands remains a distinctive place in which to live and work.

Municipal Utilities & Engineering is responsible to provide the following major services to the City and its residents:

- Water Production and Water Distribution Administration and Operation.
- Non-potable Water and Non-Potable Water Distribution Administration and Operation.
- Wastewater Collection, Treatment, and Disposal Administration and Operation.
- Engineering Review and Inspection of Development Proposals for compliance with City Codes, Standards and other governmental requirements relating to land subdivisions, grading, drainage, public improvements within the City right of way and transportation matters.
- Management, Rehabilitation, and Replacement of Public improvements, such as, water mains, sewer mains, storm drains, streets, traffic signals, etc. to provide continued reliable service to the community.
- Development and Construction of New Public Facilities to protect and enhance community quality of life.

To provide these services, Municipal Utilities & Engineering Department is organized into operation functions and staff support functions. The staff support functions are Engineering, Regulatory Compliance, Water and Wastewater Operations and Customer Service/Utility Billing.

The administrative and general budget programs support each department function. All engineering and utilities operations are coordinated for efficient use of City resources. Municipal Utilities & Engineering has a total of 98 full-time and 4 part-time authorized positions.

**Department Goals:**

- Provide reliable service.
- Provide adequate public facilities to meet the General Plan requirements.
- Meet environmental and regulatory standards.
- Provide water, non-potable, and wastewater service at a price that is economical and recovers all costs of providing the service.
- Provide thorough, responsive, and timely review of development proposals.
- Provide a safe, maintained, and efficient transportation roadway system.
- Provide storm drain facilities that protect public and private property from flooding.
- Provide excellent customer service.
- Pursue and secure grant or low interest loan funds for public improvements.

City of Redlands  
2010-2011  
Adopted Budget

REVENUE DETAIL

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<b><u>ENGINEERING</u></b>				
3113 Building Permits	6,250	0	5,649	6,000
3116 Grading/Paving Permits	34,912	40,000	171,989	30,000
3124 Plan Check	3,648	2,000	8,402	10,000
3130 Street Permits	415,174	400,000	180,065	60,000
3135 NPDES Permit	67,956	60,000	50,000	128,000
3142 Conditional Use Permit	11,873	10,000	10,037	10,000
3146 Building Moving	999	300	0	0
3148 CRA Review	3,630	5,500	8,410	5,000
3152 Map Review	19,297	20,000	5,592	5,000
3153 Street Vacation	1,692	0	1,934	2,000
3154 Environmental Impact	4,976	6,500	2,328	3,639
3175 Development Agreements	506	0	0	0
3305 Cost Recover/Reimb Expenditure	198	0	0	1,500
3316 WQMP Review Admin	11,556	10,000	7,848	25,000
3416 Street Trench Cut Fees	38,646	6,200	10,643	12,000
3530 Miscellaneous Receipts	279	0	0	0
3533 Misc Taxable Sales	2,026	1,200	0	500
TOTAL ENGINEERING DEPARTMENT	623,618	561,700	462,897	298,639
<b><u>GAS TAX (207)</u></b>				
3025 Gas Tax Prop 111 2105	385,390	300,000	383,500	382,500
3026 Gas Tax 2107	512,933	410,000	510,507	507,692
3027 Gas Tax Engineering Rcpts	7,500	0	7,500	7,500
3028 Gas Tax 2106	240,068	200,000	238,500	237,250
TOTAL GAS TAX	1,145,891	910,000	1,140,007	1,134,942
<b><u>MEASURE "I" (208)</u></b>				
3021 Measure I Sales Tax	837,298	800,000	800,000	850,000
3510 Investment Income	175,992	50,000	75,000	80,000
TOTAL MEASURE "I"	1,013,290	850,000	875,000	930,000

City of Redlands  
2010-2011  
Adopted Budget

REVENUE DETAIL

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<b><u>LOCAL TRANSPORTATION (209)</u></b>				
3205 State Reimbursement	0	0	43,044	0
3240 Traffic Congestion Relief	1,668,335	0	176,212	0
3510 Investment Income	157,596	40,000	80,000	85,000
<b>TOTAL LOCAL TRANSPORTATION</b>	<b>1,825,931</b>	<b>40,000</b>	<b>299,256</b>	<b>119,000</b>
<b><u>OPEN SPACE (227)</u></b>				
3250 Federal Grants	796,549	0	0	0
3510 Investment Income	68,275	0	25,000	30,000
3515 Land Sale Proceeds	115	0	0	0
3627 Open Space Acquisition Fees	33,328	0	4,684	6,000
<b>TOTAL OPEN SPACE</b>	<b>898,267</b>	<b>0</b>	<b>29,684</b>	<b>36,000</b>
<b><u>GENERAL CAPITAL IMPRV (240)</u></b>				
3200 State Grants	1,274	0	12,250	0
3250 Federal Grants	0	0	300,618	0
3305 Cost Recover/Reimb Expenditure	0	0	2,500	0
3530 Miscellaneous Receipts	72,800	0	0	0
<b>TOTAL GENERAL CAPITAL IMPRV</b>	<b>74,074</b>	<b>0</b>	<b>315,368</b>	<b>0</b>
<b><u>PARK &amp; OPEN SPACE DEV (250)</u></b>				
3510 Investment Income	84,392	20,000	30,000	35,000
3625 Park & Open Space Fee	395,235	400,000	5,000	7,500
3724 Park Capital Improvement	(8,677)	0	0	0
<b>TOTAL PARK &amp; OPEN SPACE DEV</b>	<b>470,949</b>	<b>420,000</b>	<b>35,000</b>	<b>42,500</b>
<b><u>PUBLIC FACILITIES DEV (251)</u></b>				
3510 Investment Income	0	4,000	0	0
3600 Police Facilities	187,915	260,000	1,270	4,300
3601 Fire Facilities	170,342	210,000	5,549	2,000
3603 Library Facilities	72,246	110,000	538	1,505
3604 General Government Facilities	271,292	410,000	1,859	6,020
<b>TOTAL PUBLIC FACILITIES DEV</b>	<b>701,795</b>	<b>994,000</b>	<b>9,216</b>	<b>13,825</b>

City of Redlands  
2010-2011  
Adopted Budget

REVENUE DETAIL

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<b><u>ARTERIAL STREET CONSTRUCTION (252)</u></b>				
3510 Investment Income	29,442	9,000	14,000	15,000
3630 Arterial Street Construction Fees	119,941	120,000	43,480	60,000
<b>TOTAL ARTERIAL STREET CONST</b>	<b>149,383</b>	<b>129,000</b>	<b>57,480</b>	<b>75,000</b>
<b><u>TRAFFIC SIGNALS (253)</u></b>				
3510 Investment Income	11,610	4,000	4,500	1,500
3630 Traffic Signals Fees	(49,989)	26,000	177,128	10,000
<b>TOTAL TRAFFIC SIGNALS</b>	<b>(38,380)</b>	<b>30,000</b>	<b>181,628</b>	<b>11,500</b>
<b><u>FREEWAY INTERCHANGES (254)</u></b>				
3510 Investment Income	6,474	1,800	3,000	4,500
3630 Freeway Interchange Fees	96,788	75,000	21,740	30,000
<b>TOTAL FREEWAY INTERCHANGES</b>	<b>103,262</b>	<b>76,800</b>	<b>24,740</b>	<b>34,500</b>
<b><u>DISASTER RECOVERY (270)</u></b>				
3250 Federal Grants	0	0	55,881	0
<b>TOTAL DISASTER RECOVERY</b>	<b>0</b>	<b>0</b>	<b>55,881</b>	<b>0</b>
<b><u>STORM DRAIN CONSTRUCTION (405)</u></b>				
3510 Investment Income	94,598	22,000	35,000	38,000
3620 Storm Drain Fees	55,796	67,000	343	25,000
<b>TOTAL STORM DRAIN CONST.</b>	<b>150,394</b>	<b>89,000</b>	<b>35,343</b>	<b>63,000</b>
<b><u>WATER (501)</u></b>				
3305 Cost Recover/Reimb Expenditure	39,132	20,000	9,745	0
3313 Non-Potable Water Usage	476,504	0	0	0
3376 Recycled Material	174	0	0	0
3380 Water Usage	15,201,052	14,400,000	14,370,866	14,570,000
3382 Irrigation Water Usage	1,587,313	1,440,000	1,475,206	1,400,000
3383 Fire Hydrant Water Usage	119,529	140,000	42,061	50,000

