

Minutes from the Special Meeting, City of Redlands Airport Advisory Board, March 21, 2013
at 6:00 PM in the Redlands Airport Lobby, 1745 Sessums Drive, Redlands, Ca 92373 are as follows:

MEMBERS PRESENT:	John Caton	Chairperson
	Ingrid Biglow	Vice Chairperson
	Ron Klinkebiel	Board Member
	Nicholas Costa	Board Member
	John Loy	Board Member
	Miles Miller	Board Member
	James Caley	Absent
STAFF:	Chris Boatman	Quality of Life Department
	Danielle Garcia	Quality of Life Department, Senior Project Manger
GUESTS:	Christopher Davis	Air Boss Ops Inc., President
	Pete Krok	Experimental Aircraft Association Chapter 845
	Jim Ott	Redlands Aviation, Fixed Base Operator
	Bob Pearce	Retired Airport Advisory Board Member
	Steve Willer	Environmental Science Research Institute, (ESRI)
	Patricia Holohan	Corporate Event Organizer

I. AAB CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The meeting was called to order at 6:03 PM by Chairperson John Caton, followed by the Pledge of Allegiance.

II. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF WEDNESDAY
February 6, 2013.

The minutes from the regular meeting of February 6, 2013 were reviewed by Chairperson. Board Member Ingrid Biglow made a motion to accept the minutes as published, Board Member Ron Klinkebiel seconded the motion. A vote was offered by the Chairperson and was unanimously approved by the Board.

III.

Items:

- A. Introduction of the Air Boss Christopher Davis for the AIR SHOW, scheduled for May 18th, 2013, at Redlands Municipal Airport. Mr. Davis gave an overview of his 35 years as an Air Traffic Controller, as well as his experience heading Air Show Events, along with

handouts of such activities and a fictitious aerial map of the Projected Redlands Air Show Layout. Mr. Davis will be in charge of the Air Safety, emergency planning and anything from the crowd line on at the Air Show, working together with one or two Safety Inspectors at all times.

- B. Mr. Davis gave a breakdown of the various activities. There will be early morning city events. Sponsor, Mr. Ben Cook of Hangar 24, will be the person to sign for 'The Significance of Insurance,' insured parties e.g. all performers, additional insurance for the Airport and the City of Redlands, city employees and whoever is associated with this event. This is the essence for 'application of waiver' which is submitted to the FAA, where the FAA inspector will review this document for approval, as is always the case with FAA sanctioned events. San Bernardino International Airport is already and will be informed of all activities. All other surrounding traffic controlling agencies will also be well coordinated with the Redlands Air Show. Afternoon Air Show will include contracted performers, who also are participating in the evening show.
- C. For issues to coordinate the Air Show planning events, responsible party will be Ms. Patricia Holohan, who represents Hangar 24. She is working cohesively with city staff to assure that all monetary issues will be handled, where individual fees are allocated appropriately and budgeted ahead of time. She is working with city staff, where Police and Fire departments are going to be in charge of their specific areas.
- D. Likewise the regular air traffic at the Redlands airport, as well as communities surrounding the airport and all tenants within the airport will be informed of some disruption in the usual flow of traffic and parking the day of the Air Show. Clearly publicized information shall take place as soon as possible, as well as ongoing notices to insure that all concerned be informed of certain restrictions. There is to be a designated area where alcohol will be served. This venue requires the signature by Redlands Chief of Police. There will be eleven law enforcement officers who will execute their law enforcement duties on the premises. In addition, there will be police units in parking and surrounding areas of the airport, as well as numerous Citizen Patrol and volunteers assisting in the crowd and parking activities.
- E. Ms. Danielle Garcia gave an accounting of fees involved, projected to a 'hard cost' amount of approximately \$17,700 where the individual city departments will absorb their respective fees and \$900.00 will be deducted from the airport budget.
- F. Last point of information: The Airport Advisory Board supports the Air-Show, for all preparations to move forward to stimulate growth to the City of Redlands, in a motion presented by Board Member Biglow, with a recommendation to the City Council for a fee waiver. Motion was seconded by Board Member Klinkebiel. Motion passed by majority votes, with one abstained vote by Board Member Miller.

III. Public Comment. None

Chairperson John Caton made the announcement that the Regular Meeting scheduled for April 3rd, 2013 is cancelled. A Special Meeting is scheduled on April 10th at 6:00 PM in the Airport Lobby.

IV. Meeting was adjourned at 7:06 PM

Minutes submitted by:

Ingrid M. Biglow,
Board Member