City of Redlands  
2010-2011  
Adopted Budget

REVENUE DETAIL

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<b><u>WATER (501) (CONT)</u></b>				
3384 Water Meter Install	42,785	40,000	11,000	9,000
3387 Frontage Charge	338,427	0	1,253	0
3388 "B" Contract Water Usage	96,727	80,000	125,000	125,000
3389 Fire Protection Water Usage	230,729	190,000	206,000	200,000
3510 Investment Income	782,341	362,000	300,000	300,000
3512 Returned Check Charge	(36)	0	0	0
3520 Rental Income	83,908	110,000	85,000	85,000
3530 Miscellaneous Receipts	117,395	80,000	170,000	160,000
3533 Misc Taxable Sales	3,483	0	3,245	0
3760 Bad Debt Recovery	585	0	0	0
<b>TOTAL WATER</b>	<b>19,120,048</b>	<b>16,862,000</b>	<b>16,799,376</b>	<b>16,899,000</b>
<b><u>WATER BOND PROJECTS (505)</u></b>				
3305 Cost Recover/Reimb Expenditure	0	0	16,511	0
3510 Investment Income	479	0	0	0
3810 Bond/Loan Proceeds	0	0	0	10,476,100
<b>TOTAL WATER BOND PROJECTS</b>	<b>479</b>	<b>0</b>	<b>16,511</b>	<b>10,476,100</b>
<b><u>WATER DEBT SERVICE (506)</u></b>				
3510 Investment Income	60,403	50,000	50,000	25,000
<b>TOTAL WATER DEBT SERVICE</b>	<b>60,403</b>	<b>50,000</b>	<b>50,000</b>	<b>25,000</b>
<b><u>SOURCE ACQUISITION (508)</u></b>				
3510 Investment Income	6,842	6,500	4,000	2,500
3551 Water Source Acq Residential	110,433	97,166	12,360	1,500
3552 Water Source Acq Non-Residen	48,930	0	3,200	7,500
<b>TOTAL SOURCE ACQUISITION</b>	<b>166,204</b>	<b>103,666</b>	<b>19,560</b>	<b>11,500</b>
<b><u>WATER CAPITAL IMPROVEMENT (509)</u></b>				
3369 Cap Improv Chrg Non-Res	1,066,896	528,324	212,850	50,000
3370 Cap Improv Chrg Resident	4,980	0	1,100	10,000
3510 Investment Income	40,234	25,000	18,500	20,000
3512 Returned Check Charge	0	0	35	0
<b>TOTAL WATER CAPITAL IMPROVE</b>	<b>1,112,111</b>	<b>553,324</b>	<b>232,485</b>	<b>80,000</b>

City of Redlands  
2010-2011  
Adopted Budget

REVENUE DETAIL

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<b><u>SEWER SERVICE (521)</u></b>				
3305 Cost Recover/Reimb Expenditure	621	0	1,200	0
3366 Sewer Residential	4,481,471	4,413,000	4,230,939	4,421,126
3367 Sewer Non-Residential	1,842,948	1,606,300	1,679,725	1,755,231
3368 Septage Charge	93,117	110,000	75,000	80,000
3379 Recycled Water Usage	362,588	330,000	330,000	330,000
3387 Frontage Charge	76,523	0	0	0
3391 Joint Lab - Water Charges	187,650	90,000	145,000	202,714
3392 Joint Lab - Solid Wst Charges	32,819	30,000	22,000	0
3510 Investment Income	330,854	206,000	110,000	120,000
3530 Miscellaneous Receipts	5,308	0	3,891	4,000
3533 Misc Taxable Sales	4,074	0	46	0
3760 Bad Debt Recovery	276	0	0	0
<b>TOTAL SEWER SERVICE</b>	<b>7,417,456</b>	<b>6,795,300</b>	<b>6,597,801</b>	<b>6,913,072</b>
<b><u>SEWER PROJECTS (523)</u></b>				
3200 State Grants	0	0	0	678,400
3510 Investment Income	(194)	0	0	0
<b>TOTAL SEWER BOND PROJECTS</b>	<b>(194)</b>	<b>0</b>	<b>0</b>	<b>678,400</b>
<b><u>SEWER DEBT SERVICE (526)</u></b>				
3510 Investment Income	42,375	55,000	30,000	25,000
<b>TOTAL SEWER DEBT SERVICE</b>	<b>42,375</b>	<b>55,000</b>	<b>30,000</b>	<b>25,000</b>
<b><u>SEWER CAPITAL IMPROVE (529)</u></b>				
3369 Cap Improv Chrg Non-Res	1,811,865	1,090,104	98,570	45,000
3370 Cap Improv Chrg Resident	(42,900)	0	3,250	3,500
3510 Investment Income	110,557	50,000	35,000	35,000
<b>TOTAL SEWER CAPITAL IMPROVE</b>	<b>1,879,522</b>	<b>1,140,104</b>	<b>136,820</b>	<b>83,500</b>
<b><u>NON-POTABLE WATER (541)</u></b>				
3313 Non-Potable Water Usage	0	445,000	564,356	450,000
3510 Investment Income	0	0	2,000	2,000
<b>TOTAL NON-POTABLE WATER</b>	<b>0</b>	<b>445,000</b>	<b>566,356</b>	<b>452,000</b>

City of Redlands  
 2010-2011  
 Adopted Budget

REVENUE DETAIL

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<b><u>NON-POTABLE CAPITAL IMPRV FUND (549)</u></b>				
3369 Capital Imrov Chrg Non-Res	203,900	143,000	0	0
3510 Investment Income	1,287	0	1,500	1,500
<b>TOTAL NON POT CAP IMPRV FUND</b>	<b>205,187</b>	<b>143,000</b>	<b>1,500</b>	<b>1,500</b>

City of Redlands  
2010-2011  
Adopted Budget

**DEPARTMENT/DIVISION**  
ENGINEERING

**FUND**  
GENERAL FUND

**ORGKEY**  
101400

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	140,531	296,116	246,882	265,950
4010 Overtime Salaries	780	6,382	3,856	5,000
4015 Banked Leave Buy Back	102,118	0	4,418	3,898
4050 Pension Contributions	25,388	50,876	42,649	46,336
4051 Fica/Medicare	16,284	20,826	23,019	19,432
4053 Deferred Compensation	2,057	4,019	3,770	2,789
4055 Health/Dental Insurance	19,838	41,048	34,459	44,250
4056 Worker's Comp Insurance	0	129	109	4,639
4057 Disability Insurance	536	776	421	830
4058 Unemployment Insurance	762	1,731	1,305	1,701
4059 Life Insurance	117	247	202	243
4081 Eyecare Reimbursement	426	494	494	883
4084 Clothing Cash Payment	340	287	186	314
4085 Other Taxable Benefits	826	713	7,287	677
<b>TOTAL SALARIES AND BENEFITS</b>	<b>310,004</b>	<b>423,644</b>	<b>369,057</b>	<b>396,942</b>
<b><u>SERVICES</u></b>				
5190 Other Professional Services	294,531	458,534	96,342	25,000
5240 Meeting & Professional Devlpmt	749	2,000	429	750
5255 Travel Reimbursement	33	200	0	100
5270 Printing and Binding	2,332	500	2,000	2,000
5275 Postage	1,141	1,000	361	400
5303 Telephone	1,334	3,000	1,219	1,500
5340 Office Equipment Maintenance	0	1,000	0	500
5392 License & Permits	13,499	13,500	13,500	15,000
5395 Info Technology Services Charge	9,948	19,751	15,923	19,885
5396 City Garage Charges	24,025	15,302	15,299	10,789
5570 Office Equip & Furn Rent	9,467	0	2,636	1,697
5800 Subscriptions & Memberships	72,509	0	347	400
5840 Training	648	0	43	5,000



City of Redlands  
2010-2011  
Adopted Budget

**DEPARTMENT/DIVISION**  
ENGINEERING

**FUND**  
GENERAL FUND

**ORGKEY**  
101400

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<b><u>SERVICES (CONT)</u></b>				
5880 Special Contractual Services	0	72,400	65,855	108,000
5950 Bad Debt Expense	0	0	6,551	5,000
<b>TOTAL SERVICES</b>	<b>430,216</b>	<b>587,187</b>	<b>220,503</b>	<b>196,021</b>
<b><u>SUPPLIES</u></b>				
6130 Books & Supplies	1,425	1,000	0	500
6140 Office Supplies	3,175	5,000	5,431	5,500
6160 Medical Supplies	73	0	0	0
6210 Repair/Maintenance Supplies	8	0	0	0
6310 Janitorial Supplies	48	0	0	0
6510 Small Tools & Equipment	0	300	100	200
6590 Special Departmental Supplies	41	0	350	400
<b>TOTAL SUPPLIES</b>	<b>4,772</b>	<b>6,300</b>	<b>5,881</b>	<b>6,600</b>
<b><u>FIXED ASSETS</u></b>				
7070 Office Equipment	0	4,000	0	0
<b>TOTAL FIXED ASSETS</b>	<b>0</b>	<b>4,000</b>	<b>0</b>	<b>0</b>
 <b>DEPARTMENT TOTAL</b>	 <b>744,993</b>	 <b>1,021,131</b>	 <b>595,442</b>	 <b>599,563</b>

**City of Redlands  
2010-2011  
Adopted Budget**

**Municipal Utilities and Engineering  
Public Works Improvements**

**Program Description:**

Measure "I" is a half cent sales tax levy approved by the voters to fund local transportation improvements including the street and storm drain capital improvement program. A portion of the Measure "I" allocation is provided to the City for the improvement of local roadways. The local transportation and storm drain funds are revenue collected from new development to provide revenues for master planned facilities need to accommodate impacts associated with new development.

The capital improvement program provides for the construction of public improvements, such as street widening, resurfacing or reconstruction, traffic signals, storm drain pipelines and other related street or drainage improvements.

**Program Objectives:**

- Use funds, where feasible, as a match for State and Federal Grant Funds to implement significant capital improvement projects.
- Effectively use the financial resources to preserve and extend the useful service life of the public facilities.
- Use funds to acquire right-of-way necessary for the capital improvement project.
- Provide a safe, maintained, and efficient transportation roadway system.
- Provide storm drain facilities that protect public and private property from flooding.

**Significant Program Changes:**

None

City of Redlands  
2010-2011  
Adopted Budget

**DEPARTMENT/DIVISION**  
MEASURE I

**FUND**  
MEASURE I FUND

**ORGKEY**  
208300

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	44,646	95,468	51,531	165,583
4010 Overtime Salaries	146	0	446	0
4015 Banked Leave Buy Back	7,010	1,840	221	1,307
4050 Pension Contributions	7,870	17,007	8,837	28,963
4051 Fica/Medicare	3,230	7,258	4,919	11,246
4053 Deferred Compensation	884	1,959	1,205	2,788
4055 Health/Dental Insurance	5,102	8,491	3,004	21,296
4057 Disability Insurance	2	130	40	107
4058 Unemployment Insurance	183	390	120	868
4059 Life Insurance	33	55	26	124
4081 Eyecare Reimbursement	0	112	112	450
4084 Clothing Cash Payment	0	30	30	40
4085 Other Taxable Benefits	134	10	5,933	270
<b>TOTAL SALARIES AND BENEFITS</b>	<b>69,241</b>	<b>132,750</b>	<b>76,424</b>	<b>233,042</b>
<b><u>SERVICES</u></b>				
5190 Other Professional Services	1,700	0	0	0
5270 Printing and Binding	0	0	239	0
5395 Info Technology Services Charge	1,007	1,003	809	964
5870 General Govt Service Charge	23,758	23,758	23,754	24,186
5880 Special Contractual Services	8,630	25,000	27,500	0
<b>TOTAL SERVICES</b>	<b>35,095</b>	<b>49,761</b>	<b>52,302</b>	<b>25,150</b>
<b><u>FIXED ASSETS</u></b>				
7230 Street Construction	196,903	5,566,249	4,001,918	2,587,875
7250 Land Acquisitions	205,063	200,000	0	0
<b>TOTAL FIXED ASSETS</b>	<b>401,966</b>	<b>5,766,249</b>	<b>4,001,918</b>	<b>2,587,875</b>
 <b>FUND TOTAL</b>	 <b>506,302</b>	 <b>5,948,760</b>	 <b>4,130,644</b>	 <b>2,846,067</b>

City of Redlands  
2010-2011  
Adopted Job Ledger Budget

Department  
MU & Engineering

<u>Fund</u> Measure I			<u>Orgkey</u> 208300
Job Ledger No.	Project/Program Description	FY 2010 12-Month Estimate	FY 2011 Budget Request
41017	Redlands/Alabama Street Improvements	3,633,383	0
41026	Resurfacing Program 2009	497,261	0
41032	Resurfacing Program 2010	0	1,590,356
41035	Resurfacing Program 2011	0	1,121,474
41036	Traffic Management Striping 2010/11	0	134,237

---

TOTALS	\$4,130,644	\$2,846,067
--------	-------------	-------------

City of Redlands

2010-2011

Adopted Budget

**DEPARTMENT/DIVISION**  
LOCAL TRANSPORTATION

<b><u>FUND</u></b>				<b><u>ORGKEY</u></b>
LOCAL TRANSPORTATION FUND				209300
	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	197,199	164,459	164,459	177,124
4010 Overtime Salaries	277	0	0	0
4015 Banked Leave Buy Back	14,131	3,432	3,432	1,209
4050 Pension Contributions	34,114	28,599	28,599	30,960
4051 Fica/Medicare	15,180	12,608	12,608	12,555
4053 Deferred Compensation	2,463	2,284	2,284	2,865
4055 Health/Dental Insurance	23,332	21,762	21,762	25,261
4057 Disability Insurance	479	101	101	338
4058 Unemployment Insurance	856	802	802	1,085
4059 Life Insurance	152	114	114	155
4081 Eyecare Reimbursement	0	231	231	563
4084 Clothing Cash Payment	60	30	30	50
4085 Other Taxable Benefits	322	255	255	338
<b>TOTAL SALARIES AND BENEFITS</b>	<b>288,566</b>	<b>234,677</b>	<b>234,677</b>	<b>252,503</b>
<b><u>SERVICES</u></b>				
5190 Other Professional Services	41,489	102,031	75,000	0
5395 Info Technology Services Charge	4,019	4,005	3,230	3,846
5870 General Govt Service Charge	62,529	62,529	62,529	63,654
5880 Special Contractual Services	34,531	0	35,000	0
<b>TOTAL SERVICES</b>	<b>142,569</b>	<b>168,565</b>	<b>175,759</b>	<b>67,500</b>
<b><u>FIXED ASSETS</u></b>				
7150 Other Betterment/Improvement	0	0	173,693	74,052
7230 Street Construction	45,521	6,338,080	3,701,607	2,014,671
<b>TOTAL FIXED ASSETS</b>	<b>45,521</b>	<b>6,338,080</b>	<b>3,875,300</b>	<b>2,088,723</b>
<b>FUND TOTAL</b>	<b>476,656</b>	<b>6,741,322</b>	<b>4,285,736</b>	<b>2,408,726</b>

City of Redlands  
2010-2011  
Adopted Job Ledger Budget

Department  
MU & Engineering

Fund  
Local Transportation

Orgkey  
209300

Job Ledger No.	Project/Program Description	FY 2010 12-Month Estimate	FY 2011 Budget Request
41004	Engineering	234,676	249,429
41017	Redlands/Alabama Street Improvements	1,386,173	0
41020	Alabama Street at City Creek	187,000	82,000
41025	Safe Routes to School - Cycle 5	495,000	0
41027	Safe Routes to School - Cycle 6	360,000	40,000
41033	Safe Routes to School - Cycle 2	0	900,000
41034	Orange Street/Redlands Blvd.	1,622,887	0
41037	Church/Alessandro Street Improvements	0	1,061,085
41038	City Wide PCC Improvements	0	76,212

---

TOTALS	\$4,285,736	\$2,408,726
--------	-------------	-------------

City of Redlands

2010-2011

Adopted Budget

**DEPARTMENT/DIVISION**  
GENERAL CAPITAL IMPROVEMENT

**FUND**

GENERAL CAPITAL IMPROVEMENT FUND

**ORGKEY**

240300

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	2,121	0	1,279	0
4050 Pension Contributions	372	0	220	0
4051 Fica/Medicare	162	0	98	0
4055 Health/Dental Insurance	304	0	20	0
4057 Disability Insurance	0	0	12	0
<b>TOTAL SALARIES AND BENEFITS</b>	<b>2,960</b>	<b>0</b>	<b>1,654</b>	<b>0</b>
<b><u>SERVICES</u></b>				
5190 Other Professional Services	17,292	308,063	308,909	0
5310 Electricity & Gas	9,942	0	0	0
5312 Elec Service Function Facility	16,607	0	0	0
5360 Machinery & Equip Maint	7,167	0	0	0
5880 Special Contractual Services	1,331	0	0	0
<b>TOTAL SERVICES</b>	<b>52,340</b>	<b>308,063</b>	<b>308,909</b>	<b>0</b>
<b><u>FIXED ASSETS</u></b>				
7150 Other Betterments/Improvement	0	8,843	0	0
7230 Street Construction	137,652	0	0	0
7256 Sports/Golf/Swim Complex	0	155,603	0	0
7270 Building Construction	6,415	0	0	0
<b>TOTAL FIXED ASSETS</b>	<b>144,067</b>	<b>164,446</b>	<b>0</b>	<b>0</b>
<b>FUND TOTAL</b>	<b>199,367</b>	<b>472,508</b>	<b>310,563</b>	<b>0</b>

City of Redlands  
2010-2011  
Adopted Job Ledger Budget

Department  
MU & Engineering

Fund  
General Capital Improvement

Orgkey  
240300

Job Ledger No.	Project/Program Description	FY 2010 12-Month Estimate	FY 2011 Budget Request
47013	Core Block Parking Structure	163,705	0
47014	Downtown Parking Master Plan	132,108	0
47015	Orange Blossom Trail	12,250	0
47105	Sports Park	2,500	0

---

TOTALS                      \$310,563                      \$0



City of Redlands  
2010-2011  
Adopted Budget

**DEPARTMENT/DIVISION**  
PARK DEVELOPMENT

**FUND**  
PARK DEVELOPMENT FUND

**ORGKEY**  
250300

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<b><u>SERVICES</u></b>				
5034 Collection Agent/Bank Fees	5,833	5,900	5,900	5,900
5190 Other Professional Services	14,752	4,130	4,130	0
5870 General Govt Service Charge	7,731	9,600	9,600	9,600
5880 Special Contractual Services	345	0	0	0
<b>TOTAL SERVICES</b>	<b>28,662</b>	<b>19,630</b>	<b>19,630</b>	<b>15,500</b>
<b><u>FIXED ASSETS</u></b>				
7150 Other Betterments/Improvement	0	547,000	525,000	25,000
<b>TOTAL FIXED ASSETS</b>	<b>0</b>	<b>547,000</b>	<b>525,000</b>	<b>25,000</b>
<b><u>DEBT SERVICE</u></b>				
8100 Principal	42,002	43,325	43,325	44,690
8200 Interest	57,200	59,239	59,239	57,854
<b>TOTAL DEBT SERVICE</b>	<b>99,202</b>	<b>102,564</b>	<b>102,564</b>	<b>102,544</b>
 <b>FUND TOTAL</b>	 <b>127,863</b>	 <b>669,194</b>	 <b>647,194</b>	 <b>143,044</b>

City of Redlands  
2010-2011  
Adopted Job Ledger Budget

Department  
MU & Engineering

Fund  
Park Development

Orgkey  
250300

Job Ledger No.	Project/Program Description	FY 2010 12-Month Estimate	FY 2011 Budget Request
41200	Sports Park	108,464	108,444
41203	Terrace Park	538,730	34,600

---

TOTALS	\$647,194	\$143,044
--------	-----------	-----------

City of Redlands  
2010-2011  
Adopted Budget

**DEPARTMENT/DIVISION**  
PUBLIC FACILITY DEVELOPMENT - PW

**FUND** PUBLIC FACILITY DEVELOPMENT FUND **ORGKEY**  
251300

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	46	0	0	0
4050 Pension Contributions	8	0	0	0
4051 Fica/Medicare	4	0	0	0
<b>TOTAL SALARIES AND BENEFITS</b>	<b>59</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>SERVICES</u></b>				
5110 Architect & Engineer	0	0	50,000	0
5870 General Govt Service Charge	10,278	19,800	0	
<b>TOTAL SERVICES</b>	<b>10,278</b>	<b>19,800</b>	<b>50,000</b>	<b>0</b>
<b><u>SUPPLIES</u></b>				
6375 Computer Components	0	0	3,676	
<b>TOTAL SERVICES</b>	<b>0</b>	<b>0</b>	<b>3,676</b>	<b>0</b>
<b><u>FIXED ASSETS</u></b>				
7270 Building Construction	0	0	570,000	0
<b>TOTAL FIXED ASSETS</b>	<b>0</b>	<b>0</b>	<b>570,000</b>	<b>0</b>
<b>DEPARTMENT TOTAL</b>	<b>10,337</b>	<b>19,800</b>	<b>623,676</b>	<b>0</b>
<b>FUND TOTAL</b>	<b>631,343</b>	<b>47,800</b>	<b>624,030</b>	<b>0</b>

City of Redlands  
2010-2011  
Adopted Job Ledger Budget

Department  
MU & Engineering

Fund  
Public Facilities Fund

Orgkey  
251300

Job Ledger No.	Project/Program Description	FY 2010 12-Month Estimate	FY 2011 Budget Request
41102	Safety Hall Project 2009	574,030	0
41104	Safety Hall Development Project	50,000	0

---

TOTALS	\$624,030	\$0
--------	-----------	-----

City of Redlands  
2010-2011  
Adopted Budget

**DEPARTMENT/DIVISION**  
ARTERIAL STREET CONSTRUCTION

<b><u>FUND</u></b>					<b><u>ORGKEY</u></b>
ARTERIAL STREET CONSTRUCTION FUND					252304
	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED	
<b><u>SERVICES</u></b>					
5870 General Govt Service Charge	2,399	2,400	2,400	2,400	
TOTAL SERVICES	<u>2,399</u>	<u>2,400</u>	<u>2,400</u>	<u>2,400</u>	
<b><u>FIXED ASSETS</u></b>					
7150 Other Betterment/Improvement	0	0	0	240,000	
TOTAL FIXED ASSETS	<u>0</u>	<u>0</u>	<u>0</u>	<u>240,000</u>	
 FUND TOTAL	 2,399	 2,400	 2,400	 242,400	

City of Redlands  
2010-2011  
Adopted Job Ledger Budget

**Department**  
MU & Engineering

**Fund**  
Arterial Street Construction

**Orgkey**  
252300

Job Ledger No.	Project/Program Description	FY 2010 12-Month Estimate	FY 2011 Budget Request
41300	Traffic Signal at 6th & I-10 (EB)	2,400	242,400

---

TOTALS                      \$2,400                      \$242,400

City of Redlands  
2010-2011  
Adopted Budget

**DEPARTMENT/DIVISION**  
TRAFFIC SIGNALS FUND

<b><u>FUND</u></b>					<b><u>ORGKEY</u></b>
TRAFFIC SIGNALS FUND					253302
	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED	
<b><u>SERVICES</u></b>					
5870 General Govt Service Charge	1,000	52	3,500	2,500	
TOTAL SERVICES	<u>1,000</u>	<u>52</u>	<u>3,500</u>	<u>2,500</u>	
 FUND TOTAL	 1,000	 52	 3,500	 2,500	

City of Redlands  
2010-2011  
Adopted Budget

**DEPARTMENT/DIVISION**  
FREEWAY INTERCHANGES

<b><u>FUND</u></b>					<b><u>ORGKEY</u></b>
FREEWAY INTERCHANGES FUND					254304
<b><u>SERVICES</u></b>					
5870 General Govt Service Charge	1,936	1,500	1,500	1,500	1,500
TOTAL SERVICES	1,936	1,500	1,500	1,500	1,500
FUND TOTAL	1,936	1,500	1,500	1,500	1,500



City of Redlands  
2010-2011  
Adopted Budget

**DEPARTMENT/DIVISION**  
STORM DRAIN CONSTRUCTION

**FUND**  
STORM DRAIN CONSTRUCTION FUND

**ORGKEY**  
405300

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	66,383	14,761	14,276	59,025
4010 Overtime Salaries	142	0	106	0
4015 Banked Leave Buy Back	3,165	340	229	279
4050 Pension Contributions	11,667	2,566	2,476	10,265
4051 Fica/Medicare	5,022	1,112	1,155	4,246
4053 Deferred Compensation	911	266	0	1,042
4055 Health/Dental Insurance	9,346	1,771	2,021	9,392
4057 Disability Insurance	(4)	0	16	0
4058 Unemployment Insurance	296	65	98	325
4059 Life Insurance	55	9	13	47
4081 Eyecare Reimbursement	0	19	0	168
4085 Other Taxable Benefits	52	22	372	113
<b>TOTAL SALARIES AND BENEFITS</b>	<b>97,035</b>	<b>20,931</b>	<b>20,761</b>	<b>84,902</b>
<b><u>SERVICES</u></b>				
5190 Other Professional Services	7,206	0	0	0
5275 Postage	868	0	0	0
5870 General Govt Service Charge	4,987	3,872	3,872	3,940
5880 Special Contractual Services	246	0	0	0
<b>TOTAL SERVICES</b>	<b>13,306</b>	<b>3,872</b>	<b>3,872</b>	<b>3,940</b>
<b><u>FIXED ASSETS</u></b>				
7240 Storm Drain Construction	227,473	1,979,069	1,956,547	0
<b>TOTAL FIXED ASSETS</b>	<b>227,473</b>	<b>1,979,069</b>	<b>1,956,547</b>	<b>0</b>
 <b>FUND TOTAL</b>	 <b>337,814</b>	 <b>2,003,872</b>	 <b>1,981,180</b>	 <b>88,842</b>

City of Redlands  
2010-2011  
Adopted Job Ledger Budget

**Department**  
MU & Engineering

<b>Fund</b> Storm Drain Construction		<b>Orgkey</b> 405300	
Job Ledger No.	Project/Program Description	FY 2010 12-Month Estimate	FY 2011 Budget Request
48028	Downtown Storm Drain	1,981,180	88,842

---

TOTALS	\$1,981,180	\$88,842
--------	-------------	----------

**City of Redlands  
2010-2011  
Adopted Budget**

**Municipal Utilities and Engineering  
Water**

**Program Description:**

The Water Utility produces and distributes water to over 21,500 customers within its service area. In general, the service area includes the City of Redlands, unincorporated areas of the County (Mentone and Crafton areas), as well as the San Bernardino County Donut Hole area. The water utility operates and maintains over 400 miles of pipelines, approximately 3,000 fire hydrants, 16 reservoirs, two surface water treatment plants, 21 active potable and non-potable groundwater production wells, and 14 booster station facilities.

The water budget includes all water related operations, including water production, treatment and distribution, regulatory compliance, non-potable water operations, customer utility billing services, and water conservation.

**Program Objectives:**

- Provide adequate drinking water supply that conforms to all water quality requirements.
- Provide aesthetically pleasing drinking water.
- Deliver water at an economical rate that is sufficient to recover the cost associated with providing the service.
- Publish an annual consumer confidence report to customers to educate the public on the drinking water quality and water sources.
- Increase public water conservation awareness.
- Provide excellent customer service.

**Significant Program Changes:**

None

City of Redlands  
2010-2011  
Adopted Budget

**DEPARTMENT/DIVISION**  
WATER

**FUND**  
WATER FUND

**ORGKEY**  
501403

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	2,484,152	2,811,197	2,551,216	3,097,213
4005 Salaries: Part Time	25,271	109,775	18,877	75,325
4010 Overtime Salaries	137,737	157,665	157,665	198,460
4012 Stand By	42,353	30,000	36,274	125,000
4015 Banked Leave Buy Back	99,714	44,711	60,871	60,575
4016 Compensated Absences	(9,165)	0	0	0
4050 Pension Contributions	436,645	488,806	444,355	586,379
4051 Fica/Medicare	212,171	236,801	219,312	234,945
4053 Deferred Compensation	6,835	6,985	6,384	10,797
4055 Health/Dental Insurance	473,479	559,509	535,011	664,502
4056 Worker's Comp Insurance	69,150	156,900	133,076	50,790
4057 Disability Insurance	22,453	28,268	26,574	28,329
4058 Unemployment Insurance	18,232	21,380	25,356	23,288
4059 Life Insurance	2,677	2,810	2,753	3,413
4080 Vehicle Allowance	7	0	0	0
4081 Eyecare Reimbursement	3,293	6,223	6,223	12,383
4082 Clothing Allowance	10,366	12,004	12,004	12,893
4084 Clothing Cash Payment	996	0	0	0
4085 Other Taxable Benefits	8,089	9,769	12,692	9,544
4086 Tuition Reimbursement	1,589	40,000	40,000	15,000
<b>TOTAL SALARIES AND BENEFITS</b>	<b>4,046,045</b>	<b>4,722,803</b>	<b>4,288,643</b>	<b>5,208,836</b>
<b><u>SERVICES</u></b>				
5103 Software Support/Development	12,413	31,500	10,085	86,000
5140 Legal Services	5,256	0	7,500	8,000
5142 City Attorney Legal Service	29,772	30,354	22,765	22,765
5180 Medical/Physicals	787	1,550	396	1,350
5190 Other Professional Services	330,671	157,000	176,000	220,000
5240 Meeting & Professional Devlpmt	4,848	8,750	2,250	5,500
5255 Travel Reimbursement	1,030	750	825	350
5270 Printing and Binding	26,182	10,000	9,286	14,150

City of Redlands  
2010-2011  
Adopted Budget

**DEPARTMENT/DIVISION**  
WATER

**FUND**  
WATER FUND

**ORGKEY**  
501403

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<b><u>SERVICES (CONT)</u></b>				
5275 Postage	16,676	12,300	2,925	17,000
5280 Advertising	1,886	20,450	2,500	3,000
5300 Water, Sewer, Disposal	2,427	6,500	3,100	6,500
5301 City Water	229,433	0	208,116	0
5303 Telephone	30,192	19,900	22,400	24,900
5310 Electricity & Gas	230,282	275,000	300,000	300,000
5312 Electric Service: Facility Ops	1,861,560	1,900,000	1,892,600	1,900,000
5313 Heating/AC Service Contract	36,432	47,500	30,000	39,000
5314 Gas Service: Facility Ops	1,980	2,200	2,000	2,200
5317 Service for Facility Ops	228,184	230,315	200,250	225,300
5318 Energy for Treatment	48,083	75,000	52,500	65,000
5320 Janitorial Services	2,070	3,870	3,300	3,300
5340 Office Equipment Maintenance	2,433	0	0	1,000
5350 Building/Grounds Maintenance	2,105	5,000	1,000	2,200
5360 Machinery & Equip Maint	245,987	160,754	122,000	222,000
5392 License & Permits	37,105	45,000	48,948	40,000
5395 Info Technology Services Charge	324,480	333,138	270,492	331,029
5396 City Garage Charges	317,399	268,292	293,200	285,655
5451 Retiree Health Insurance	566,885	150,000	160,000	160,000
5510 Land and Building Rent	1,359	1,800	1,500	2,000
5570 Office Equip & Furn Rent	9,150	9,700	9,700	5,825
5580 Communications Svs & Rental	0	1,000	0	1,000
5590 Other Rentals	1,950	30,500	29,300	30,500
5710 Street Repairs	21,865	300,000	200,000	350,000
5720 Taxes	8,833	15,500	16,300	0
5730 Stock Assessment	617,033	500,000	600,000	600,000
5760 Special Program Expenditures	0	100,000	100	0
5800 Subscriptions & Memberships	13,736	14,500	8,150	10,050
5840 Training	4,134	11,500	4,000	11,250
5870 General Govt Service Charge	1,059,676	1,059,676	1,059,700	1,078,750

City of Redlands  
2010-2011  
Adopted Budget

**DEPARTMENT/DIVISION**  
WATER

**FUND**  
WATER FUND

**ORGKEY**  
501403

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<b><u>SERVICES (CONT)</u></b>				
5880 Special Contractual Services	52,176	412,923	26,050	205,000
5890 Landfill Tipping Charges	1,521	1,500	1,479	1,500
5950 Bad Debt Expense	64,726	5,000	16,667	5,000
5980 Billing Services	500,962	468,027	468,800	470,000
5995 Depreciation Expense	2,199,156	0	0	0
<b>TOTAL SERVICES</b>	<b>9,152,834</b>	<b>6,726,749</b>	<b>6,286,184</b>	<b>6,757,074</b>

**SUPPLIES**

6100 Purchased Water	170,056	350,000	380,603	300,001
6120 Chemical & Lab Supplies	304,240	376,000	442,400	485,500
6130 Books & Supplies	1,818	5,400	3,300	1,950
6140 Office Supplies	12,511	18,600	14,296	9,250
6145 Awards/Recognition Program	148	0	25	150
6160 Medical Supplies	1,599	1,650	5,100	6,550
6180 Turnouts/Uniforms/Safety Clothing	11,357	12,300	18,000	109,300
6190 Photo & Copying Supplies	348	500	250	850
6210 Repair/Maintenance Supplies	813,617	1,049,481	641,550	1,073,000
6310 Janitorial Supplies	4,390	5,100	6,000	10,850
6375 Computer Components	2,171	500	0	0
6410 Motor Vehicle Supplies	355	700	400	1,400
6470 Steel	1,432	5,000	475	10,000
6500 Office Equipment & Furniture	2,194	7,700	0	5,700
6510 Small Tools & Equipment	44,527	86,200	34,696	78,000
6560 Food	556	2,500	505	700
6570 Water Meters & Fittings	27,227	130,000	2,050	130,200
6590 Special Departmental Supplies	19,256	12,200	20,150	67,200
<b>TOTAL SUPPLIES</b>	<b>1,417,802</b>	<b>2,063,831</b>	<b>1,569,800</b>	<b>2,290,601</b>

City of Redlands  
2010-2011  
Adopted Budget

**DEPARTMENT/DIVISION**  
WATER

**FUND**  
WATER FUND

**ORGKEY**  
501403

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<b><u>FIXED ASSETS</u></b>				
7100 Motor Vehicles	0	858,983	858,983	0
7140 All Other Equipment	90,632	4,000	0	0
7250 Land Acquisitions	110,000	0	0	0
7340 Purchase Water Shares	3,125	0	0	0
7700 Water Facilities	0	14,000	0	0
<b>TOTAL FIXED ASSETS</b>	<b>203,757</b>	<b>876,983</b>	<b>858,983</b>	<b>0</b>
<b>FUND TOTAL</b>	<b>14,820,438</b>	<b>14,390,366</b>	<b>13,003,610</b>	<b>14,256,511</b>

City of Redlands  
2010-2011  
Adopted Job Ledger Budget

		<u>Department</u> MUED			
<u>Fund</u> Water				<u>Orgkey</u> 501403	
Job Ledger No.	Project/Program Description	FY 2010 12-Month Estimate	FY 2011 Budget Request		
71001	Water Admin & General	2,587,828	2,586,190		
71010	Water Engineering	617,325	682,084		
71020	Water Production & Operation - General	3,232,079	3,763,132		
71024	Water Production Maintenance	1,477,700	1,456,984		
71032	Water Treatment - HTWTP	484,150	551,142		
71034	Water Treatment - HHWTP	600,103	699,348		
71040	Water Quality - General	458,100	539,368		
71060	Water Distribution - General	3,295,050	3,697,110		
71090	Water Conservation Program	113,275	131,452		
71114	'B' Contract (Reimbursable)	102,000	112,009		
71115	'B' Contract (City)	20,500	21,769		
71116	South Mountain Water (Reimbursable)	15,500	15,923		
TOTALS		\$13,003,610	\$14,256,511		



City of Redlands  
2010-2011  
Adopted Budget

**DEPARTMENT/DIVISION**  
WATER PROJECTS

**FUND**  
WATER PROJECTS FUND

**ORGKEY**  
503403

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<b><u>SERVICES</u></b>				
5103 Software Support/Development	30,627	28,707	0	0
5110 Architect & Engineer	480,496	2,703,397	2,713,336	883,850
5190 Other Professional Services	68,790	1,019,950	68,889	125,000
5300 Water, Sewer, Disposal	322	0	0	0
5303 Telephone	487	0	0	0
5392 License & Permits	2,043	0	10,234	0
5580 Communications Svs & Rental	12	0	0	0
5590 Other Rentals	0	0	2,079	0
5880 Special Contractual Services	17,786	114,953	175,000	0
<b>TOTAL SERVICES</b>	<b>600,561</b>	<b>3,867,007</b>	<b>2,969,538</b>	<b>1,008,850</b>
<b><u>SUPPLIES</u></b>				
6120 Chemical & Lab Supplies	658	0	0	0
6210 Repair/Maintenance Supplies	67,900	0	208,518	0
<b>TOTAL SUPPLIES</b>	<b>68,559</b>	<b>0</b>	<b>208,518</b>	<b>0</b>
<b><u>FIXED ASSETS</u></b>				
7150 Other Betterments/Improvement	2,880	0	0	0
7700 Water Facilities	1,411,884	16,159,544	6,942,421	7,342,050
<b>TOTAL FIXED ASSETS</b>	<b>1,414,764</b>	<b>16,159,544</b>	<b>6,942,421</b>	<b>7,342,050</b>
 <b>FUND TOTAL</b>	 <b>2,083,884</b>	 <b>20,026,551</b>	 <b>10,120,476</b>	 <b>8,350,900</b>

City of Redlands  
2010-2011  
Adopted Job Ledger Budget

Department  
MUED

<u>Fund</u> Water Projects			<u>Orgkey</u> 503403
Job Ledger No.	Project/Program Description	FY 2010 12-Month Estimate	FY 2011 Budget Request
71200	Agate 2 Well Rehab	45,268	0
71202	Mentone Acres 2 Well Rehab	81,500	0
71203	Mill Creek 4 Well Rehab	32,000	0
71204	Hinckley Improvements (Construction)	0	1,523,900
71205	Highline Relocation, 2011	0	350,000
71206	Local Water Mains, 2011	0	1,400,000
71207	Dearborn Reservoir Roof Rehab	0	2,500,000
71208	Orange Street Well Rehab	49,750	0
71301	Hinckley Expansion (Desgin)	1,428,146	0
71303	Replacement of Chlorination	47,000	0
71305	SCADA System Upgrades	815,000	1,000,000
71307	Water Production Annual Replacement	626,482	433,000
71308	Water System Improvements	321,000	333,000
71329	Highline Relocation, Ph III	1,750,000	0
71343	Local Water Mains, 2010	3,100,000	0
71365	Utilities Building Improvements	107,000	111,000
71370	Sand Canyon Reservoir Rehab	555,000	0
71372	Country Club Reservoir No. 1 Replacement	1,000,000	500,000
71385	Master Planning and Studies	0	200,000
71391	TCP/DBCP Case	150,000	0
71397	Water Resources & Info Systems	12,330	0
TOTALS		\$10,120,476	\$8,350,900

City of Redlands  
2010-2011  
Adopted Budget

**DEPARTMENT/DIVISION**  
WATER BOND PROJECTS

**FUND**  
WATER BOND PROJECTS FUND

**ORGKEY**  
505403

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<b><u>FIXED ASSETS</u></b>				
7700 Water Facilities	0	0	0	10,476,100
TOTAL FIXED ASSETS	0	0	0	10,476,100
FUND TOTAL	0	0	0	10,476,100



City of Redlands  
2010-2011  
Adopted Budget

**DEPARTMENT/DIVISION**  
WATER DEBT SERVICE

**FUND**  
WATER DEBT SERVICE FUND

**ORGKEY**  
506403

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<b><u>SERVICES</u></b>				
5030 Fiscal Agent Fees	7,850	8,000	8,000	8,000
5032 Arbitrage Rebate	0	0	82,036	0
5190 Other Professional Services	1,400	800	800	1,000
5993 Amortization Expense	62,382	0	0	0
<b>TOTAL SERVICES</b>	<b>71,632</b>	<b>8,800</b>	<b>90,836</b>	<b>9,000</b>
<b><u>DEBT SERVICE</u></b>				
8100 Principal	0	1,877,301	1,877,301	1,951,963
8200 Interest	761,337	708,610	708,610	628,293
<b>TOTAL DEBT SERVICE</b>	<b>761,337</b>	<b>2,585,911</b>	<b>2,585,911</b>	<b>2,580,256</b>
 <b>FUND TOTAL</b>	 <b>832,968</b>	 <b>2,594,711</b>	 <b>2,676,747</b>	 <b>2,589,256</b>

City of Redlands  
2010-2011  
Adopted Budget

**DEPARTMENT/DIVISION**  
**SOURCE ACQUISITION**

**FUND**  
SOURCE ACQUISITION FUND

**ORGKEY**  
508403

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<b><u>SERVICES</u></b>				
5730 Stock Assessment	10	10	0	0
TOTAL SERVICES	10	10	0	0
<b><u>FIXED ASSETS</u></b>				
7340 Purchase Water Shares	0	50,000	2,750	0
TOTAL FIXED ASSETS	0	50,000	2,750	0
 FUND TOTAL	 10	 50,010	 2,750	 0

**City of Redlands  
2010-2011  
Adopted Budget**

**Municipal Utilities and Engineering  
Wastewater**

**Program Description:**

The Wastewater Utility collects sewage from approximately 18,000 customers within the service area. In general, the service area includes the City of Redlands, unincorporated areas of the County (Mentone and Crafton areas), as well as the San Bernardino County Donut Hole area. The Wastewater Utility includes the operation and maintenance of approximately 240 miles of sewer main, a sewer lift station, and a wastewater treatment plant. The wastewater treatment plant includes a water quality laboratory where routine regulatory compliance tests are performed.

The wastewater budget includes all wastewater related operations, including sewer collection system maintenance, sewage treatment and disposal, recycled water system operation and maintenance, laboratory operations and wastewater regulatory compliance.

**Program Objectives:**

- Provide adequate wastewater collection and treatment facilities that provide reliable service.
- Provide wastewater collection and treatment services at an economical rate that is sufficient to recover the cost associated with providing the service.
- Perform field inspection of collection system facilities to proactively identify and program sewer system facility rehabilitation or replacement capital projects.
- Clean and maintain sewer collection system mains annually with the entire system completed within a three year period.
- Reduce the potential for Sanitary Sewer System Overflows and provide 24hour-7day Emergency Response Team.
- Educate the residents and business on the problems associated with Fats, Oils and Grease (FOG) sewage disposal and implement FOG reduction program.
- Provide a regulatory compliance program and pretreatment program for significant industrial dischargers.
- Meet sewage treatment, discharge requirements and recycled water service regulatory requirements.
- Provide excellent customer service.

**Significant Program Changes:**

None

City of Redlands  
2010-2011  
Adopted Budget

**DEPARTMENT/DIVISION**  
SEWER SERVICE

**FUND**  
SEWER SERVICE FUND

**ORGKEY**  
521402

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	1,599,736	1,681,423	1,596,014	1,773,075
4010 Overtime Salaries	55,915	50,000	68,779	50,000
4012 Stand By	28,001	30,000	22,275	30,000
4015 Banked Leave Buy Back	107,837	32,868	97,372	31,260
4016 Compensated Absences	(44,248)	0	0	0
4050 Pension Contributions	282,500	292,398	279,332	315,051
4051 Fica/Medicare	136,483	137,013	133,203	136,228
4053 Deferred Compensation	4,110	4,719	5,139	5,680
4055 Health/Dental Insurance	252,282	308,814	276,470	338,777
4056 Worker's Comp Insurance	41,490	4,677	3,966	22,253
4057 Disability Insurance	14,659	15,600	15,273	14,689
4058 Unemployment Insurance	10,175	13,120	12,812	13,835
4059 Life Insurance	1,698	1,874	1,399	1,977
4081 Eyecare Reimbursement	3,137	3,779	1,864	7,164
4082 Clothing Allowance	4,050	4,290	6,736	4,362
4084 Clothing Cash Payment	310	0	812	0
4085 Other Taxable Benefits	7,232	6,759	7,460	5,118
4086 Tuition Reimbursement	60	5,000	0	0
<b>TOTAL SALARIES AND BENEFITS</b>	<b>2,505,427</b>	<b>2,592,334</b>	<b>2,528,907</b>	<b>2,749,469</b>
<b><u>SERVICES</u></b>				
5103 Software Support/Development	22,054	28,300	28,925	136,300
5110 Architect & Engineer	0	0	28,890	0
5142 City Attorney Legal Service	8,932	9,106	10,407	10,500
5180 Medical/Physicals	215	800	800	800
5190 Other Professional Services	124,944	498,000	70,596	162,000
5240 Meeting & Professional Devlpmt	2,462	6,500	1,593	4,500
5255 Travel Reimbursement	2,350	2,500	2,275	1,900
5270 Printing and Binding	1,415	0	632	700
5275 Postage	1,204	1,200	355	700



City of Redlands  
2010-2011  
Adopted Budget

**DEPARTMENT/DIVISION**  
SEWER SERVICE

**FUND**  
SEWER SERVICE FUND

**ORGKEY**  
521402

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<b><u>SERVICES (CONT)</u></b>				
5280 Advertising	275	2,000	1,730	500
5300 Water, Sewer, Disposal	2,927	3,000	2,965	3,500
5303 Telephone	20,902	14,750	20,491	21,300
5312 Electric Service: Facility Ops	482,056	500,000	886,025	900,000
5313 Heating/AC Service Contract	40,549	75,000	30,074	40,232
5319 Sewer Line Services	1,900	51,000	17,200	20,000
5320 Janitorial Services	8,880	10,000	7,457	13,000
5350 Building/Grounds Maintenance	1,039	1,000	1,957	2,500
5360 Machinery & Equip Maint	38,454	55,211	49,288	54,984
5392 License & Permits	37,268	55,000	56,447	70,500
5395 Info Technology Services Charge	168,656	177,881	172,639	177,428
5396 City Garage Charges	133,878	69,878	79,861	77,065
5451 Retiree Health Insurance	261,638	58,022	66,387	67,000
5530 Clothing Linen Rent	21,299	25,000	16,025	12,000
5570 Office Equip & Furn Rent	4,182	3,491	2,500	2,431
5580 Communications Svs & Rental	475	0	3,462	3,500
5590 Other Rentals	12,041	15,000	7,099	10,000
5720 Taxes	3,653	6,500	515	600
5800 Subscriptions & Memberships	8,799	3,800	4,540	5,500
5840 Training	2,299	3,500	1,032	5,000
5870 General Govt Service Charge	425,262	425,262	425,000	432,917
5880 Special Contractual Services	167,566	260,000	212,520	310,800
5890 Landfill Tipping Charges	64,954	7,500	68,072	70,500
5950 Bad Debt Expense	19,293	0	0	0
5980 Billing Services	170,327	140,408	140,408	140,408
5995 Depreciation Expense	1,415,721	0	0	0
<b>TOTAL SERVICES</b>	<b>3,677,868</b>	<b>2,509,609</b>	<b>2,418,167</b>	<b>2,759,065</b>

City of Redlands  
2010-2011  
Adopted Budget

**DEPARTMENT/DIVISION**  
SEWER SERVICE

**FUND**

SEWER SERVICE FUND

**ORGKEY**

521402

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<b><u>SUPPLIES</u></b>				
6120 Chemical & Lab Supplies	477,038	425,000	506,700	601,500
6130 Books & Supplies	1,855	1,500	1,486	2,300
6140 Office Supplies	4,275	2,500	6,203	6,650
6160 Medical Supplies	925	600	548	950
6180 Turnouts/Uniforms/Safety Clothin	4,099	800	5,049	3,100
6190 Photo & Copying Supplies	23	100	0	0
6210 Repair/Maintenance Supplies	133,352	115,511	152,213	145,000
6310 Janitorial Supplies	2,930	3,750	1,572	3,750
6375 Computer Components	7,936	1,500	1,500	4,000
6410 Motor Vehicle Supplies	69	0	2,055	2,260
6450 Oil and Lubricants	3,070	1,000	1,000	1,000
6500 Office Equipment & Furniture	84	0	0	1,500
6510 Small Tools & Equipment	5,902	10,200	3,481	5,000
6570 Water Meters & Fittings	108	0	0	0
6590 Special Departmental Supplies	4,364	2,700	6,647	11,400
<b>TOTAL SUPPLIES</b>	<b>646,028</b>	<b>565,161</b>	<b>688,454</b>	<b>788,410</b>
<b><u>FIXED ASSETS</u></b>				
7100 Motor Vehicles	0	62,021	45,000	30,000
7140 All Other Equipment	28,527	203,800	61,000	155,000
7745 Laboratory Equipment	19,645	26,741	10,000	10,000
<b>TOTAL FIXED ASSETS</b>	<b>48,172</b>	<b>292,562</b>	<b>116,000</b>	<b>195,000</b>
 <b>FUND TOTAL</b>	 <b>6,877,496</b>	 <b>5,959,666</b>	 <b>5,751,527</b>	 <b>6,491,944</b>

City of Redlands  
2010-2011  
Adopted Job Ledger Budget

Department  
MUED

<u>Fund</u> Sewer			<u>Orgkey</u> 521402
Job Ledger No.	Project/Program Description	FY 2010 12-Month Estimate	FY 2011 Budget Request
73001	Wastewater Administration	1,040,114	1,067,575
73010	Wastewater Engineering	522,203	527,615
73020	Wastewater Treatment & Operations	1,134,540	1,792,534
73034	Wastewater Treatment Plant Maintenance	1,646,863	1,661,158
73040	Wastewater Quality Control	460,210	677,196
73041	Wastewater Industrial Waste Monitoring	5,007	113,609
73060	Wastewater Collection System - General	921,340	434,951
73072	Wastewater Joint Laboratory - Water	21,250	202,714
73074	Wastewater Joint Laboratory - Solid Waste	0	14,592

---

TOTALS	\$5,751,527	\$6,491,944
--------	-------------	-------------

City of Redlands  
2010-2011  
Adopted Budget

**DEPARTMENT/DIVISION**  
SEWER PROJECTS

**FUND**  
SEWER PROJECTS FUND

**ORGKEY**  
523402

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<b><u>SALARIES &amp; BENEFITS</u></b>				
4000 Full Time Salaries	1,909	0	0	0
4050 Pension Contributions	336	0	0	0
4051 Fica/ Medicare	146	0	0	0
4055 Health/Dental Insurance	295	0	0	0
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>2,688</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>SERVICES</u></b>				
5110 Architect & Engineer	75,819	381,484	221,150	182,000
5190 Other Professional Services	186,668	182,148	89,323	3,350
5300 Water, Sewer, Disposal	0	0	690	0
5392 License & Permits	1,042	0	260	0
5880 Special Contractual Services	428,599	7,041	0	0
<b>TOTAL SERVICES</b>	<b>692,128</b>	<b>570,673</b>	<b>311,423</b>	<b>185,350</b>
<b><u>SUPPLIES</u></b>				
6130 Books & Supplies	46,482	0	0	0
6210 Repair/Maintenance Supplies	2,273	0	0	0
6375 Computer Components	0	8,717	8,717	0
6510 Small Tools & Equipment	10,171	0	0	0
<b>TOTAL SUPPLIES</b>	<b>58,926</b>	<b>8,717</b>	<b>8,717</b>	<b>0</b>

City of Redlands  
2010-2011  
Adopted Budget

**DEPARTMENT/DIVISION**  
SEWER PROJECTS

**FUND**  
SEWER PROJECTS FUND

**ORGKEY**  
523402

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<b><u>FIXED ASSETS</u></b>				
7130 Communications Equipment	5,923	0	0	0
7150 Other Betterments/Improvement	15,625	0	0	0
7600 Wastewater Facilities	619,020	3,947,917	3,181,203	1,042,050
<b>TOTAL FIXED ASSETS</b>	<b>640,568</b>	<b>3,947,917</b>	<b>3,181,203</b>	<b>1,042,050</b>
<b>FUND TOTAL</b>	<b>1,394,310</b>	<b>4,527,307</b>	<b>3,501,343</b>	<b>1,227,400</b>

City of Redlands  
2010-2011  
Adopted Job Ledger Budget

**Department**  
MUED

<b><u>Fund</u></b> Sewer Projects			<b><u>Orgkey</u></b> 523402
Job Ledger No.	Project/Program Description	FY 2010 12-Month Estimate	FY 2011 Budget Request
73303	Solids Handling	800,000	
73313	SCADA System Upgrades	38,150	60,000
73319	Wastewater Replacement Program	200,000	300,000
73341	Master Planned Sewer Mains 2010	121,000	
73355	Local Collection Mains, Ph. II	1,041,193	
73356	Local Collection Mains 2010	1,000,000	
73365	Utilities Building Improvements	64,000	67,000
73385	Master Planning and Study	56,000	122,000
73386	Solar Project	62,000	678,400
73387	Brookside Sewer Replacement	67,000	
73388	Nevada Trench Repair	52,000	
<b>TOTALS</b>		<b>\$3,501,343</b>	<b>\$1,227,400</b>

City of Redlands  
2010-2011  
Adopted Budget

**DEPARTMENT/DIVISION**  
SEWER DEBT SERVICE

**FUND**  
SEWER DEBT SERVICE FUND

**ORGKEY**  
526402

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<b><u>SERVICES</u></b>				
5030 Fiscal Agent Fees	7,850	8,000	7,500	7,500
5032 Arbitrage Rebate	0	0	49,070	0
5190 Other Professional Services	1,400	800	800	800
5993 Amortization Expense	61,526	0	0	0
<b>TOTAL SERVICES</b>	<b>70,776</b>	<b>8,800</b>	<b>57,370</b>	<b>8,300</b>
<b><u>DEBT SERVICE</u></b>				
8100 Principal	0	1,220,899	1,220,899	1,267,047
8200 Interest	647,372	615,961	615,961	564,531
<b>TOTAL DEBT SERVICE</b>	<b>647,372</b>	<b>1,836,860</b>	<b>1,836,860</b>	<b>1,831,578</b>
 <b>FUND TOTAL</b>	 <b>718,148</b>	 <b>1,845,660</b>	 <b>1,894,230</b>	 <b>1,839,878</b>

City of Redlands  
2010-2011  
Adopted Budget

**DEPARTMENT/DIVISION**  
SEWER CAPITAL IMPROVEMENT

**FUND**  
SEWER CAPITAL IMPROVEMENT FUND

**ORGKEY**  
529402

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<b><u>FIXED ASSETS</u></b>				
7600 Wastewater Facilities	0	0	39,263	0
TOTAL FIXED ASSETS	0	0	39,263	0
FUND TOTAL	0	0	39,263	0



City of Redlands  
2010-2011  
Adopted Budget

Municipal Utilities and Engineering  
Non potable Water

**Program Description:**

The Nonpotable Water Utility produces and distributes water to an increasing number of customers in an effort to preserve our precious water resources. In general, nonpotable water is available in the eastern portion City's service area and other areas within the City. The City is always looking to increase the use of nonpotable and requires new developments to install nonpotable facilities when nonpotable water is or will become available.

The nonpotable water budget includes all water related operations, including water production and distribution and regulatory compliance.

**Program Objectives:**

- Provide adequate nonpotable water supply that conforms with all water quality requirements and customer needs.
- Deliver water at an economical rate that is sufficient to recover the cost associated with providing the service.
- Increase public water conservation awareness.
- Provide excellent customer service.

**Significant Program Changes:**

None

City of Redlands  
2010-2011  
Adopted Budget

**DEPARTMENT/DIVISION**  
NONPOTABLE WATER

**FUND**  
NONPOTABLE WATER FUND

**ORGKEY**  
541403

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	0	0	1,278	20,316
4015 Banked Leave Buy Back	0	0	429	362
4050 Pension Contributions	0	0	248	3,662
4051 Fica/Medicare	0	0	135	1,486
4053 Deferred Compensation	0	0	95	118
4055 Health/Dental Insurance	0	0	143	2,479
4057 Disability Insurance	0	0	16	145
4058 Unemployment Insurance	0	0	25	113
4059 Life Insurance	0	0	2	16
4081 Eyecare Reimbursement	0	0	29	59
4082 Clothing Allowance	0	0	53	53
4085 Other Taxable Benefits	0	0	78	83
<b>TOTAL SALARIES AND BENEFITS</b>	<b>0</b>	<b>0</b>	<b>2,531</b>	<b>28,892</b>
<b><u>SERVICES</u></b>				
5312 Electric Service: Facility Ops	0	0	160,000	160,000
5314 Gas Service: Facility Ops	0	0	40,000	40,000
<b>TOTAL SERVICES</b>	<b>0</b>	<b>0</b>	<b>200,000</b>	<b>200,000</b>
 <b>FUND TOTAL</b>	 <b>0</b>	 <b>0</b>	 <b>202,531</b>	 <b>228,892</b>

City of Redlands  
2010-2011  
Adopted Job Ledger Budget

<u>Fund</u>		<u>Department</u>		<u>Orgkey</u>
Nonpotable Water		MUED		541403
Job Ledger No.	Project/Program Description	FY 2010 12-Month Estimate	FY 2011 Budget Request	
74001	Nonpotable Admin & General	9,541	15,647	
74020	Nonpotable Production & Operation	183,045	202,545	
74030	Nonpotable Maintenance	5,900	6,200	
74040	Nonpotable Distribution	4,045	4,500	

---

	TOTALS	\$202,531	\$228,892
--	--------	-----------	-----------

